AGENDA

Board of Commissioner’s Meeting
Wednesday, September 12, 2012

7:00 p.m. 
Call to Order
Pledge, Prayer
Moment of Silence – In Remembrance of September 11
Roll Call
Approval of the Agenda – Additions/Deletions
Minutes of the Meeting of August 29, 2012
Citizens Appearing Before the Board
Unfinished Business:

New Business:
1. Resolution Honoring Charles A. “Tony” White on his Retirement
2. Appointment of Assistant Medical Examiner – Request by Dr. Fairbanks
3. Trinity Architecture – Conceptual Design Study Final Billing
4. Prosecutor Consulting Services Agreement – MGT/Maximus
5. Advertise for Snowplowing Bids – 2012-2013 Winter Season
6. Claims Audit of September 11, 2012
7. Finance Committee Report
8. Public Health & Safety Committee Report
9. Personnel Committee Report
10. Courthouse & Grounds Committee Report

Prosecutor’s Report
Other Government Officials
District Commissioner Reports

Other Business:
1. Correspondence

Executive Session
Payroll
Adjourn

Carl L. Altman, Chairman
AGENDA
BOARD OF COMMISSIONERS MEETING
Friday, September 28, 2012

9:30 a.m. Call to Order
Pledge, Prayer and Roll Call
Approval of the Agenda – Additions/Deletions
Minutes of the Meeting of September 12, 2012
Citizens Appearing Before the Board
County Treasurer’s Report – August, 2012

Unfinished Business:
1. Medical Examiner’s Request – Appointment of Deputy Medical Examiner

New Business:
1. MSU Extension Update – Introduction of James DeDecker
2. FY2012-2013 Child Care Fund Budget – Denise Milliron
3. MDOT Transportation Contract – Senior Citizens
4. MDOT Project Authorization – Senior Citizens
5. FY2012/2013 Transfers from Appropriations
6. FY2011/2012 Transfers from Appropriations - Ratification
7. Ratification – FY11/12 Amended Enterprise & Special Revenue Fund Budget Amounts
8. Ratification – FY11/12 Year-End Transfers to Contingencies
9. Ratification – FY 11/12 Year-End Transfers to General Fund Budgets
10. Finance Committee Report
11. Public Health & Safety Committee Report
12. Personnel Committee Report
13. Courthouse & Grounds Committee Report

Prosecutor’s Report
Other Government Officials
District Commissioner Reports

Other Business:
1. Correspondence

Executive Session
Payroll
Adjourn

Carl L. Altman, Chairman
Presque Isle County
Board of Commissioners

AGENDA
Board of Commissioner’s Meeting
Wednesday, October 10, 2012

7:00 p.m.  Call to Order
Pledge, Prayer and Roll Call
Approval of the Agenda – Additions/Deletions
Minutes of the Meeting of September 28, 2012
Citizens Appearing Before the Board
Unfinished Business:

New Business:
1. Meridian Contracting – Payment Authorization
2. Scrap Tire Removal – Ralph Stedman, Conservation District
3. Lake Emma Assessment Resolution
4. 2012 Millage Distribution – Senior Citizens
5. 2012 Millage Distribution – School Resource Officer/K-9 Unit
6. Snowplowing Bids
7. Salaries – Elected Officials
8. Court Recorder Wages – Review
9. Claims Audit of 10/09/2012
10. Finance Committee Report
11. Public Health & Safety Committee Report
12. Personnel Committee Report
13. Courthouse & Grounds Committee Report

Prosecutor’s Report
Other Government Officials
District Commissioner Reports

Other Business:
1. Correspondence
Executive Session
Payroll
Adjourn

Carl L. Altman, Chairman

Presque Isle County is an Equal Opportunity Employer
AGENDA
Board of Commissioner's Meeting
Friday, October 26, 2012

9:30 a.m.
Call to Order
Pledge, Prayer and Roll Call
Approval of the Agenda – Additions/Deletions
Minutes of the Meeting of October 10, 2012
Minutes of the Workshop of October 18, 2012
Citizens Appearing Before the Board
County Treasurer’s Report
Unfinished Business:

New Business:
1. FOC Part time Clerk Wage Increase Request – Kevin Weller
3. MERS Annual Meeting Report – Sue Rhode
4. Appropriations – Authorization to Transfer Funds
5. Finance Committee Report
6. Public Health & Safety Committee Report
7. Personnel Committee Report
8. Courthouse & Grounds Committee Report

Prosecutor's Report
Other Government Officials
District Commissioner Reports

Other Business:
1. Correspondence

Adjourn

Carl L. Altman, Chairman
AGENDA
Board of Commissioner’s Meeting
***Tuesday, November 13, 2012

7:00 p.m.

Call to Order
Pledge, Prayer and Roll Call
Approval of the Agenda – Additions/Deletions
Minutes of the Meeting of October 26, 2012
Citizens Appearing Before the Board

Unfinished Business:
1. FOC Part Time Clerk Wage Increase Request – Kevin Weller

New Business:
3. Straits Regional Ride – Letter of Understanding
4. 2012 Millage Levy Clarification – School Resource Officer/K-9 Unit
5. Resolution – 2012 Soldiers & Sailors Relief Fund Milage
6. Claims Audit – November 9, 2012
7. Finance Committee Report
8. Public Health & Safety Committee Report
9. Personnel Committee Report
10. Courthouse & Grounds Committee Report

Prosecutor’s Report
Other Government Officials
District Commissioner Reports

Other Business:
1. Correspondence

Executive Session
Payroll
Adjourn

***NOTE DATE CHANGE

Carl L. Altman, Chairman
AGENDA
Board of Commissioner’s Meeting
Friday, November 30, 2012

9:30 a.m.      Call to Order
Pledge, Prayer and Roll Call
Approval of the Agenda – Additions/Deletions
Minutes of the Meeting of November 13, 2012
Citizens Appearing Before the Board
County Treasurer’s Report
Unfinished Business:
New Business:
2. Bond Counsel – Paul Wyzgoski
3. 89th District Court Magistrate Proposal – Judge Barton
4. Establish 89th District Court Magistrate’s Pay
5. 2012 Apportionment Report – Sharyn Malone
6. 2013 Drain Commissioner’s Winter Conference
7. Appointments – E9-1-1 Coordinator (1)
   Emergency services Coordinator (1)
   Veterans Counselor (1)
   Planning Commission (4)
   Zoning Board of Appeals (2)
   Presque Isle County CDC/EDC (4)
   Ocqueoc River Watershed Comm . (3)
   County Road Commissioner (1)
   District Library Board (1)
   Resource Recovery Committee (2)

8. Finance Committee Report
10. Personnel Committee Report
11. Courthouse & Grounds Committee Report

Prosecutor’s Report
Other Government Officials
District Commissioner Reports
Other Business:
1. Correspondence

Executive session
Payroll
Adjourn

Carl L. Altman, Chairman
AGENDA
Board of Commissioner’s Meeting
Wednesday, December 12, 2012

7:00 p.m. Call to Order
Pledge, Prayer and Roll Call
Approval of the Agenda – Additions/Deletions
Minutes of the Meeting of November 30, 2012
Citizens Appearing Before the Board
Unfinished Business:
  1. 89th District Court Magistrate’s Proposal
  2. Establish 89th District Court Magistrate’s Pay Rate
  3. Veterans Counselor Appointment
New Business:
  1. 2013 Salaries Resolution
  2. 2013 Salaries/Wages-Appointed Officials & Department Heads
  3. 2013 Salaries – Miscellaneous Positions
  4. 2013 Legal Services Agreement – Public Defender
  5. Assistant Public Guardian – Independent Contractor Agreement
  7. Advertise for 2013 Committee Appointments
  8. Re-Scheduling of Year-End Board Meeting
  9. Finance Committee Report
 10. Personnel Committee Report
 11. Public Health & Safety Committee Report
 12. Courthouse & Grounds Committee Report

Prosecutor’s Report
Other Government Officials
District Commissioner Reports

Other Business:
  1. Correspondence
Executive Session
Payroll
Adjourn

Carl L. Altman, Chairman
AGENDA
Board of Commissioner's Meeting
**Friday, December 21, 2012

9:30 a.m. Call to Order
Pledge, Prayer and Roll Call
Approval of the Agenda – Additions/Deletions
Minutes of the Meeting of December 12, 2012
Citizens Appearing Before the Board
County Treasurer’s Report
Unfinished Business:

New Business:
1. 2013 Emergency Services Coordinator Contract
2. 2013 E9-1-1 Coordinator Contract
3. 2013 Per Diem & Mileage Rates
4. 2013 Monthly Invoices/Appropriations – Payment Authorization
5. Finance Committee Report
6. Public Health & Safety Committee Report
7. Personnel Committee Report
8. Courthouse & Grounds Committee Report

Prosecutor’s Report
Other Government Officials
District Commissioner Reports

Other Business:
1. Correspondence
Executive Session
Payroll
Adjourn

**PLEASE NOTE EARLIER DATE

Carl L. Altman, Chairman

Presque Isle County is an Equal Opportunity Employer
The Board of Commissioners for the County of Presque Isle met in the Commissioner’s Room of the Courthouse in the City of Rogers City on Wednesday, January 4, 2012, at 9:30 a.m. for the purpose of organizing.

County Clerk Susan Rhode called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kristin A. Sorgenfrei, Michael Darga, Carl L. Altman and Stephen Lang.

Commissioners excused: None.

**ELECTION OF A CHAIRMAN**

Commissioner Darga nominated Carl Altman for chairman. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Lang to close the nominations and the clerk be instructed to cast a unanimous ballot appointing Carl Altman as chairman for 2012.

Motion carried by a majority vote.

Carl L. Altman is elected Chairman of the Board of Commissioners for 2012 and took his chair. He thanked board members for their support

**ELECTION OF A VICE-CHAIRMAN**

Commissioner Lang nominated Robert Schell for vice-chairman. After three calls for further nominations and there being none, it was moved by Commissioner Sorgenfrei and supported by Commissioner Darga to close the nominations and the clerk be instructed to cast a unanimous ballot electing Robert D. Schell as vice-chairman for 2012.

Motion carried by a majority vote.

Commissioner Schell took his seat as vice-chairman.

**PRESQUE ISLE COUNTY BOARD OF COMMISSIONERS RULES OF ORDER AS AMENDED**

Moved by Commissioner Darga and supported by Commissioner Lang to adopt the 2012 Presque Isle County Board of Commissioners Rules of Order as amended.

Motion carried by a majority vote.

**RESOLUTION – DESIGNATION OF DEPOSITORIES**

WHEREAS, under the laws of the State of Michigan, Act No. 40 of the Michigan Public Acts of 1932, 1st Extra Session, as amended (MCL 129.12), this Board is required to provide, by resolution, for the deposit of all public monies, including tax monies belonging to or held for the State, County or other political units coming into the hands of the County Treasurer in one or more financial institutions within the State, and

THEREFORE, BE IT RESOLVED by the Presque Isle County Board of Commissioners as follows:

1. The Presque Isle County Board of Commissioners hereby provides for the designation and deposit of all public money including tax money by the Presque Isle County Treasurer in the following financial institutions:
Huron National Bank of Rogers City as General Depository
Citizen’s National Bank of Cheboygan
Calcite Credit Union
Onaway Community Federal Credit Union, Rogers City Branch
Independent Bank
J.P. Morgan Chase (formerly Bank One)
Citizen’s Bank of Flint
Fifth Third Bank
Citizens Bank
Independent Bank – CDARS Program
First Empire Securities
UBS Financial Securities
Bank of Alpena
First Federal of Northern Michigan – Alpena & Cheboygan
PNC Bank – Cheboygan
First Community Bank - Cheboygan

2. The Treasurer and Finance Committee are authorized to enter into and execute on behalf of the County any contracts with any bank or trust company for the safekeeping or their party custodianship of any of the County’s securities which will be the subject of such safekeeping or third party custodianship arrangements, on such terms and conditions as the County Treasurer shall require, and

3. The County Treasurer is authorized to rely on the continuing effect of this Resolution until amended or repealed by a subsequent resolution of this or a successor Board of Commissioners.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to adopt the above resolution.

Ayes: All. Motion carried by roll call vote.

MEETING DATES FOR 2012 ESTABLISHED

Moved by Commissioner Darga and supported by Commissioner Schell that the 2012 regular meetings of the Board of Commissioners for the County of Presque Isle will be held on the second Wednesday at 7:00 p.m. and the last Friday at 9:30 a.m., except for the statutory meeting in October, a change due to a holiday, or unless otherwise called by the Chairman.

Ayes: All. Motion carried by roll call vote.

DISCLOSURE RESOLUTION – COMMISSIONER SCHELL

Moved by Commissioner Darga and supported by Commissioner Lang to adopt the following resolution:

WHEREAS, Robert D. Schell of Onaway, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2011, and

WHEREAS, Mr. Schell is owner of Schell Auto Center, Inc. of Onaway, Michigan, owner of Schell’s Resort on Black Lake and a stockholder in Huron National Bank, Onaway Community Federal Credit Union, and the Citizens National Bank of Cheboygan, and

WHEREAS, Huron National Bank, Onaway Community Federal Credit Union and Citizens National Bank of Cheboygan are used as depositories for funds of said county;
THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Schell is owner of Schell Auto Center, Inc., Schell’s Resort on Black Lake and a stockholder of said banks and credit union and does desire to continue business as usual with said businesses, banks and credit union.

Ayes: All. Motion carried by roll call vote.

**DISCLOSURE RESOLUTION – COMMISSIONER DARGA**

Moved by Commissioner Darga and supported by Commissioner Schell to adopt the following resolution:

WHEREAS, Michael Darga of Rogers City, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2011, and

WHEREAS, Mr. Darga is a partner in Darga Brothers of Rogers City, Michigan, and owner of Mike Darga Builders of Rogers City, Michigan, and

WHEREAS, Mr. Darga is a stockholder in Calcite Credit Union of Rogers City, Huron National Bank of Rogers City and Independent Bank of Rogers City, and

WHEREAS, Calcite Credit Union, Huron National Bank and Independent Bank are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Darga is a partner in Darga Brothers of Rogers City, Michigan, owner of Mike Darga Builders, and a stockholder in said credit union and banks and does desire to continue business as usual with said businesses, banks and credit union.

Ayes: All. Motion carried by roll call vote.

**DISCLOSURE RESOLUTION – COMMISSIONER ALTMAN**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the following resolution:

WHEREAS, Carl L. Altman of Hawks, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2011, and

WHEREAS, Mr. Altman is owner of Night Hawk Inn of Hawks, Michigan, a stockholder in Huron National Bank of Rogers City and the Calcite Credit Union of Rogers City, and

WHEREAS, Huron National Bank and Calcite Credit Union are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Altman is owner of Night Hawk Inn of Hawks, Michigan, and a stockholder in Huron National Bank and the Calcite Credit Union and does desire to continue business as usual with said business, bank and credit union.

Ayes: All. Motion carried by roll call vote.
DISCLOSURE RESOLUTION – COMMISSIONER SORGENFREI

Moved by Commissioner Schell and supported by Commissioner Lang to adopt the following resolution:

WHEREAS, Kristin A. Sorgenfrei of Millersburg, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2011, and

WHEREAS, Ms. Sorgenfrei is a member of the Huron Pines Resource, Conservation and Development Board, and

WHEREAS, Ms. Sorgenfrei is a stockholder in Huron National Bank of Rogers City, Michigan and the Onaway Community Federal Credit Union, and

WHEREAS, Onaway Community Federal Credit Union and Huron National Bank of Rogers City are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Ms. Sorgenfrei is a member of the Huron Pines R, C & D Board and a stockholder in Huron National Bank of Rogers City and the Onaway Community Federal Credit Union and does desire to continue business as usual with said board, bank and credit union.

Ayes: All. Motion carried by roll call vote.

DISCLOSURE RESOLUTION – COUNTY CLERK

Moved by Commissioner Darga and supported by Commissioner Lang to adopt the following resolution:

WHEREAS, Susan M. Rhode of Rogers City, Michigan has been elected Presque Isle County Clerk effective January 1, 2009 for a term of four years, and

WHEREAS, Mrs. Rhode is a stockholder in the Calcite Credit Union of Rogers City and the Onaway Community Federal Credit Union, and

WHEREAS, the Calcite Credit Union and the Onaway Community Federal Credit Union are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mrs. Rhode is a stockholder in Calcite Credit Union of Rogers City, Michigan, and the Onaway Community Federal Credit Union and does desire to continue business as usual with said credit unions.

Ayes: All. Motion carried by roll call vote.

DISCLOSURE RESOLUTION – COMMISSIONER LANG

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the following resolution:

WHEREAS, Stephen Lang of Presque Isle, Michigan has been elected to the Board of Commissioners for a term of two years effective January 1, 2011, and

WHEREAS, Mr. Lang is a stockholder in Independent Bank of Rogers City and First Federal of Northern Michigan of Alpena, and
WHEREAS, Independent Bank and First Federal of Northern Michigan are used as depositories for funds of said county;

THEREFORE, the Board of Commissioners of Presque Isle County are fully cognizant of the fact that Mr. Lang is a stockholder in said banks and does desire to continue business as usual with said banks.

Ayes: All. Motion carried by roll call vote.

**DISCLOSURE RESOLUTION – COUNTY TREASURER**

Moved by Commissioner Lang and supported by Commissioner Darga to adopt the following resolution:

WHEREAS, Coleen Main of Rogers City, Michigan has been appointed as Presque Isle County Treasurer to fill the vacancy in that office which will expire on December 31, 2012, and

WHEREAS, Ms. Main is a stockholder in Calcite Credit Union and Huron National Bank of Rogers City, Michigan and the Onaway Community Federal Credit Union of Onaway, Michigan and

WHEREAS, the Calcite Credit Union of Rogers City, Onaway Community Federal Credit Union of Onaway and Huron National Bank of Rogers City are used as a depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Coleen Main is a stockholder in Calcite Credit Union and Huron National Bank of Rogers City and Onaway Area Community Federal Credit Union of Onaway and does desire to continue business as usual with said credit unions and bank.

Ayes: All. Motion carried by roll call vote.

**DISCLOSURE RESOLUTION – WALTER WENZEL**

Moved by Commissioner Lang and supported by Commissioner Darga to adopt the following resolution:

WHEREAS, Walter Wenzel of Rogers City, Michigan has previously been employed by the County of Presque Isle and currently serves as Veteran’s Counselor for said county, and

WHEREAS, Walter Wenzel is associated with American Advertising Specialties of Rogers City, Michigan and

WHEREAS, the County of Presque Isle may wish to do business with American Advertising Specialties of Rogers City;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Wenzel is associated with American Advertising Specialties and does desire to continue business as usual with said company.

Ayes: All. Motion carried by roll call vote.

**DISCLOSURE RESOLUTION – RICHARD HANSON**

Moved by Commissioner Darga and supported by Commissioner Lang to adopt the following resolution:

WHEREAS, Richard Hanson of Rogers City, Michigan has been employed by the County of Presque Isle since October 13, 2004, and
WHEREAS, Mr. Hanson is owner of PI Security & Surveillance of Rogers City, Michigan, and

WHEREAS, Presque Isle County may wish to conduct business with said PI Security & Surveillance;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Mr. Hanson is owner of PI Security & Surveillance and does desire to continue business as usual with said company.

Ayes: All. Motion carried by roll call vote.

**POSTING MEETING DATES – APPOINTMENT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to appoint the County Clerk to be responsible for posting regular meeting notices and committee meeting notices of the Presque Isle County Board of Commissioners for 2012.

Ayes: All. Motion carried by roll call vote.

**WEATHER/EMERGENCY CLOSING – COUNTY OFFICES**

Moved by Commissioner Schell and supported by Commissioner Darga that the chairman or the vice-chairman be responsible for closing the county offices in case of a weather emergency or any other kind of emergency and to notify the rest of the board members and the radio and local TV station of their decision.

Ayes: All. Motion carried by roll call vote.

**OUT-OF-STATE CONVENTIONS – FUNDING**

Moved by Commissioner Lang and supported by Commissioner Darga that no out-of-state conventions, conferences or meetings will be funded during 2012, except by prior approval of the Board of Commissioners.

Ayes: All. Motion carried by roll call vote.

**SPENDING LIMITATIONS, BIDDING POLICY AND TRANSFERS**

Moved by Commissioner Darga and supported by Commissioner Schell that it shall be the policy of this Board that continuing for 2012, the limit for spending on supplies will be $100.00 for any one item or group of items and if the cost exceeds $100.00, authorization must first be obtained from the Finance Committee or the full Board. Food and medical supplies for the jail are an exception to this directive.

Any elected official, department head or, with approval of the appropriate committee, any committee of this board, may spend up to $400.00 on capital outlay for any specific item with this expenditure being presented through Claims Audit and the Finance Committee.

Any amount in excess of $400.00 but less than $1,500.00 must be presented to the Finance Committee in the form of a verbal or written request and must have verbal or written approval by the Finance Committee.

Any amount in excess of $1,500.00 must be presented to the Finance Committee in the form of a written request and must have approval by a majority of the Board of Commissioners.
Any amount in excess of $2,000.00 must have approval by a majority of the Board and be let out for bids. The solicitation of bids for purchases over $2,000.00 excludes professional services at the discretion of the Board of Commissioners. The Board may waive the bidding policy by appropriate action.

It shall be the policy of this Board that two of the three members listed: the Chairman, Vice-Chairman or Finance Chairman can authorize emergency maintenance repairs or replacements up to $8,000.00.

No adjustment or transfer of funds shall be allowed which will adjust any employee’s salary, bonus, compensation, or benefits, without the approval of the Board of Commissioners.

No adjustment or transfer will be allowed so as to co-mingle funds, and no department adjustment or transfer will be allowed that requires the transfer of funds from other separate funds, either into the department budget, or out of the department budget, without prior approval of the Finance Committee. The transfer or movement of funds does not apply to separate funds established through grant monies received in accordance with grant requests prepared by each department.

Ayes: All. Motion carried by roll call vote.

INVITATION TO BID – LEGAL FORM

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the following proposed form of “Invitation to Bid” which meets legal requirements:

INVITATION TO BID

Notice is given that sealed proposals will be received at the Office of the Presque Isle County Clerk, P.O. Box 110, 151 E. Huron Avenue, Rogers City, Michigan 49779, on or before _____ (date) _____ at the hour of ______ o’clock ___ p.m., to be opened ___ (specify date and time) ____ for:

(Specifications)

*Optional – a certified check in the amount equal to 10% of the total bid and made payable to Presque Isle County must accompany each bid as evidence of good faith and as guarantee that the bidder will comply with terms of the bid.

*Optional – the plans and specifications of the work may be examined at the Office of the County Clerk weekdays from ____ (time) ____.

The Presque Isle County Board of Commissioners reserves the right to reject any and all bids (when appropriate add: or to accept any bid as a whole or in part) as in the exercise of discretion the Board may deem to be in the best interest of the County.

Ayes: All. Motion carried by roll call vote.

DISCLOSURE RESOLUTION – REGISTER OF DEEDS

Moved by Commissioner Lang and supported by Commissioner Darga to adopt the following resolution:

WHEREAS, Cathy I. Idalski of Rogers City, Michigan has been elected Presque Isle County Register of Deeds effective January 1, 2009 for a term of four years, and

WHEREAS, Ms. Idalski is a stockholder in the Calcite Credit Union and Independent Bank of Rogers City and the Onaway Community Federal Credit Union of Onaway, and
WHEREAS, the Calcite Credit Union, Independent Bank and the Onaway Community Federal Credit Union are used as depositories for funds of said county;

THEREFORE, the Presque Isle County Board of Commissioners are fully cognizant of the fact that Ms. Idalski is a stockholder in Calcite Credit Union and Independent Bank of Rogers City and the Onaway Community Federal Credit Union of Onaway and does desire to continue business as usual with said credit unions and bank.

Ayes: All. Motion carried by roll call vote.

**COMMITTEE APPOINTMENTS**

Chairman Altman made the following committee appointments and special appointments. First named is committee chairperson.

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Committee</td>
<td>Altman</td>
<td>Schell, Darga (alternate)</td>
</tr>
<tr>
<td>Finance and Auditing Committee</td>
<td>Schell</td>
<td>Altman, Darga (alternate)</td>
</tr>
<tr>
<td>Personnel Committee</td>
<td>Lang</td>
<td>Schell, Sorgenfrei (alternate)</td>
</tr>
<tr>
<td>Courthouse &amp; Grounds Committee</td>
<td>Darga</td>
<td>Sorgenfrei, Lang (alternate)</td>
</tr>
<tr>
<td>Public Health &amp; Safety Committee</td>
<td>Darga</td>
<td>Sorgenfrei, Lang (alternate)</td>
</tr>
<tr>
<td>District Health Board</td>
<td>Altman</td>
<td>Sorgenfrei, Schell (alternate)</td>
</tr>
</tbody>
</table>

Moved by Commissioner Lang and supported by Commissioner Darga to ratify the above committee appointments as presented by Chairman Altman for 2012.

Ayes: All. Motion carried by roll call vote.

**SPECIAL APPOINTMENTS**

Chairman Altman made the following special appointments:

- 53rd Circuit Court Advisory Committee: Sorgenfrei, Altman
- Northern Counties Association: Altman
- Michigan Works (Consortium): Schell, Darga (alternate)
- MI Townships Association: Lang, Sorgenfrei (alternating members)
- Multi County Authority for Solid Waste: Darga
- Department of Human Services: Lang
- Huron Pines R, C & D: Sorgenfrei
- Mental Health: "Nowak — Citizen Appointment"
- Community Corrections Advisory Bd.: Altman, Schell
- NEMCOG: Altman, Schell (alternate)
- CDC/EDC/Tourism: Lang, Darga (alternate)
- Transit Authority: Sorgenfrei
- Recycling Alliance: Altman, Sorgenfrei (alternate)
- Conservation District: Sorgenfrei
- H.U.N.T. Board of Directors: Darga, Altman (alternate)
- Senior Citizens: Sorgenfrei, Lang (alternating members)
- NEMCSA: Sorgenfrei, Altman (alternate)
- Citizens Advisory Committee-State Parks: Lang

Moved by Commissioner Lang and supported by Commissioner Darga to ratify the special appointments as presented by Chairman Altman for 2012.

Ayes: All. Motion carried by roll call vote.
CHIEF ADMINISTRATIVE OFFICER AND FINANCE AND AUDITING COMMITTEE

Chairman Altman appointed the Chairman of the Board as Chief Administrative Officer for Presque Isle County for 2012 and he appointed Commissioner Schell and Chairman Altman to the Finance and Auditing Committee for 2012 with Commissioner Darga as alternate.

Moved by Commissioner Darga and supported by Commissioner Lang to ratify the appointments of Chief Administrative Officer and the Finance and Auditing Committee for 2012 as presented by Chairman Altman.

Ayes: All. Motion carried by roll call vote.

PUBLISHING OF MINUTES

Moved by Commissioner Schell and supported by Commissioner Darga to post a complete version of the minutes of the 2012 meetings of the Presque Isle County Board of Commissioners on the county website, at no extra cost to the county.

Ayes: All. Motion carried by roll call vote.

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adjourn until Wednesday, January 11, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 10:07 a.m.

DATE___________________

Carl L. Altman, Chairman

__________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Wednesday, **January 11, 2012** at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the minutes of December 29, 2011 as printed.

Motion carried by a majority vote.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the minutes of January 4, 2012 as printed.

Motion carried by a majority vote.

**COUNTY TREASURER’S REPORT**

The Finance Committee will speak with the county treasurer regarding the financial reports for November and December, 2011.

**2012 JAIL MEDICAL SERVICES CONTRACT**

The Personnel Committee will meet with Norm Smith to draft a new agreement for Jail Medical Services. He will work under the 2011 contract until a new agreement is approved by the board.

**PRESQUE ISLE COUNTY COUNCIL ON AGING – 2010/2011 YEAR IN REVIEW**

Katie Kuznicki presented an annual report of Presque Isle County Council on Aging activities and services provided to seniors.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the Presque Isle County Council on Aging 2010/2011 Year in Review report as presented.

Motion carried by a majority vote.

**COUNTY RESOURCE OFFICER POSITION – JOB DESCRIPTION**

Moved by Commissioner Lang and supported by Commissioner Schell to approve the draft as printed outlining the job description of the newly established County Resource Officer position.

Ayes: All. Motion carried by roll call vote.
DISTRICT HEALTH DEPARTMENT NO. 4 – 2012 APPROPRIATION

This matter will be placed on the agenda of the next regular meeting.

HURON PINES – 2012 APPROPRIATION

Huron Pines is not asking the county to pay dues to their organization, but would like the monetary support of Presque Isle County in the form of an appropriation. The prosecutor will review the requirements to give a monetary appropriation to their organization.

TRINITY ARCHITECTURE – TAD LATUSZEK

Tad Latuszek from Trinity Architecture gave an update on the renovation of the Nowicki Building. He stated that Northshore Construction hopes to be finished by the end of February. He presented color schemes and samples of interior finishes and carpeting for the board to review.

CELL PHONE AGREEMENT – MAGISTRATE

Moved by Commissioner Darga and supported by Commissioner Lang to approve the cell phone agreement between Presque Isle County and Lori Wirgau, Magistrate, and to authorize the chairman to sign said agreement.

Ayes: All. Motion carried by roll call vote.

CLAIMS AUDIT

Moved by Commissioner Darga and supported by Commissioner Lang to approve the Claims Audit of January 9, 2012 in the amount of $70,161.62.

Ayes: All. Motion carried by roll call vote.

TRANSFER – 4-H SUMMER RECREATION PROGRAM

Moved by Commissioner Darga and supported by Commissioner Lang to transfer $555.88 from Contingencies to Appropriations 4-H Summer Recreation Program to cover the final payout of the 2011 4-H Summer Recreation employment costs.

Ayes: All. Motion carried by roll call vote.

APPROPRIATIONS TO DESIGNATED FUNDS

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the appropriation of funds from the General Fund to the designated funds as listed:

<table>
<thead>
<tr>
<th>From: Appropriations</th>
<th>100,709.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>To: Employee Termination Fund</td>
<td>200.00</td>
</tr>
<tr>
<td>Parks &amp; Recreation Fund</td>
<td>3,500.00</td>
</tr>
<tr>
<td>Resource Recovery Fund</td>
<td>15,000.00</td>
</tr>
<tr>
<td>Local Unit Appropriation Fund</td>
<td>10,000.00</td>
</tr>
<tr>
<td>Building &amp; Zoning Fund</td>
<td>15,000.00</td>
</tr>
<tr>
<td>Sheriff Deputy Training Fund</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Law Library Fund</td>
<td>2,500.00</td>
</tr>
<tr>
<td>MSU Extension Grant Fund (Summer Rec.)</td>
<td>7,509.00</td>
</tr>
<tr>
<td>Child Care Fund</td>
<td>25,000.00</td>
</tr>
</tbody>
</table>
Airport Fund 10,000.00
Data Processing Fund 10,000.00

Ayes: All. Motion carried by roll call vote.

**CERTIFICATE OF RECOGNITION – ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT**

Chairman Altman, on behalf of Presque Isle County, received a certificate of recognition through NEMCOG from the Michigan Energy Office for acting as fiduciary and for the successful completion of the Energy Efficiency and Conservation Block Grant project. He presented the certificate to Sue Rhode, County Clerk, who administered the grant for NEMCOG and the counties involved.

**FINANCE COMMITTEE REPORT**

Chairman Altman reported on a meeting with the Rogers City Chamber of Commerce regarding their proposal to administer the CDC/EDC program. He also reported there would be a Pure Michigan ad campaign meeting with Ken Yarsovich on January 18th and 19th.

**CODE OFFICIALS CONFERENCE – BUILDING OFFICIAL**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize Jim Zakshesky, Building Official, to attend the Bureau of Construction Codes Code Officials Conference in Lansing on January 31st and February 1st, with registration, lodging, travel and necessary expenses to be paid from the Building & Zoning Fund.

Ayes: All. Motion carried by roll call vote.

**PRESQUE ISLE COUNTY FINANCIAL ACCOUNTS – AUDITOR RECOMMENDATION**

Moved by Commissioner Schell and supported by Commissioner Lang to authorize Anderson, Tackman & Co. to perform an analysis of the financial accounts of Presque Isle County by reconciling all bank accounts and posting all necessary journal entries from the past that affect the bank accounts, and further to initiate use of the computerized bank reconciliation program in the County Treasurer’s office, money to come from the Board of Commissioner’s budget.

Ayes: All. Motion carried by roll call vote.

**COURTHOUSE & GROUNDS COMMITTEE REPORT**

Commissioner Darga will contact various contractors for bids to install outdoor lighting around the courthouse.

**COUNTY TREASURER’S OFFICE – 40 HOUR WORK WEEK REQUEST**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize Valerie Peacock, chief deputy treasurer, to work 40 hours per week in the County Treasurer’s office through June 30, 2012.

Ayes: All. Motion carried by roll call vote.

**PROSECUTOR’S REPORT**

Prosecutor Rick Steiger reported that Marie Wisniewski, Crime Victim’s Advocate, has used money from the prosecutor’s forfeiture fund to purchase a wheelchair for use within the courthouse for persons who have a need for it.
DISTRICT COMMISSIONER REPORTS

Commissioner Darga reported on recycling in Emmet County and that he will be meeting with them in the future. He is also giving a presentation on recycling to students at St. Ignatius School.

Commissioner Sorgenfrei reported on a NEMCSA meeting and the job growth in our area. She has been asked to be on the search committee for an MSU extension educator. She also reported on a Recreation Plan public hearing she attended.

Commissioners discussed a meeting sponsored by Wolverine Power where they will give an update on the progress of the proposed power plant on Friday, January 13, 2012 at 3:00 p.m. at the Rogers City Senior Center.

EXECUTIVE SESSION

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to go into executive session to discuss a personnel matter as requested by Prosecutor Rick Steiger.

Ayes: All. Motion carried by roll call vote.

Chairman Altman declared a short recess. Following the recess, the Board went into executive session.

9:05 p.m. Chairman Altman called the open meeting back to order with all commissioners present.

CORRESPONDENCE

Copies of the following were given to board members for review:
A letter from Rep. Peter Pettalia regarding a town hall meeting.
A notice from Joe Cercone regarding a Pure Michigan ad campaign.

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Friday, January 27, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 9:06 p.m.

DATE _____________________

Carl L. Altman, Chairman

___________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Friday, January 27, 2012, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve the minutes of January 11, 2012, as printed.

Motion carried by a majority vote.

**2012/2013 JAIL MEDICAL SERVICES CONTRACT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the 2012/2013 Jail Medical Services Contract between Presque Isle County and Norman Smith and to authorize the chairman to sign said contract, contingent upon review by the prosecuting attorney.

Ayes: All. Motion carried by roll call vote.

**COUNTY TREASURER’S REPORT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the County Treasurer’s financial reports for December, 2011 and the account balance report for January, 2012.

Motion carried by a majority vote.

**COUNTY TREASURER – PURCHASES**

Coleen Main, County Treasurer, stated that she has purchased a new server and postage machine from the Foreclosure Fund.

**DISTRICT HEALTH DEPARTMENT NO. 4 – 2012 APPROPRIATION**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to update the 2012 appropriation to the District Health Department No. 4 in the current budget by transferring $164.20 from Appropriations-Health Department to Contingencies, thereby making the 2012 appropriation $100,963.00.

Ayes: All. Motion carried by roll call vote.
DEPARTMENT OF HUMAN SERVICES DIRECTOR

Julie Sproul, Director of the Department of Human Services presented the board with an update on the local DHS services and statewide activities. There are 11 staff back in Rogers City and the state wants to make services and benefits more accessible to citizens.

RESOLUTION TO BORROW AGAINST ANTICIPATED DELINQUENT 2011 REAL PROPERTY TAXES

Commissioner Darga offered the following resolution and moved its adoption. The motion was seconded by Commissioner Lang:

WHEREAS, the Board of Commissioners of the County of Presque Isle (the “County”) has heretofore adopted a resolution establishing the Presque Isle County Delinquent Tax Revolving Fund (the “Fund”) pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended (“Act 206”); and

WHEREAS, the purpose of the Fund is to allow the Presque Isle County Treasurer (the “County Treasurer”) to pay from the Fund any or all delinquent real property taxes that are due and payable to the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2011 delinquent real property taxes (the “delinquent taxes”) outstanding on March 1, 2012, will be approximately $2,000,000, exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Presque Isle, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed Two Million Dollars ($2,000,000) and issue its notes (the “notes”) therefor for the purpose of continuing the Fund for the 2011 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2012, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2010 delinquent taxes outstanding on March 1, 2012, or the portion of the 2011 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as “General Obligation Limited Tax Notes, Series 2012” with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest
at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days’ notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, if the notes are sold at a discount, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2012, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2012 Collection Account established in Section 6 hereof.
2012 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the “2012 Collection Account”) into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on or after March 1, 2012, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the “2012 Note Reserve Fund”) if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2012 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payments of Notes

8. All of the moneys in the 2012 Collection Account and the 2012 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2012 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County’s limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2012 Collection Account and the 2012 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this section, and may thereafter reimburse itself from the delinquent taxes collected.
Release of Pledge of 2012 Collection Account

10. Upon the investment of moneys in the 2012 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2012 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law, once in The Bond Buyer or the Detroit Legal News, both of which are hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the “Rule”) and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a
facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner of his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: “Payment of interest on this note is in default. The last date to which interest has been paid is [place date].”

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be
paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

**Book Entry System**

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a “book entry” system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

**Issuance Expenses**

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

**Replacement of Notes**

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer’s facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County
in the premises. Any note issued under the provisions of this section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

**Chargebacks**

18. For any principal payment date of the notes on or January 1, 2015, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2012 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.

**Purchase of Notes by County**

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

**Issuance of Refunding Notes**

20. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the “Refunding Notes”) in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

**Form of Notes**

21. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer’s execution thereof.
After discussion, the vote was:

Yeas: Commissioners Schell, Sorgenfrei, Darga, Lang, and Chairman Altman.
Nays: None.
Absent: None.

A sufficient majority having voted therefor, the Resolution to Borrow to Against Anticipated Delinquent 2011 Real Property Taxes was adopted.

Motion carried by roll call vote.

RESOLUTION OF AGENCY
PURSUANT TO SECTION 87c OF ACT 206

The following resolution was offered by Commissioner Lang and seconded by Commissioner Sorgenfrei:

WHEREAS, the Board of Commissioners of this County has heretofore adopted a resolution establishing the Presque Isle County Delinquent Tax Revolving Fund, pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended (“Act 206”); and

WHEREAS, this Fund has been designated as the 100% Tax Payment Fund (the “Fund”) by the County Treasurer; and

WHEREAS, pursuant to Act 206, upon creation of the Fund the County Treasurer is to act as agent for the County to administer the Fund; and

WHEREAS, the Board of Commissioners of the County has adopted a Resolution to Borrow Against Anticipated Delinquent 2011 Real Property Taxes to continue the Fund for 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF PRESQUE ISLE, STATE OF MICHIGAN, as follows:

1. Pursuant to Section 87c of Act 206, the County Treasurer’s office shall receive for administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2012 by the County such sums as are provided by law.

2. As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the Resolution to Borrow Against Anticipated Delinquent 2011 Real Property Taxes heretofore adopted by the County Board of Commissioners.

After discussion, the vote was:

Yeas: Commissioners Schell, Sorgenfrei, Darga, Lang and Chairman Altman.
Nays: None.
Absent: None.

A sufficient majority having voted therefor, the Resolution of Agency Pursuant to Section 87c of Act 206 was adopted.

Motion carried by roll call vote.
PRESQUE ISLE CONSERVATION DISTRICT – APPROPRIATION PAYMENT REQUEST

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment of the second installment of $6,000.00 to the Presque Isle Conservation District, money to come from the Local Unit Appropriation Fund.

Ayes: All. Motion carried by roll call vote.

NE MI COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY – SURVEY

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to approve the 2012 Northeast Michigan Comprehensive Economic Development Strategy project list as presented by NEMCOG with no project additions, but with changes to the status of the following: Alpena-Cheboygan Trail – Completed; and Relocation of County Government Offices – In Progress.

Motion carried by a majority vote.

2012 CONTRACT – THE PC ADVANTAGE

Moved by Commissioner Lang and supported by Commissioner Darga to approve the 2012 contract between Presque Isle County and The PC Advantage for website service and maintenance, and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.

MICHIGAN ASSOCIATION OF COUNTIES – LEGISLATIVE CONFERENCE

Moved by Commissioner Schell and supported by Commissioner Darga to authorize any commissioner to attend the MAC Legislative Conference on March 26-28, 2012 in Lansing, with registration of $207.00, per diem, mileage and necessary expenses to be paid from the Board of Commissioners budget.

Ayes: All. Motion carried by roll call vote.

ID CARD PRINTER AND ACCESSORIES – PURCHASE

Three quotes were received for the purchase of a Fargo DTC ID card printer, camera, plastic cards, color ribbons, signature pad and cleaning kit:

- IDWholesaler.com: $2,969.41
- Alphacard.com: $3,303.90
- DiscountID.com: $3,242.84

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the County Clerk to spend up to $2,969.41 for the purchase of a Fargo DTC ID card printer and listed accessories from IDWholesaler.com, money to come from the Data Processing Fund.

Ayes: All. Motion carried by roll call vote.
LAKE SHORE ENERGY SERVICES – GAS CUSTOMER CHOICE CONTRACT

Moved by Commissioner Schell and supported by Commissioner Lang to approve the gas customer choice contract for 2012 between Presque Isle County and Lakeshore Energy Services, and authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.

HAZARD MITIGATION PLAN UPDATE – GIS DATA SETS

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize the Northeast Michigan Council of Governments to obtain a copy of Presque Isle County’s GIS Data Sets of Parcel/Ownership and Structure Location at no cost to NEMCOG, with the parcel and structure data to be used to satisfy a large portion of Presque Isle County’s in-kind match for the Hazard Mitigation Plan update.

Ayes: All. Motion carried by roll call vote.

FRIEND OF THE COURT – MONTHLY INVOICES

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize the payment of 2011 invoices from April through November in the amount of $33,739.01 for services provided by the Cheboygan County Friend of the Court Office to the Presque Isle County Friend of the Court Office, money to come from the Friend of the Court budget.

Ayes: All. Motion carried by roll call vote.

HEALTH & SAFETY FUND DISTRIBUTION – CIGARETTE TAX

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment of the Health and Safety Fund monies in the total amount of $863.00, with the District Health Department No. 4 receiving $609.18 and the Sunrise Centre receiving $253.82, money to come from Appropriations.

Ayes: All. Motion carried by roll call vote.

HURON PINES ANNUAL MEETING – DRAIN COMMISSIONER REQUEST

Moved by Commissioner Schell and supported by Commissioner Darga to authorize Charles Lyon, Drain Commissioner, to attend the Huron Pines Annual Meeting on February 4, 2012 in Gaylord, with per diem and mileage to be paid from the Drain Commissioner’s budget.

Ayes: All. Motion carried by roll call vote.

2012 MICHIGAN AIRPORT CONFERENCE – AIRPORT MANAGER REQUEST

Moved by Commissioner Darga and supported by Commissioner Lang to authorize Michael Jermeay to attend the 2012 Michigan Airport Conference in East Lansing on February 22-23, 2012, with registration of $125.00, mileage and necessary expenses to be paid from the Airport Fund.

Ayes: All. Motion carried by roll call vote.
AMENDED HEALTH REIMBURSEMENT ARRANGEMENT PLAN DOCUMENT

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve and authorize the chairman to sign the Health Reimbursement Arrangement Plan Document as amended and presented by Advanced Benefit Solutions, Inc.

Ayes: All. Motion carried by roll call vote.

CERTIFICATE OF ADOPTING RESOLUTION
SECURITY BENEFIT 457(B) PLAN AMENDMENT

BE IT RESOLVED, the Pension Protection Act/Heroes Earnings Assistance and Relief Tax Act of 2008/Worker, Retiree and Employer Recovery Act of 2008 Amendment to the Presque Isle County, MI 457 Plan (the Amendment) is hereby approved and adopted and that the Chairman of the Presque Isle County Board of Commissioners is authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the amendment.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to adopt the above resolution

Ayes: All. Motion carried by roll call vote.

CORRESPONDENCE

Commissioners received copies of the following:
- MAC Legislative Updates
- A letter to Phillip Wolf, CPA
- An email regarding the county website
- A letter from the MI Association of Counties regarding our dividend check for worker’s compensation
- A letter from Katie Kuznicki, PICCA Director
- A letter from Presque Isle Electric & Gas
- Posen Chamber of Commerce Newsletter

PUBLIC HEALTH & SAFETY COMMITTEE REPORT

Commissioner Darga reported that the sheriff department needs to purchase a new server. He also reported that the animal control pickup is getting well-used and that night patrol has been reduced. The jail roof is also leaking.

HP TOWER SERVER PURCHASE – SHERIFF’S DEPARTMENT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the purchase of a HP Tower Server for the sheriff’s department and jail at a cost of $3,550.00 plus $100.93 shipping, money to come from the Jail Telephone Revenue Fund.

Ayes: All. Motion carried by roll call vote.
GLOBAL K9 WORKING DOGS – TRAINING SEMINAR

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize K-9 Officer Dean Tebo to attend a scenario based training seminar sponsored by Global K9 Working Dogs in Leland, Illinois, with the $20.00 registration fee and necessary expenses to be paid from the K-9 Fund.

Ayes: All. Motion carried by roll call vote.

PERSONNEL COMMITTEE REPORT

Commissioner Lang reported on the resumes received for County Resource Officer and MSU Extension Clerk.

CHIEF DEPUTY TREASURER – CLASSIFICATION CHANGE

Moved by Commissioner Darga and supported by Commissioner Lang to place Chief Deputy Treasurer Valerie Peacock in Class 1 in the 9th year of the 10-year Classification and Wage scale of the United Steelworkers Contract.

Ayes: All. Motion carried by roll call vote.

CUSTODIAN POSITION – AUTHORIZATION TO ADVERTISE

Moved by Commissioner Lang and supported by Commissioner Darga to advertise the opening for a custodian position in the Presque Isle Advance and the Onaway Outlook, with wages and benefits to be determined by union contract, money to come from the Board of Commissioners budget.

Ayes: All. Motion carried by roll call vote.

COURTHOUSE & GROUNDS REPORT

Commissioner Darga reported that a desk is needed at the SRE building by the airport manager. He also reported on a quote for lighting around the courthouse.

URS ENGINEERING - PROFESSIONAL SERVICES CONTRACTS

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the contracts for professional engineering services between Presque Isle County and URS Corporation for airport taxi-way signage, tower painting, beacon replacement and fencing at the Rogers City Airport, and to authorize the chairman to sign said contracts.

Ayes: All. Motion carried by roll call vote.

PROSECUTOR’S REPORT

Assistant Prosecutor Meghan Hurley reported there are numerous trials scheduled for their office.

DISTRICT COMMISSIONER REPORTS

Commissioner Schell reported on a PIE&G liaison board.
Commissioner Lang reported on a CDC meeting.
Commissioner Sorgenfrei reported on a Straits Regional Ride meeting and a District Health board meeting.
Chairman Altman reported on proposed modifications and change orders at the Nowicki Building.

**NOWICKI BUILDING RENOVATION - CHANGE ORDER REQUESTS**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the change order for the Nowicki Building from Omega Electric & Sign Company in the amount of $1,008.00 and the change order from Northshore Construction in the amount of $10,942.87.

Ayes: All. Motion carried by roll call vote.

**RESOURCE RECOVERY COMMITTEE – WAYNE VERNILYA**

Wayne Vermilya commented on the DHS presentation and that he requested information on the recycling program from Emmet County but hasn’t received any information yet.

**PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adjourn until Wednesday, February 8, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 11:36 a.m.

DATE ___________________    __________________________________

Carl L. Altman, Chairman

__________________________________

Susan M. Rhode, County Clerk
February 8, 2012

The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Friday, February 8, 2012, at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Michael Darga, Stephen Lang, Chairman Carl L. Altman, Kristin Sorgenfrei.

Commissioners excused: None.

There is one correction to the Agenda with printed additions: On item number one, the date for the Requests to use County Property should be June 23, 2012 and one additional item added by Commissioner Schell of the Request to use County Property by the Onaway Chamber for July 4th, 2012.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the agenda with the additions.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the minutes of January 27, 2012, as printed.

Motion carried by a majority vote.

CITIZENS APPEARING BEFORE THE BOARD

None.

REQUEST FOR USE OF COUNTY PROPERTY
CITY OF ONAWAY

Joe Hefele, the Onaway City Manager, was present to request the use of the county renaissance property along M-211 for the purpose of a ribbon cutting ceremony for the new trail that runs through the county.

Moved by Commissioner Schell and supported by Commissioner Lang to allow the City of Onaway to use the County Renaissance property located along M-211 between the Airport Driveway to the Industrial Park Road for the purpose of a ribbon cutting ceremony on June 23, 2012, at no charge to the City and with the conditions of the County being named as an additional insured, and the contract/lease to be reviewed by the Prosecutor.

Ayes: All. Motion carried by roll call vote.

COUNTY RESOURCE OFFICER POSITION – UPDATE

Commissioner Lang gave an update to the Board on the search for a new County Resource Officer and after interviewing three individuals he would recommend Joe Libby for the position.

Moved by Commissioner Lang and supported by Commissioner Schell to offer the position of the County Resource Officer to Joe Libby.
Ayes: All. Motion carried by roll call vote.

CHOWEN & ASSOCIATES – CHANGE ORDER REQUEST – NOWICKI RENOVATION

Moved by Commissioner Darga and supported by Commissioner Lang to approve the change order of Chowen & Associates for additional IT work to be done in the new offices at the Nowicki Building in the amount of $1330.00 for parts and labor.

Ayes: All. Motion carried by roll call vote.

TRANSFER OF FUNDS – VARIOUS FUNDS

A discussion was held on the process of transferring money to line items with a negative balance on a monthly basis as recommended by the Accountant.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to transfer the money to accounts pending Chairman Altman’s discussion with the County Clerk on procedures.

Ayes: All. Motion carried by roll call vote.

9-1-1 SURCHARGE – UPDATE

No additional information was received as of yet, therefore the matter is to be tabled until the next meeting.

CLAIMS AUDIT

Moved by Commissioner Lang and supported by Commissioner Darga to approve the Claims Audit of February 6, 2012 in the amount of $50,581.17 and to withhold paying Dockside Printing $90.00 for Christmas cards until the Prosecutor has had time to review whether or not the county can pay for such things. The Prosecutor will provide a letter to the Sheriff and advise the Board by the end of the week.

Ayes: All. Motion carried by roll call vote.

TRANSFER FUNDS FROM BUDGET STABILIZATION FUND TO COURTHOUSE CONSTRUCTION FUND

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to transfer $577,199.00 from the Budget Stabilization Fund to the Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

REQUEST FOR COMPUTER TABLET – FAMILY DIVISION

After some discussion on the request for a Computer ThinkPad for the Family Division, the board will table the matter until the next regular meeting and request that Denise Milliron appear before the board to give more information on what additional support software and programs may be needed to fully operate.
REQUEST FOR USE OF COUNTY PROPERTY
ONAWAY CHAMBER OF COMMERCE

Moved by Commissioner Schell and supported by Commissioner Lang to allow the Onaway Chamber of Commerce to use the County Renaissance property located along M-211 between the Airport Driveway to the Industrial Park Road for the Fourth of July festivities, at no charge to the City and with the condition of the County being named as an additional insured, and the contract/lease to be reviewed by the Prosecutor.

Ayes: All. Motion carried by roll call vote.

REQUEST FROM NAUTI KRUZERS CAR CLUB FOR USE OF PARKING LOT

Jim McMurray is present to request the use of the County parking lots along Huron Avenue for the Nauti Kruzers Car Club Annual Cabin Fever Car Show to be held May 19, 2012, with an alternate date of May 20, 2012 if inclement weather. It will not be necessary for any electrical source this year as it will be provided by the International Bar.

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the Nauti Kruzers Car Club of Northeastern Michigan to utilize the Courthouse north parking lot, the parking lot at the Nowicki building and the alley lawn area for the 5th Annual “Cabin Fever” car show on May 19, 2012 or May 20, 2012 if inclement weather, and further Presque Isle County shall be included as an additional insured on the liability insurance policy of the Nauti Kruzers Car Club of Northeast Michigan, with a copy of the insurance certificate provided to the Presque Isle County Clerk.

Motion carried by a majority vote.

FINANCE COMMITTEE REPORT

Commissioner Sorgenfrei advised the board she has received a phone call to ask if the board was interested in placing an ad in the Tourism Booklet and suggested that they place something to advertise the Ocqueoc Outdoor Center.

The chairman authorized Commissioner Sorgenfrei to gather the information on prices and sizes and present the information at the next meeting.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT

Commissioner Darga will be setting the meetings for the Public Health & Safety on February 21, 2012 at 8am.

Commissioner Darga was excused at 7:50 p.m.

PERSONNEL COMMITTEE REPORT

Commissioner Lang advised the Board on the status of the MSU –Clerk’s Position. Interviews have been set up for next Wednesday, February 15, 2012

The advertisement has been placed for the custodial position in the local newspaper

Commissioner Lang is working with Blue Cross/Blue Shield and Cadillac Insurance on a reimbursement issue of an employee that has not been reimbursed through the prescription program or treatment program.
Commissioner Darga returned at 7:55 p.m.

COURTHOUSE & GROUNDS

Commissioner Darga advised the board that the cabinets and counter tops have been ordered from Nowak’s for the Nowicki Building. He has met with Chris from Northshore Construction on an issue with soffit around the building needing to be replaced, but they will rearrange pieces from the back side so it all matches and will then put the new stuff on the back alley side. The additional blown-in insulation is in and about another 1 ½ weeks for painting.

He has received a quote from K & K Electric for new lighting around the courthouse building and it will be for 5 – 250 watt LED lights with labor/material for $2630.00.

COURTHOUSE OUTDOOR SECURITY LIGHTS

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to waive the bid policy and award the bid to K & K Electric for the sum of $2630.00 to install five LED lights around the perimeter of the Courthouse and money to come from Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

Commissioner Darga will be setting the meetings for the Courthouse & Grounds on February 21, 2012 at 7 pm.

PROSECUTOR’S REPORT

Prosecutor Steiger thanked the board for their continued support during his recent ordeal through the court system.

He talked about a recent trial for Home Invasion 2nd and obtaining a conviction by jury. There was also a sentencing on a paroled sex offender who received a new sentence of 10-30 years and of the recent dismissal of a case of the school worker on a sex offense.

OTHER GOVERNMENT OFFICIALS

Coleen Main, County Treasurer reports she did receive the agreement for the Virtual Back-up and it was reviewed by the Prosecutor and would like to enter into contract.

PURCHASE OF VIRTUAL BACK-UP – TREASURER’S OFFICE

Moved by Commissioner Lang and supported by Commissioner Darga to enter into a contract with Chowen & Associates for the back-up for the Treasurer’s Office with the expense to come from the Tax Foreclosure Fund.

Ayes: All. Motion carried by roll call vote.

Ms. Main also informed the board of the Final Hardship Meeting on Monday February 6, 2012 and only two taxpayers showed up, but still have 267 parcels in forfeiture from 2009 taxes.

DISTRICT COMMISSIONER REPORTS

- Commissioner Schell – nothing to report.
- Commissioner Darga – will be working with Moran Iron Works in the next 3-4 weeks to revamp the recycle bins. Also gave a recycling seminar at the St. Ignatius School, and if any townships want any
information has pamphlets available. He will be talking with Rogers City Manager to issues of the recycling program currently through the city. He also spoke with Ralph Stedman from the Conservation Office and they are working on a grant for recycling tires.

- Commissioner Lang – Nothing to report.
- Commissioner Sorgenfrei – reports of a NEMSCA meeting she attended and how they have changed the issue/use of their credit card system by Head Start employees. Had a report on their Home Weatherization Program, funding is going down and can only do about 20 homes per year, but have about 600 on a waiting list. She also attended the Huron Pines Annual meeting. Discussed membership dues and if the board would be continuing to contribute. Per the prosecutor it is okay for the board to continue to pay the membership in return for services provided.

**PAYMENT OF HURON PINES MEMBERSHIP DUES**

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to pay $300.00 for the 2012 membership fee to Huron Pines with the money to come from the Board of Commissioners Budget.

Ayes: All. Motion carried by roll call vote

- Commissioner Altman reports on a meeting he had with a representative from Honeywell on a program to retro fit the buildings for energy saving items, but advised them that the county just recently completed energy saving practices.

**CORRESPONDENCE**

- Dan Doehrman, Executive Director of Green Earth Michigan
- 2010 & 2011 Revenue comparison report – County Clerk
- MAC

**EXECUTIVE SESSION**

Moved by Commissioner Lang and supported by Commissioner Darga to go into executive session to discuss a personnel matter as requested by Prosecutor Rick Steiger.

Roll call vote not taken.

The Board went into executive session at 8:45 p.m.

The Board came out of executive session at 9:00 p.m.

**LETTER TO BRAD SZATKOWSKI**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the Chairman of the Board to send a letter to Brad Szatkowski and request his presence at the next board meeting and asking him to bring his commander from the H.U.N.T. if they choose to attend.

Motion carried by a majority vote.

**PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.
ADJOURN

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Friday February 24, 2012 at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 9:12 pm.

DATE ____________________________

Carl L. Altman, Chairman

______________________________

Ann Marie Main, Deputy County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Friday, February 24, 2012, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: Kris Sorgenfrei.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda with the following changes: Delete item #3 – Building Board of Appeals – Appointments (2) and add item #5 to additions – Bank Account Reconciliations Invoice – Anderson, Tackman & Co.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the minutes of February 8, 2012 with the following clarification in the motion titled “PURCHASE OF VIRTUAL BACKUP – TREASURER’S OFFICE” – Clarify the motion to read “for the back-up for the County Server, which will include all county offices on the network”.

Motion carried by a majority vote.

COUNTY TREASURER’S REPORT

Commissioner Lang went to the County Treasurer’s Office and the treasurer stated she was too busy in her office at this time to appear before the board to answer any questions regarding the monthly County Treasurer’s report. No action was taken on the matter.

TABLET COMPUTER PURCHASE – FAMILY DIVISION

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the purchase of a computer ThinkPad Tablet from Chowen & Associates at a cost of $663.00, with ½ the cost being paid from the Child Care Fund and ½ being paid from the Family Division budget.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

DATA TRANSMISSION AGREEMENT – NEMCOG

Moved by Commissioner Lang and supported by Commissioner Schell to approve the Data Transmission Agreement between Presque Isle County and Northeast Michigan Council of Governments, and to authorize the chairman to sign said agreement.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

2012 E9-1-1 SURCHARGE

Moved by Commissioner Darga and supported by Commissioner Lang to table the matter of the 2012 E9-1-1 surcharge until the next regular meeting of the Board of Commissioners.

Motion carried by a majority vote.
MSU EXTENSION CLERK – INTERVIEWS UPDATE

Commissioner Lang reported that five persons were interviewed for the MSU Extension clerk position.

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the hiring of Tammy Barrett as the MSU Extension clerk, effective March 12, 2012, with wages and fringe benefits to be determined by union contract, and to pursue participation in the Michigan Works Program Workforce Investment Act.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

SALE OF USED COMPUTER TOWERS AND KEYBOARD

Moved by Commissioner Lang and supported by Commissioner Darga to accept the offer of $10.00 from Lori Wirgau for two used computer towers and one keyboard, with the purchaser having to pay the cost of re-formatting the hard drives, if necessary.

Motion carried by a majority vote.

TRANSFERS

Moved by Commissioner Lang and supported by Commissioner Darga to table the matter of Transfers of Appropriations until the next regular meeting of the Board of Commissioners.

Motion carried by a majority vote.

MICHIGAN STATE POLICE – H.U.N.T. TEAM ISSUES

Invest. Michael Caldwell and F/LT. Pt Boyd were present and explained the role of the state police in the H.U.N.T. operations and how decisions are made. F/Lt. Mike Hahn of the Alpena Post was also present. The matter of following policies and guidelines was discussed and that H.U.N.T. did not conduct the investigation of Prosecutor Richard Steiger. The State Police will make amendments to the by-laws of H.U.N.T. to avoid miscommunications between H.U.N.T. board members. The Board of Commissioner aired their concerns regarding the passage of the millage for H.U.N.T. and the School Resource Officer program.

MSU EXTENSION DISTRICT COORDINATOR – INTRODUCTION

Kelley Hiemstra introduced herself as the new MSU Extension District Coordinator and explained her role in the MSU Extension office.

RECREATION PLAN
RESOLUTION OF ADOPTION
Presque Isle County

WHEREAS, Presque Isle County, Posen Township, the Village of Posen, and Metz Township have undertaken a joint 5-Year Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreational facilities during the period of 2012-2016, and

WHEREAS, Two public input sessions were held on January 5, 2012 in Posen and on January 11, 2012 in Rogers City to provide for an opportunity for citizens to discuss the future of recreation in the County, and
WHEREAS, A public notice was published in the Presque Isle Advance which began a 30-day public review period for the draft plan, and

WHEREAS, Presque Isle County, Posen Township, the Village of Posen, and Metz Township have developed the plan for the benefit of the entire county to assist in meeting the recreation needs of the entire county, and

NOW, THEREFORE BE IT RESOLVED, That the Presque Isle County Board of Commissioners hereby adopts the Recreation Plan Update as a guideline for improving recreation for the residents of the County.

Moved by Commissioner Schell and supported by Commissioner Darga to adopt the above resolution and authorize the chairman to sign said resolution and the Certification Checklist.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

COUNTY RESOURCE OFFICER – CELL PHONE AGREEMENT

Moved by Commissioner Darga and supported by Commissioner Lang to approve the cell phone agreement between Presque Isle County and Joe Libby, County Resource Officer, and to authorize the chairman to sign said agreement.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

PRESQUE ISLE CONSERVATION DISTRICT – WEBSITE CONTRIBUTION

Ralph Stedman, Conservation District Director, presented a strategic plan for resource assessment for Presque Isle County. He also requested $1,500.00 to be used toward the establishment and design of a website for the Conservation District. He was advised to speak with Jeanette Tolan of The PC Advantage about having their office added as a page to the official county website.

LAKE EMMA DAM REPAIR – LEGAL SERVICES INVOICE

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment of $155.00 to White, Clarke & Mock for legal services rendered for January in the matter of the Lake Emma Dam, money to come from the Drain Commissioner’s budget.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

ANDERSON, TACKMAN & CO. – RECONCILIATION OF BANK ACCOUNTS

Moved by Commissioner Lang and supported by Commissioner Schell to authorize the expenditure of up to $5,000.00 to Anderson, Tackman & Co. to complete the reconciliation of all bank accounts for Presque Isle County and to initiate the use of Pontem software for bank reconciliations, money to come from the Board of Commissioners budget.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

11:40 a.m. Moved by Commissioner Lang and supported by Commissioner Darga to recess for ten minutes.

Motion carried by a majority vote.
11:50 a.m. Chairman Altman called the meeting back to order with all commissioners present except Commissioner Sorgenfrei.

**PUBLIC HEALTH AND SAFETY COMMITTEE MEETING**

Commissioner Darga reported on problems with the Onaway Tower. There are 23 inmates in the jail as of last Wednesday and breakings & enterings are up. The new server was installed over the weekend at the jail. The millage committee for H.U.N.T./School Resource Officer will continue to meet.

**U.S.D.A. GRANT APPLICATION – K-9 VEHICLE**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize Sheriff Paschke to write for a U.S.D.A. grant to purchase a vehicle for the newly established K-9 Unit.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**PERSONNEL COMMITTEE**

Commissioner Lang reported on the applications for the custodial position.

**CUSTODIAN POSITION – AUTHORIZATION TO HIRE**

Moved by Commissioner Darga and supported by Chairman Altman to authorize the hiring of Carleen Paul as a courthouse custodian, with wages and fringe benefits to be determined by union contract, with her hire date to be as soon as is practical, and to pursue participation in the Michigan Works Program Workforce Investment Act.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**2012 COUNTY RESOURCE OFFICER CONTRACT**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the 2012 contract between Presque Isle County and Joe Libby, County Resource Officer, and to authorize the chairman to sign said contract.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**COURTHOUSE & GROUNDS COMMITTEE REPORT**

Commissioner Darga reported on the status of the Nowicki Building renovation. He also reported on a grant for crack sealing the Onaway Airport runway, the refurbishing of fuel tanks for the airport, and electrical upgrades for the Rogers City Airport.

**PROSECUTOR’S REPORT**

Assistant Prosecutor Meghan Hurley reported that they have a jury trial in progress and also upcoming trials.

**COUNTY RESOURCE OFFICER REPORT**

Joe Libby reported that he will have a CDC/EDC loan update for the next meeting. He also presented a contract for a road overlay using Bing maps to be used by the Equalization Department and the 9-1-1
System. He also reported on an ad for the Ocqueoc Outdoor Center, the Millersburg Trailhead project bids and a report on the Michigan Works Program.

STATEWIDE ORTHO IMAGERY PRODUCT CONTRACT

Moved by Commissioner Darga and supported by Commissioner Lang to enter into a contract for fly-over maps with Statewide Ortho Imagery Product at a cost of $19,180.00, with payment not due until August, 2012, money to come from the Equalization budget.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

OTHER GOVERNMENT OFFICIALS

County Clerk Sue Rhode reported that the 2-1-1 Annual report is available for inspection in her office. She also gave copies of a county profile narrative that had been requested by Michigan Association of Counties.

DISTRICT COMMISSIONER REPORTS

Commissioner Schell reported on a Health Board meeting and a job fair posting. He also reported on the recognition of Margaret Radka’s donation for the construction of an airport hangar and purchasing a plaque to commemorate her contribution.

Chairman Altman reported on a District Health board meeting, a NEMCOG meeting and a Northern Counties meeting. He also reported on a business meeting recently held and the Pure Michigan advertising campaign.

CORRESPONDENCE

Copies of the following were given to board members for review:

- A letter from MDOT regarding the resolution of support for the CRAM position of the road commissions.
- A letter regarding the 2011 annual report of the 2-1-1 Program.
- A letter from Everett Swift regarding the industrial hemp resolution and H.U.N.T. funding.
- A letter from the DEQ regarding the Elk Run Landfill inspection.
- A notice from Emily Meyerson regarding the grand opening of the Northeastern State Trail.

EXECUTIVE SESSION

Moved by Commissioner Lang and supported by Commissioner Darga to go into executive session to discuss H.U.N.T. personnel issues at the request of employee Bradley Szatkowski.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

1:25 p.m. Chairman Altman called the open meeting back to order with all commissioners present except Commissioner Sorgenfrei.

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.
Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Wednesday, March 14, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 1:26 p.m.

Date _______________________    __________________________________

Carl L. Altman, Chairman

__________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Wednesday, March 14, 2012, at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Chairman Altman gave the prayer and the Clerk called the roll.

Commissioners present: Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Altman.

Commissioners excused: Robert D. Schell.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the minutes of February 24, 2012, as printed.

Motion carried by a majority vote.

CITIZENS APPEARING BEFORE THE BOARD

Wayne Vermilya addressed H.U.N.T. issues and asked what statutory authority the board has to create a county resource officer position.

RESOLUTION TO AMEND THE PRESQUE ISLE COUNTY FINAL 911 SERVICE PLAN

WHEREAS, under the Emergency 911 Service Enabling Act (P.A. 32 of 1986, as amended), the Presque Isle County Board of Commissioners approved the final 911 service plan on January 13, 1993 to benefit the citizens of Presque Isle County by providing a uniform and well known emergency telephone number; and

WHEREAS, the Presque Isle County Board of Commissioners continues to believe that 911 service will benefit the citizens of Presque Isle County; and

WHEREAS, the State of Michigan enacted Public Act 379 of 2008 to further support 911 service in Michigan; and

WHEREAS, Presque Isle County has deemed it necessary to collect county-based 911 funds from communications service providers as allowed under Public Act 379 of 2008 to defray the costs of being ready to process, and of actually processing 911 calls placed within Presque Isle County, and

WHEREAS, Public Act 164 of 2007 allows for limited amendments to be made to the Presque Isle County 911 Plan through resolution by the County Board of Commissioners; and

NOW, THEREFORE, BE IT RESOLVED, the Presque Isle County Board of Commissioners hereby adopts this amendment to the Presque Isle County 911 plan to establish a monthly county-based 911 surcharge as permitted under P.A. 379 of 2008.
Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the above resolution.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**RESOLUTION TO ADOPT MONTHLY 911 SURCHARGE WITHIN PRESQUE ISLE COUNTY**

WHEREAS, under the Emergency 911 Service Enabling Act (P.A. 32 of 1986, as amended), the Presque Isle County Board of Commissioners approved the final 911 service plan on January 13, 1993 to benefit the citizens of Presque Isle County by providing a uniform and well-known emergency telephone number; and

WHEREAS, the Presque Isle County Board of Commissioners continues to believe that 911 service will benefit the citizens of Presque Isle County; and

WHEREAS, the State of Michigan enacted Public Act 379 of 2008 to further support 911 service in Michigan; and

WHEREAS, Public Act 379 of 2008 allows for the creation of a county based local 911 surcharge on all communications service providers that can access 911 and provides for the collection, disbursement, use and audit of said funds; and

WHEREAS, Presque Isle County has deemed it necessary that a monthly county-based surcharge of $0.42 be placed on all communications service providers beginning July 1, 2012 as allowed under Public Act 379 of 2008 to defray the costs of being ready to process and of actually processing 911 calls placed within Presque Isle County; and

WHEREAS, Public Act 379 of 2008 expires December 31, 2014, the monthly county-based surcharge will remain in effect until that time, or is otherwise changed by law; and

FURTHER, that pursuant to Public Act 379 of 2008, the Presque Isle County Board of Commissioners has modified the 911 Plan on March 14, 2012 to reflect the changes in the 911 surcharges collected by Presque Isle County.

NOW, THEREFORE, BE IT RESOLVED, that the Presque Isle County Board of Commissioners hereby adopts the county-based 911 surcharge on communications devices as permitted under PA 379 of 2008.

Moved by Commissioner Darga and supported by Commissioner Lang to adopt the above resolution.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**BUILDING BOARD OF APPEALS – APPOINTMENTS (2)**

Commissioner Darga nominated David Zolnierek. Commissioner Lang nominated Jeffrey Whitsitt. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Lang to close the nominations and the clerk be instructed to cast a unanimous ballot appointing David Zolnierek and Jeffrey Whitsitt to three-year terms on the Building Board of Appeals, terms to expire 3/31/2015.

Motion carried by a majority vote.
TRANSFERS – GENERAL LEDGER APPROPRIATIONS

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to transfer $12,200.00 from Contingencies to the following line items in Appropriations:

- 10,000.00 Building & Zoning Fund
- 2,000.00 Sheriff Deputy Training
- 200.00 4-H Summer Recreation Program.

Ayes:  All, except Commissioner Schell who was excused.  Motion carried by roll call vote.

TRANSFERS – FUND APPROPRIATIONS

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to transfer the following amounts from Appropriations to the listed funds:

- 3,800.00 Employee Termination Fund
- 5,000.00 Local Unit Appropriation Fund
- 10,000.00 Co. Development Comm. Fund
- 200.00 MSU Extension Grant Fund
- 15,000.00 Building & Zoning Fund

Ayes:  All, except Commissioner Schell who was excused.  Motion carried by roll call vote.

COUNTY REMONUMENTATION PROGRAM – GRANT ADMINISTRATOR

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to appoint Karen Counterman as grant administrator and Norman Quaine as county representative for the surveyors for the 2012 Remonumentation Program.

Ayes:  All, except Commissioner Schell who was excused.  Motion carried by roll call vote.

COUNTY REMONUMENTATION PROGRAM – SURVEYOR CONTRACTS

Moved by Commissioner Lang and supported by Commissioner Darga to approve the county remonumentation surveyor contracts with Beck Survey, Bischer Surveying and Porter’s Survey and to authorize the chairman to sign said contracts.

Ayes:  All, except Commissioner Schell who was excused.  Motion carried by roll call vote.

RESOLUTION OF SUPPORT
Friends of Thompson’s Harbor State Park

WHEREAS, Friends of Thompson’s Harbor State Park is a non-profit, voluntary organization, and

WHEREAS, their establishment is to assist the Park in meeting its goals and objectives, and

WHEREAS, the Parks goals and objectives include, but are not limited to: recreational, natural resource, cultural and educational activities; park promotion, park infrastructure improvements and resource preservation, and

WHEREAS, the development of this park will enhance the recreational opportunities not only for Presque Isle County, but for the State of Michigan as well, and
**WHEREAS**, the actions of Friends of Thompson’s Harbor State Park are essential to assisting in the preservation, development and maintenance of the Park and in meeting the Parks goals and objectives, now

**THEREFORE, BE IT RESOLVED,** that the Presque Isle County Board of Commissioners hereby supports the mission, goals and objectives of Friends of Thompson’s Harbor State Park.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the above resolution.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**METZ TOWNSHIP LETTER OF SUPPORT – METZ FIRE HISTORICAL TRAILSIDE PARK**

Moved by Commissioner Lang and supported by Commissioner Darga to send a letter of support to Metz Township as they intend to apply for a grant from the Michigan Natural Resources Trust Fund to construct the Metz Fire Historical Trailside Park, and to authorize the chairman to sign said letter of support.

Motion carried by a majority vote.

**PROCLAMATION**

**MAY 2012 IS SOCIAL HOST LIABILITY AWARENESS MONTH**

WHEREAS, alcohol is a factor in the four leading causes of death among persons ages 10-24; motor vehicle crashes, unintentional injuries, homicide and suicide; and

WHEREAS, Michigan ranked 9th in the country in the average annual number of deaths attributable to fatal motor vehicle crashes in which at least one driver was aged 16-25 and had been drinking; about 51% of those vehicle crashes involved drinkers aged 16-20, and

WHEREAS, in Michigan, it is estimated that underage alcohol use costs $2 billion dollars, with youth violence and traffic crashes involving underage drinkers representing the largest costs to the state, and

WHEREAS, one-hundred percent of any alcohol consumed by a minor came from an adult. At one time, an adult over the age of 21 was in control of the alcohol and a minor gained access to it, and

WHEREAS, adults who allow, serve or provide alcohol to an underage youth anywhere on their property can be held criminally and civilly liable if that youth is killed or injured, or if that youth kills or injures someone else.

NOW, THEREFORE, BE IT RESOLVED, That We, the Presque Isle County Board of Commissioners, do hereby proclaim that May 2012 is Social Host Liability Awareness Month. We also call upon all citizens, homeowners and property owners to host gatherings responsibly and take measures to eliminate access of alcohol to persons under the age of 21.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the above proclamation.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.
SUNRISE CENTRE – BOARD OF DIRECTORS

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the Sunrise Centre Board to pursue selection of someone from Presque Isle County to represent Presque Isle County’s interest on the Sunrise Centre Board of Directors.

Motion carried by a majority vote.

PRESQUE ISLE COUNTY MEDICAL EXAMINER – APPOINTMENT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to appoint Michael Fairbanks, M.D., as Presque Isle County Medical Examiner for a four year term to expire on March 31, 2016.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

NORTHERN MICHIGAN MUTUAL AID RECIPROCAL LAW ENFORCEMENT AGREEMENT

Moved by Commissioner Darga and supported by Commissioner Lang to approve the Northern Michigan Mutual Aid Reciprocal Law Enforcement Agreement and authorize the chairman to sign said agreement.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

TELEPHONE SUPPORT SYSTEMS – ENHANCED MAINTENANCE AGREEMENT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the enhanced maintenance agreement between Presque Isle County and Telephone Support Systems for service at the Jail in the amount of $737.00 and for service at the Courthouse Building in the amount of $3,039.00. Money to come from the Communications budget.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

CLAIMS AUDIT

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the Claims Audit of March 12, 2012 in the amount of $88,317.97.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

I-2000, INC. INTERNET SERVICE – AUTHORIZATION TO CANCEL

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the cancellation of internet service between the Presque Isle County Courthouse and I-2000, Inc., effective March 31, 2012.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.
WI-FI SERVICE INSTALLATION – CHOWEN & ASSOCIATES

Moved by Commissioner Darga and supported by Commissioner Lang to authorize Chowen & Associates to install WI-FI service for the Courthouse and Nowicki Building at a cost of $1,495.00, money to come from the Communications budget, and to authorize the chairman to sign the installation quote.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

DRAIN COMM./SOIL CONSERVATION OFFICE – COPY MACHINE REPAIR

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the repair of the copy machine at the Drain Commissioner/Conservation District Office by Williams Office Equipment at a cost of $640.00, money to come from the Duplicating budget.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

VETERANS GRAVE MARKERS AND FLAGS – PURCHASE AUTHORIZED

Three quotes were received for the purchase of 11 gross veteran's flags and 40 bronze markers with brass rods:

- Martin's Flag Co. 2,651.20 plus shipping
- The Flag Guys 3,429.00 plus shipping
- Carrot-Top Industries 3,118.16 plus shipping

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the purchase of 11 gross veteran's flags and 40 bronze grave markers with brass rods from Martin's Flag Co. at a cost of $2,651.20 plus shipping, money to come from the Veterans budget.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

FAX MACHINE PURCHASE – PROBATE COURT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the purchase of a fax machine for Probate Court from Quill Corporation in the amount of $129.99, money to come from the Probate Court budget.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

VETERANS MILLAGE – LETTER OF APPRECIATION

Moved by Commissioner Darga and supported by Commissioner Lang to send a letter of appreciation to Phil Presnell for providing information on the Indigent Veterans' Relief Millage Act and to authorize the chairman to sign.

Motion carried by a majority vote.

COURTHOUSE & GROUNDS COMMITTEE REPORT

Commissioner Darga reported on the progress of the Nowicki Building and a security update of the District Court and County Treasurer's office.
PERSONNEL COMMITTEE REPORT

Commissioner Lang reported on the two new employees recently hired and the POLC contracts will be re-opened.

URS CORPORATION – CONTRACT AMENDMENT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve amendment #3 of the Contract for Professional Engineering Services between Presque Isle County and URS Corporation for the fencing and electrical upgrades at the Presque Isle County Airport, and authorize the chairman to sign.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

PROSECUTOR’S REPORT

Assistant Prosecutor Meghan Hurley reported on upcoming jury trials and court hearings.

OTHER GOVERNMENT OFFICIALS

Joe Libby, County Resource Officer, reported on the Ocqueoc Outdoor Center and a plan for improvements and updates.

County Clerk Sue Rhode reported on the status of the VA and Concealed Weapons License card printing system.

County Treasurer Coleen Main reported on borrowing less funds than anticipated for the delinquent taxes.

DISTRICT COMMISSIONER REPORTS

Commissioner Darga reported on the recycling dumpsters.
Commissioner Sorgenfrei reported on a NEMCSA meeting and presented their annual report.

EXECUTIVE SESSION

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to take a five-minute recess and then go into executive session to discuss a personnel matter.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

8:45 p.m. The board recessed for a brief time.

8:52 p.m. The board returned from their recess and went into executive session with all commissioners present except Commissioner Schell.

9:30 p.m. Chairman Altman called the open meeting back to order with all board members present except Commissioner Schell who was excused.
CORRESPONDENCE

Copies of the following were given to board members for review:
   A thank you letter from Huron Pines.
   A report from Terry Larson on Northern Michigan Substance Abuse Services.

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Wednesday, March 28, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 9:32 p.m.

Date__________________     _________________________________

_________________________________

CarI L. Altman, Chairman

_________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Wednesday, **March 28, 2012**, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Chairman Altman gave the prayer and the Clerk called the roll.

Commissioners present: Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: Robert D. Schell.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the agenda with printed additions and to add the following: ♦ Quote for Nowicki House Demolition ♦ Trinity Architecture – Courthouse Renovation.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to approve the minutes of March 14, 2012, as printed.

Motion carried by a majority vote.

**COUNTY TREASURER’S REPORT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the County Treasurer’s report for February, 2012.

Motion carried by a majority vote.

**MSU EXTENSION CLERK – NEW HIRE INTRODUCTION**

Sienna Suszek introduced Tammy Barrett who started as the new clerk in the MSU Extension office on March 12, 2012. She was welcomed by board members.

**2011 DRAIN COMMISSIONER’S ANNUAL REPORT & 2012 FEE SCHEDULE**

Charles Lyon, Drain Commissioner, gave a presentation on the activities and projects of the Ocqueoc River Watershed Commission. He also presented his annual report and the proposed 2012 fee schedule.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve the Drain Commissioner’s fee schedule as presented with no changes for 2012.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**LAKE HURON WATERSHED ADVISORY COMMITTEE – CHARLES LYON**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize Drain Commissioner Charles Lyon to attend a meeting of the Lake Huron Watershed Advisory Committee as a representative from Presque Isle County, with per diem and mileage authorized from the Drain Commissioner’s budget.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.
2011 DRAIN COMMISSIONER’S ANNUAL REPORT

Moved by Commissioner Darga and supported by Commissioner Lang to receive and file the 2011 Drain Commissioner’s Annual Report as presented by Charles Lyon.

Motion carried by a majority vote.

USED COMPUTER TOWER, KEYBOARD & MOUSE – OFFER TO PURCHASE

Moved by Commissioner Darga and supported by Commissioner Lang to accept the bid of $10.00 from Patricia McCue for the purchase of a used computer tower, keyboard and mouse, and the purchaser has to pay the cost of cleaning out the computer hard drive.

Motion carried by a majority vote.

COURTHOUSE ROOF REPAIR – AUTHORIZATION

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the Building Official to get quotes for necessary roof repair on the south side of the courthouse.

Motion carried by a majority vote.

2011 BUILDING AND ZONING ANNUAL REPORT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the 2011 Building and Zoning Department Annual Report.

Motion carried by a majority vote.

JURY BOARD APPOINTMENTS (2)

A letter from the Hon. Scott Pavlich of the 53rd Circuit Court was received requesting approval of the appointment of Jo Tolly to a six-year term on the Jury Board commencing May 1, 2012 through April 30, 2018 and a letter requesting approval of the appointment of Theresa Heinzel to the Jury Board to fill a vacancy expiring on April 30, 2013.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the recommendation of 53rd Circuit Judge Scott Pavlich appointing Jo Tolly to the Jury Board for a six year term commencing May 1, 2012 through April 30, 2018 and to approve the appointment of Theresa Heinzel to the Jury Board to fill a vacancy expiring on April 30, 2013.

Motion carried by a majority vote.

UP ENGINEERS & ARCHITECTS – INVOICE APPROVAL

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment to U.P. Engineers & Architects for professional services on the Millersburg Trailhead Project through March 3, 2012 in the amount of $1,700.00, money to come from the State Grant Fund.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.
FY2011-2012 Appropriation – Department of Human Services

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment of $6,000.00 from Appropriations to the Department of Human Services which represents their FY2011-2012 annual administrative appropriation.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

House Demolition Authorization – Nowicki Property House

Moved by Commissioner Darga and supported by Commissioner Lang to waive the bidding policy and approve the bid from Curtis Excavating in the amount of $9,880.00 to raze and dispose of the county-owned house at 140 E. Huron Avenue, money to come from the Courthouse Construction Fund.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

Trinity Architecture Professional Services – Courthouse Renovation

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to authorize board members to meet with Trinity Architecture to discuss providing professional services regarding possible courthouse renovation.

Motion carried by a majority vote.

Public Health & Safety Committee Report

Commissioner Darga reported on inmates in the jail, the Marine grant program, new server conversion at the jail, video arraignment, millage request and the prisoner work program.

Courthouse & Grounds Committee Report

Commissioner Darga reported on fixing the courthouse roof, the Calcite Pilot House at 40 Mile Point Park and the Pure Michigan advertising campaign.

ADT Alarm System – Monitoring

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to explore contracting with ADT Alarm Systems for monitoring the courthouse fire alarm and to authorize spending up to $500.00 per year for this service.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

Personnel Committee Report

Commissioner Lang will report on a personnel matter in executive session.

Presque Isle Newspapers – Visitor’s & Resource Guide

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment to Presque Isle Newspapers for advertising in the Visitor’s and Resource Guide for the Ocqueoc Outdoor Center in the amount of $470.25 and for the County Development Commission in the amount of $185.25, with funding to be paid from their respective budgets.
Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

PROSECUTOR’S REPORT

Assistant Prosecutor Meghan Hurley reported that there will be a jury trial in Circuit Court on Thursday.

OTHER GOVERNMENT OFFICIALS

Joe Libby, County Resource Officer, handed out a brochure from the Michigan Port Collaborative. He stated that Presque Isle County received the 2012 Governor’s Award for Innovative Tourism Collaboration for Non-Traditional Partnerships. He reported on a meeting with the local chambers of commerce and that WI-FI service is installed and working in the courthouse.

CORRESPONDENCE

Copies of the following were given to board members for review:

- An email from WATZ News Director Bruce Johnson regarding comments on the Huron Undercover Narcotics Team board meetings.
- A letter from the DNR informing Presque Isle County that the Presque Isle County Recreation Plan has been approved.
- MAC Legislative Updates.

DISTRICT COMMISSIONER REPORTS

Commissioner Lang reported on the MAC Conference.
Commissioner Sorgenfrei reported on a Conservation District meeting. She also reported that Anne Belanger has been appointed to the Huron Pines Board.
Chairman Altman reported on the MAC Conference and a District Health Board meeting.

EXECUTIVE SESSION

Moved by Commissioner Lang and supported by Commissioner Darga to go into executive session to discuss a personnel issue.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

The board went into executive session.

Chairman Altman called the open meeting back to order with all commissioners present except Commissioner Schell.

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize per diem and mileage for this meeting.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.
ADJOURN

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Wednesday, April 11, 2012 at 7:30 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 11:55 a.m.

DATE ___________________   ____________________________________

____________________________________

Carl L. Altman, Chairman

____________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Wednesday, April 11, 2012 at 7:30 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

 Commissioners excused: None.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda as presented.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve the minutes of March 28, 2012, as printed.

Motion carried by a majority vote.

2012 4-H SUMMER RECREATION PROGRAM – COMMITMENT

Sienna Suszek of MSU Extension presented a request asking if the board would commit to supporting the 4-H Summer Recreation Program.

Moved by Commissioner Lang and supported by Commissioner Darga to commit to supporting the 2012 4-H Summer Recreation Program as presented at a cost of $7,227.63.

Ayes: All. Motion carried by roll call vote.

2012 EQUALIZATION REPORT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the 2012 Equalization Report as presented by Sharyn Malone, Equalization Director, and to authorize the chairman and clerk to sign said report.

Ayes: All. Motion carried by roll call vote.

FAIR HOUSING RESOLUTION

WHEREAS, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, gender, physical or mental disabilities or national origin; and

WHEREAS, under the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, it is illegal to deny the opportunity to obtain housing to any person because of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status;

LET IT BE KNOWN TO ALL PERSONS that it is the policy of Presque Isle County to implement programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status. Therefore, Presque Isle County does hereby pass the following resolution:
BE IT RESOLVED that Presque Isle County shall not discriminate in the sale, rental, leasing, or financing of housing because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status;

Presque Isle County will assist all persons who feel they have been discriminated against because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status to seek equity under federal and state laws by providing information to said persons on how to file a complaint with the Michigan Department of Civil Rights.

Presque Isle County will, at a minimum, post this policy or the Fair Housing poster or other posters, flyers, or other information which will bring to the attention of owners or real estate developers and builders their respective responsibilities and rights under the Federal Fair Housing Law and Michigan Elliott-Larsen Act.

Moved by Commissioner Lang and supported by Commissioner Darga to adopt the above resolution.

Ayes: All. Motion carried by roll call vote.

2012 UNDERSHERIFF MARINE CONTRACT – MEMORANDUM OF AGREEMENT

WHEREAS, the Sheriff of Presque Isle County wishes to employ his Undersheriff in a marine patrol capacity; and

WHEREAS, marine patrol functions are additional to those duties which would normally be pursued by the Undersheriff; and

WHEREAS, the Undersheriff is a salaried employee who would otherwise not be entitled to overtime compensation;

BE IT NOW UNDERSTOOD AND AGREED that in consideration of the performance by the Undersheriff of Marine Patrol functions in addition to his other duties during the months of May, June, July, August, September and October, 2012, that:

1) The Undersheriff shall receive an additional $200.00 compensation for each of said months.
2) The Undersheriff shall work an average of 20 hours marine duty for each of said months, documenting his hours with the Sheriff and the payroll clerk, with a time sheet to be turned in prior to compensation being given.
3) This contract may be modified by agreement or terminated by either party upon 30 days written notice.

/s/ Joseph Brewbaker, Undersheriff
Date: 04/10/2012

/s/ Carl L. Altman, Chairman
Presque Isle County Board of Commissioners
Date: 04/11/2012

Moved by Commissioner Darga and supported by Commissioner Lang to approve the 2012 Undersheriff Marine Memorandum of Agreement and authorize the chairman to sign said document.

Ayes: All. Motion carried by roll call vote.
COPY MACHINE PURCHASE – FRIEND OF THE COURT OFFICE

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to waive the bidding policy and authorize the purchase of a Toshiba Estudio523 Series Digital Copier for the Friend of the Court Office from Williams Office Equipment at a cost of $4,695.00, money to come from the Friend of the Court budget.

Ayes: All. Motion carried by roll call vote.

CLAIMS AUDIT

Moved by Commissioner Lang and supported by Commissioner Darga to approve the Claims Audit of April 11, 2012, in the amount of $65,647.73.

Ayes: All. Motion carried by roll call vote.

TRANSFERS (3)

Moved by Commissioner Lang and supported by Commissioner Darga to transfer the specified amounts from the following Appropriations line items to Contingencies:

- Employee Termination Fund 1,000.00
- Child Care Fund 9,000.00

Ayes: All. Motion carried by roll call vote.

Moved by Commissioner Lang and supported by Commissioner Darga to transfer $10,000.00 from Contingencies to the following Appropriation line item:
- Appropriations-Building & Zoning 10,000.00

Ayes: All. Motion carried by roll call vote.

Moved by Commissioner Schell and supported by Commissioner Sorgenfrei to authorize payment to the following funds from Appropriations:
- CDC Fund 5,000.00
- Building & Zon. Fund 10,000.00
- Data Processing Fund 6,000.00
- Law Library Fund 2,500.00

Ayes: All. Motion carried by roll call vote.

FINANCE COMMITTEE REPORT

Chairman Altman and Commissioner Schell reported on the request to offer the MERS 457 plan to county employees. They also reported on a meeting regarding Blue Cross options and P.A. 152 with Brian Cote. Presque Isle County has saved a half million dollars using a third party administrator for health insurance coverage. The committee will review worker’s compensation coverage for the Emergency Services Director.

PLANNING COMMISSION/ZONING BOARD OF APPEALS – RECORDING SECRETARY

Moved by Commissioner Darga and supported by Commissioner Lang to approve the payment amount of $55.00 per meeting plus mileage to the recording secretary of the Planning Commission and the Zoning Board of Appeals, money to come from the Building & Zoning budget.
Ayes: All. Motion carried by roll call vote.

**COURTHOUSE & GROUNDS COMMITTEE REPORT**

Commissioner Darga reported on the demolition of the house on the Nowicki property. There were no bids for the District Court renovation. Commissioner Darga also reported on the hangar rental at the airport and the bid for the fence. The new hangar building will be dedicated in memory of Margaret Radka on August 4th, 2012 at 2:00 p.m.

**AIRPORT HANGAR DEDICATION – PURCHASE AUTHORIZATION**

Moved by Commissioner Darga and supported by Commissioner Lang to order a dedication plaque and outside lettering for the new hangar building at the Rogers City Airport, money to come from the Airport budget.

Ayes: All. Motion carried by roll call vote.

**PERSONNEL COMMITTEE REPORT**

Commissioner Lang reported on the status of the union contracts. He also reported on the County Resource Officer position and that his position title may have to be adjusted.

**WORK WEEK EXTENDED - DEPUTY TREASURER**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize Heidi Tulgestke to work 40 hours per week in the County Treasurer’s office, effective March 12, 2012 through June 30, 2012.

Ayes: All. Motion carried by roll call vote.

**OTHER GOVERNMENT OFFICIALS**

Joe Libby, County Resource Officer, proposed that the Ocqueoc Outdoor Center be used for the Michigan Townships Association meeting in July.

**DISTRICT COMMISSIONER REPORTS**

Commissioner Darga reported on the renovation at the Nowicki Building and also the recyclable containers. He also discussed having F/Lt. Hahn and F/Lt. Caldwell appear at a board meeting to answer questions regarding the appeal of the prosecutor’s dismissed charges.

Commissioner Sorgenfrei reported on the Ocqueoc Outdoor Center and that the Kiwanis Club is doing some renovation and repair on the bunkhouses. She also reported on signage at the camp.

Chairman Altman reported on the demolition of the Nowicki house and signage naming the offices located in the renovated Nowicki building. It was also discussed to call the building the “Presque Isle County Annex Building”. Commissioner Darga will get a quote regarding the signage. Salvageable items from the Nowicki house will be removed by Commissioner Darga. The probation officer will possibly move in to the current District Health Department offices in the courthouse and the Veterans Counselor will move into the current Building & Zoning Office. The Finance Committee will coordinate
the cleaning and maintenance of the new building and also the rent that is to be paid by the District Health Department.

**CORRESPONDENCE**

Copies of the following were given to board members for review:

- MAC Legislative Updates.
- The 2012 first quarter report of the Veteran’s Counselor.
- An email giving an expansion update of the Thunder Bay National Marine Sanctuary.
- A letter from MSHDA announcing an on-site monitoring review of the 2009 Homeowner Rehabilitation grant.
- A letter from Relay for Life announcing their Kickoff Party.

**PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Schell to adjourn until Friday, April 27, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 9:12 p.m.

DATE ________________________  Carl L. Altman, Chairman

___________________________________  Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Friday, April 27, 2012, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the minutes of April 11, 2012, as printed.

Motion carried by a majority vote.

CITIZENS APPEARING BEFORE THE BOARD

Kelly Heimstra from MSU Extension reported on the status of the 4-H extension educator position and interview and informed the board of a new website for MSUE.

Andy McCreery from Bearinger Township addressed the board regarding the DNR sponsored antlerless deer destruction because of the bovine TB issue and the economic impact this practice has on this area. He has collected petitions with 100 signatures opposing this deer herd decimation. He is requesting a resolution or letter of support from the board for his efforts ending this antlerless deer season.

LETTER OF SUPPORT – ANTERLESS DEER HERD DECIMATION

Moved by Commissioner Darga and supported by Commissioner Lang to write a letter of support to the Department of Natural Resources opposing antlerless deer decimation, with this letter to be drafted by CRO Joe Libby.

Motion carried by a majority vote.

COUNTY TREASURER’S REPORT

There was no County Treasurer’s report presented for March at this time. Commissioner Lang stated the board should be informed of the financial status of the county and have a financial report for review.

RESOLUTION – CANINE OFFICER, NARCOTICS DETECTION DOG AND SCHOOL RESOURCE OFFICER MILLAGE

WHEREAS, the general operating millage for the County of Presque Isle is 5.7400 mills; and

WHEREAS, the County Board of Commissioners has determined that it is necessary to seek up to 3/10 mill for funding the Presque Isle County Canine Officer, narcotics detection dog and school resource officer positions; and

WHEREAS, the County Board of Commissioners is committed to levy no more of the authorized millage than is necessary for such purposes;
NOW, THEREFORE, BE IT RESOLVED, that the following question be placed on the ballot for consideration of the electorate on August 7, 2012.

PRESQUE ISLE COUNTY CANINE OFFICER, NARCOTICS DETECTION DOG AND SCHOOL RESOURCE OFFICER MILLAGE PROPOSITION

Shall the County of Presque Isle levy a tax against all property in Presque Isle County of up to 3/10 mill, (.3000 mill) or $.30 cents on each $1,000.00 of taxable valuation for a period of four (4) years, being calendar years 2012 through 2015 inclusive, for the purpose of operating and staffing the Presque Isle County canine officer, detection dog and for funding school resource officer positions in the Presque Isle County public schools? If fully levied, this measure would generate approximately $194,089.48 in revenue the first year.

Moved by Commissioner Darga and supported by Commissioner Schell to adopt the above resolution.

Ayes: All. Motion carried by roll call vote.

2011 MEDICAL EXAMINER RETAINER FEE – PAYMENT

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment for medical examiner services for April 1, 2010 through March 31, 2011 in the amount of $5,000.00, with money to come from the Medical Examiner’s budget as follows:

- Michael Fairbanks, MD 3,000.00
- Brian Chabot 2,000.00

Ayes: All. Motion carried by roll call vote.

2011 MEDICAL EXAMINER REPORT

Moved by Commissioner Darga and supported by Commissioner Lang to receive and file the 2011 Medical Examiner report as submitted by Michael Fairbanks, M.D.

Motion carried by a majority vote.

SERVICE AGREEMENT – JOHN’S PLUMBING & HEATING

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to enter into a service agreement with John’s Plumbing & Heating, Inc. for service and check on air conditioner-Circuit Courtroom, roof top units, gas boilers, Dunkirk boilers, Ultra boiler, air conditioner-Jail and airport storage building boiler, at a cost of $1,325.00 per year, and to authorize the chairman to sign said agreement, money to come from the respective budgets.

Ayes: All. Motion carried by roll call vote.

PROFESSIONAL SERVICES INVOICE – LAKE EMMA DAM PROJECT

Moved by Commissioner Lang and supported by Commissioner Darga to authorize payment to White, Clarke & Mock in the amount of $325.50 for legal services rendered for March, 2012 on the Lake Emma Dam Project, money to come from the Drain Commissioner’s budget.

Ayes: All. Motion carried by roll call vote.
**OCQUEOC OUTDOOR CENTER – FOOD SERVICE LICENSE**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize payment of $165.00 to District Health Department No. 4 for the food service license renewal at the Ocqueoc Outdoor Center, and to authorize the chairman to sign, money to come from the Ocqueoc Outdoor Center budget.

Ayes: All. Motion carried by roll call vote.

**LEO E. GOETZ ONAWAY AIRPORT – 2012 MOWING AGREEMENT**

Moved by Commissioner Lang and supported by Commissioner Darga to extend the existing contract dated June 8, 2011, between Presque Isle County and Mel Perkins for trimming and grass mowing at the Leo E. Goetz Onaway Airport for the 2012 mowing season.

Ayes: All. Motion carried by roll call vote.

**2011 H.U.N.T. ANNUAL REPORT**

Moved by Commissioner Lang and supported by Commissioner Darga to receive and file the 2011 Huron Undercover Narcotics Team Annual Report.

Motion carried by a majority vote.

Prosecutor Rick Steiger did a comparison of the 2010 and 2011 annual reports of WEMET and HUNT. He reported that Charlevoix County has developed their own drug enforcement team.

**PRESQUE ISLE COUNTY TREASURER – BONDING ISSUE**

Moved by Commissioner Lang and supported by Commissioner Schell to remove Coleen Main from the office of Presque Isle County Treasurer, effective immediately, due to her inability to obtain the required blanket bond in an amount not less than $1,000,000.00 or surety bond in an amount not less than $1,000,000.00, according to MCL 48.40a, P.A. 211 of 2007.

Ayes: All. Motion carried by roll call vote.

Commissioner Lang reported on options to keep Coleen employed as an irregular employee to do tax reversions and title searches.

**RESOLUTION**

WHEREAS, the County of Presque Isle is interested in the continuing effort to upgrade our 9-1-1 system for the safety of all our residents; and

WHEREAS, the County has demonstrated a need for this upgrade through a needs assessment with InterAct personnel; and

WHEREAS, the County intends to meet this need by leveraging the present program funds with available grant funding in the amount of $20,000.00 from InterAct.

NOW, THEREFORE BE IT RESOLVED, that said County Board of Commissioners authorizes the Chief Elected Official to sign said application for grant funding; and
BE IT FURTHER RESOLVED, THAT THE Presque Isle County Board of Commissioners authorizes the grant application to be submitted for the upgrade of the current 9-1-1 system on the county’s behalf.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to adopt the above resolution.

Ayes: All. Motion carried by roll call vote.

COUNTY COURTHOUSE & JAIL
REMODELING & RENOVATIONS CONCEPT DESIGN STUDY & DESIGN DEVELOPMENT

The proposal from Trinity Architecture was $16,800.00. No action was taken on this subject at this time.

OTIS ELEVATOR PROPOSAL – THIRD LANDING CUT-OUT KEY SWITCH

The estimate for this project is $1,248.81. No action was taken on this proposal.

TRANSFER – CHILD CARE FUND

Moved by Commissioner Darga and supported by Commissioner Lang to transfer $25,000.00 from Appropriations to the Child Care Fund.

Ayes: All. Motion carried by roll call vote.

PUBLIC HEALTH & SAFETY COMMITTEE MEETING

Commissioner Darga reported on disposing of old prescriptions, a HUNT meeting and the jail census.

ADT – MONITORING OF COURTHOUSE FIRE ALARM

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to contract with ADT to monitor the fire alarm in the courthouse at a cost of up to $1,000.00, and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.
Commissioner Darga will contact Rich Kandow regarding the alarm system.

PERSONNEL COMMITTEE REPORT

Commissioner Lang reported that negotiations with POLC will start May 1. Steelworkers will contact Commissioner Lang for available meeting dates. He also reported that Sandy Miller wishes to return to her former custodial position. The deputy register of deeds position will be posted according to union contract.

DEPUTY REGISTER OF DEEDS – JOB POSTING

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to post the job opening for a deputy register of deeds according to union contract, and if no one signs the posting sheet internally, the Clerk is authorized to advertise the position in the local newspapers, money to come from the Board of Commissioner’s budget.

Ayes: All. Motion carried by roll call vote.

OCQUEOC OUTDOOR CENTER CARETAKER POSITION – ADVERTISE
Moved by Commissioner Lang and supported by Commissioner Darga to advertise for a grounds maintenance caretaker at the Ocqueoc Outdoor Center for the 2012 summer season in the Presque Isle Advance and the Onaway Outlook, money to come from the Board of Commissioners budget.

Ayes: All, except Commissioner Schell who voted nay. Motion carried by roll call vote.

**COURTHOUSE & GROUNDS COMMITTEE MEETING REPORT**

Commissioner Darga reported that two grills and two trash cans need to be purchased for the 40 Mile Point County Park. He also reported that painting the airport runway will be done on July 21st. Airport Manager Mike Jermeay will be allowed to turn in per diem pay for time spent working the upcoming airshow. Commissioner Darga also reported on sprinkler heads needing replacement on the courthouse lawn, removing salvageable stuff from the Nowicki House and that May 15th is move-in day at the Nowicki Building.

**40 MILE POINT PARK – PURCHASE OF GRILLS/TRASH CANS**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the purchase of two gas grills for $200.00 each and two trash cans for $331.00 each, money to come from the County Park Fund.

Ayes: All. Motion carried by roll call vote.

**COURTHOUSE THIRD FLOOR REPAIRS – BIDS**

Two bids were received for repairs to the third floor of the Courthouse:

- Larson & Sons Construction, Inc. $9,000.00
- Chappa Construction, Inc. Option 1 $4,000.00
  Option 2 $7,000.00

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to accept the Option 2 bid in the amount of $7,000.00 from Chappa Construction, Inc. for repairs to the third floor of the courthouse as outlined in contractor’s proposal, with work to be completed three weeks from start date, and further, to contact Commissioner Darga to clarify the matter of purchasing doors for this project.

Ayes: All, except Chairman Altman who voted nay. Motion carried by roll call vote.

**OCQUEOC OUTDOOR CENTER – 2012 CLEANING SERVICES AGREEMENT**

Moved by Commissioner Darga and supported by Commissioner Lang to extend the 2011 existing contract between Presque Isle County and Sally Kaszubowski to provide cleaning services at the Ocqueoc Outdoor Center for the 2012 summer season.

Ayes: All. Motion carried by roll call vote.

**OCQUEOC OUTDOOR CENTER – SUPPLIES**

Moved by Commissioner Lang and supported by Commissioner Darga to purchase caged lights for the bunkhouses, pot and pans for the kitchen, cedar wood chips for the trails and fans for the bunkhouses at the Ocqueoc Outdoor Center, money to come from the Ocqueoc Outdoor Center fund.

Ayes: All. Motion carried by roll call vote.

**ABILITY TO BORROW FUNDS**
Prosecutor Rick Steiger will investigate the ability of the county to borrow funds with or without voter approval. This matter will be reported on at the next meeting.
TRINITY ARCHITECTURE & MANAGEMENT – COURTHOUSE & JAIL DESIGN PROPOSAL

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to enter into a contract with Trinity Architecture & Management in the amount of $16,800.00 for a Courthouse and Jail design study for additions, remodeling and renovations concept design and development.

Commissioner Darga withdrew his motion and Commissioner Sorgenfrei withdrew her support.

PROSECUTOR’S REPORT

Prosecutor Rick Steiger reported on meth lab cleanup costs and the prosecution of a sex offender.

DISTRICT COMMISSIONER REPORTS

Commissioner Darga requested that Commissioner Lang take his place on the Planning Commission. This request was granted by Chairman Altman.
Commissioner Sorgenfrei reported on a Straits Regional Ride meeting.
County Resource Officer Joe Libby reported that bids are out for the Millersburg trailhead project and are due May 8th.

CORRESPONDENCE

Copies of the following were given to board members for review:
   MAC Legislative Updates
   Great Lakes Lighthouse Festival Notice
   Notice of Memorial Day weekend open house at the Lighthouse Park
   A letter to Gary Rickard from the Building Official
   A notice from Drain Commissioner Charles Lyon
   A notice of the 2012 Upper Peninsula History Conference
   A letter to Clarence Kandal from the Dept. of Agriculture & Rural Development

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem & mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Wednesday, May 9, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 12:10 p.m.

DATE ________________________

___________________________________
Carl L. Altman, Chairman

___________________________________
Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner’s Room of the Courthouse in the City of Rogers City on Wednesday, May 9, 2012 at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the minutes of April 27, 2012, as printed.

Motion carried by a majority vote.

COUNTY TREASURER’S REPORT

The County Treasurer’s report will be available for the next meeting.

TRINITY ARCHITECTURE PROFESSIONAL SERVICES

It was noted that at the regular meeting of March 28, it was authorized by the board to meet with Trinity Architecture to discuss providing professional services for courthouse renovation. Tad Latuszek presented partial drawings from previous discussions. Commissioner Lang inquired what would be provided for the architect’s professional fee – additional concept design study and design development for courthouse and jail and a thorough cost analysis. The possibility of applying for a loan with or without voter approval was discussed.

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to contract with Trinity Architecture to provide professional services for courthouse and Jail design for additions, remodeling and renovations and concept design study and design development at a cost of $16,800.00, and to authorize the chairman to sign said agreement, money to come from the Courthouse Construction Fund.

Ayes: All, except Commissioner Schell who voted nay. Motion carried by roll call vote.

MILLERSBURG TRAILHEAD PROJECT – CONSTRUCTION BIDS

Moved by Commissioner Lang and supported by Commissioner Darga to accept the bid from Meridian Construction for the Millersburg Trailhead Project with $695,137 being the base bid, and further to deduct the cost of non-essential items making the final bid amount $628,637.00 with $38,863.00 as a contingency fund, with this amount being in conjunction with the grant award amount of $667,500.00, pending MDNR approval and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.
INTERACT PUBLIC SAFETY CONTRACT

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to enter into a contract with InterAct Public Safety Systems to provide hardware and software for a CAD and GIS system at a cost of $114,448.50, and to authorize the chairman to sign said contract for services.

Ayes: All. Motion carried by roll call vote.

SIGNAGE – NEW ANNEX BUILDING

Two business submitted estimates for signage at the new Annex Building.

AML Graphics/Larry Budnick  $475.00, $450.00 and $2,200.00
Tradesman Services Co./Joe Klein  $567.00 and $498.50

Moved by Commissioner Schell and supported by Commissioner Darga to accept the bid from AML Graphics in the amount of $475.00 for signage at the new Annex Building, money to come from the Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

DISTRICT HEALTH DEPARTMENT NO. 4 – LEASE AGREEMENT

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to enter into a lease agreement between Presque Isle County and District Health Department No. 4, with the final lease to be acted upon at the next regular meeting.

Ayes: All. Motion carried by roll call vote.

SOIL EROSION ADVISORY BOARD APPOINTMENT

Commissioner Darga nominated Julian Pilarski. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Lang to close the nominations and the clerk be instructed to cast a unanimous ballot appointing Julian Pilarski to the Soil Erosion and Sediment Control Advisory Board for a three year term to expire on 5-31-2015.

Motion carried by a majority vote.

NORTHERN MI SUBSTANCE ABUSE SERVICES – CONVENTION FACILITY PAYMENT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment of ½ of the Convention Facility Funds in the amount of $16,063.00 to Northern Michigan Substance Abuse Services, money to come from Appropriations.

Ayes: All. Motion carried by roll call vote.

CLAIMS AUDIT

Moved by Commissioner Lang and supported by Commissioner Darga to approve the claims audit of May 8, 2012 in the amount of $78,911.20.

Ayes: All. Motion carried by roll call vote.
PRESQUE ISLE CONSERVATION DISTRICT – BALANCE OF APPROPRIATION

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment of $3,000.00 as the balance of the appropriation to the Presque Isle Conservation District, money to come from the Local Unit Appropriation Fund.

Ayes: All. Motion carried by roll call vote.

40 MILE POINT PARK – TRASH CAN REIMBURSEMENT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment to Barbara Stone for grounds items purchased from Janisan, Inc. for the 40 Mile Point Lighthouse Park in the amount of $848.16, money to come from the County Park fund.

Ayes: All. Motion carried by roll call vote.

FINANCE COMMITTEE REPORT

Commissioner Schell reported on the tax reversion issue in the County Treasurer's office. The County Treasurer will contact Coleen Main to work out an agreement to perform these duties.

COURTHOUSE & GROUNDS COMMITTEE REPORT

Commissioner Darga reported that the Nowicki house is gutted and ready for demolition. He is waiting for the asbestos test to come back. He also reported on the dumpster containers and that they will be taken to Hart’s Welding for needed repair.

BUILDING & ZONING DEPARTMENT - COPY MACHINE PURCHASE

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the purchase of a refurbished copy machine from Williams Office Equipment for the Building & Zoning Department at a cost of $4,695.00, money to come from the Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

BUILDING & ZONING DEPARTMENT – SHELVING

Moved by Commissioner Schell and supported by Commissioner Lang to authorize the purchase of shelving for the new Building & Zoning Office from Nowak’s Window, Door & Cabinet Co. in the amount of $734.00, money to come from the Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

BUILDING & ZONING DEPARTMENT – COMPUTER PURCHASE

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the purchase of a computer for the Building & Zoning Department from Chowen & Associates in the amount of $710.99, money to come from the Building & Zoning Fund.

Ayes: All. Motion carried by roll call vote.
INSIDE SIGNAGE – NEW ANNEX BUILDING

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize spending up to $500.00 for necessary inside signage and handicapped parking signs at the new Annex Building, money to come from the Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

NEW ANNEX BUILDING – WINDOW DRESSING PURCHASE

Moved by Commissioner Darga and supported by Commissioner Lang to waive the bidding policy and accept the quote from Rogers City Home Furnishings in the amount of $1,849.00 for window treatments for the new Annex Building, money to come from the Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

PROSECUTOR’S REPORT

Assistant Prosecutor Meghan Hurley reported that there were two trials held last week.

OTHER GOVERNMENT OFFICIALS

Joe Libby, County Resource Officer, reported on the letter he sent to the DNR regarding Andy McCreery’s request. The meeting will be May 23 at 7:00 p.m. regarding management practices of the deer herd and bovine TB issue. He also reported on the telephone system and keys for the offices at the new Annex Building.

EXECUTIVE SESSION

Moved by Commissioner Lang and supported by Commissioner Darga to go into executive session to discuss strategy and negotiation associated with a collective bargaining unit.

Ayes: All. Motion carried by roll call vote.

8:55 p.m. Chairman Altman declared a recess. Following the recess, the board went into executive session.

9:35 p.m. Chairman Altman called the open meeting back to order with all commissioners present.

DISTRICT COMMISSIONER REPORTS

Commissioner Darga received a letter of resignation from Betty Wenzel resigning from the Glawe Schoolhouse advisory board.

Commissioner Sorgenfrei reported on interviews for the ag educator and the work bee held at the Ocqueoc Outdoor Center. She also reported on the NEMCSA audit.

Chairman Altman reported that Cheboygan County is building a new animal shelter and wondered about contributing funding for this project.
CORRESPONDENCE

Copies of the following were given to board members for review:

- MAC Legislative Updates.
- An invitation to the opening of the North Eastern State Trail.
- A paper outlining NEMCOG Program Highlights for the first quarter of 2012.

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Wednesday, May 30, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 9:46 p.m.

DATE ____________________    ___________________________________  
Carl L. Altman, Chairman  

___________________________________  
Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Wednesday, May 30, 2012 at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve the minutes of May 9, 2012, as printed.

Motion carried by a majority vote.

COUNTY TREASURER’S REPORT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the County Treasurer’s reports for March and April, 2012.

Motion carried by a majority vote.

2012 SUMMER CONFERENCE – FRIEND OF THE COURT ASSOCIATION

Moved by Commissioner Darga and supported by Commissioner Lang to authorize Mary Muszynski of the Friend of the Court’s Office to attend the summer conference to be held at Shanty Creek with registration of $175.00, travel, lodging and necessary expenses to be paid from the FOC budget.

Ayes: All. Motion carried by roll call vote.

FRIEND OF THE COURT COOPERATIVE REIMBURSEMENT PROGRAM

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the Friend of the Court 3-year application for the Cooperative Reimbursement program and authorize the County Clerk to approve the application electronically.

Ayes: All. Motion carried by roll call vote.

VILLAGE OF MILLERSBURG – SUMMER RECREATION PROGRAM

Melody Beswick, Millersburg Village Clerk, appeared before the board to request funding to help support the village's summer recreation program for area youth. This matter was referred to the Finance Committee.

REGISTER OF DEEDS – TRANSFER TAX COLLECTION

Moved by Commissioner Schell and supported by Commissioner Lang to have the Register of Deeds office continue to record deeds as in the past without collecting the transfer tax, while waiting for the outcome of the appeal by Genesee County.
Ayes: All. Motion carried by roll call vote.

“PROJECT FRESH/MARKET FRESH” COUPON BOOKLETS

No action was taken on this matter presented by the Presque Isle County Council on Aging at this time.

NAUTICAL CITY FESTIVAL, INC. – COURTHOUSE/AIRPORT GROUNDS USE

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the Nautical City Festival, Inc. to utilize the courthouse lawn and parking lots for the Arts and Crafts Show and food booths and to utilize the Rogers City Airport for the air show and other displays that will require the use of the airport for the event dates of August 2, 2012 through August 5, 2012, contingent upon a meeting between the Nautical City Festival Committee and head custodian Frank Glentz and airport manager Mike Jermeay, and further, Presque Isle County shall be included as an additional insured on the liability insurance policy of the Nautical City Festival, Inc.

Ayes: All. Motion carried by roll call vote.

2-1-1 NORTHEAST MICHIGAN – LETTER OF SUPPORT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to send a letter of support to the Michigan Public Service Commission requesting assignment of the 3-digit “2-1-1” dialing code for the 13-county service area consisting of Alcona, Alpena, Arenac, Bay, Crawford, Huron, Montmorency, Oscoda, Otsego, Presque Isle, Roscommon, Saginaw and Tuscola, and to authorize the Chairman to sign said letter of support.

Motion carried by a majority vote.

RESOLUTION IN OPPOSITION OF MICHIGAN NATURAL RESOURCES TRUST FUND (MNRTF) DOLLARS BEING DIVERTED TO FUND STATE PROJECTS

WHEREAS, the Michigan Natural Resources Trust Fund created the Michigan Land Trust Fund program to provide a source of funding for the public acquisition of lands for resource protection and public recreation, and

WHEREAS, the funding was derived from royalties on the sale and lease of state-owned mineral rights, and

WHEREAS, Michigan residents and communities benefit greatly from the grant awards given by the MNRTF, and

WHEREAS, the granting of these funds should not be earmarked for political agendas, and

WHEREAS, such action would erode the integrity of the Land Trust Fund;

THEREFORE, BE IT RESOLVED, that the Presque Isle County Board of Commissioners opposes any action that would divert Land Trust Fund dollars to anything other than the sole purpose of land acquisition preservation of critical areas and the establishment and development of public recreation sites to enhance the lives of all Michigan residents and visitors.

Moved by Commissioner Lang and supported by Commissioner Schell to adopt the above resolution.
Ayes: All. Motion carried by roll call vote.

**MDOT AIRPORT PROJECT – PERIMETER FENCING, SIGNS & BEACON**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to enter into a contract between the Michigan Department of Transportation and the Presque Isle County Board of Commissioners, that being Contract No. 2012-0475, Federal Project No. B-26-0135-1411, with Project Description: Install Perimeter Fencing (SW Area), Rehabilitate Guidance Signs and Beacon, and to authorize the chairman to sign said contract agreement.

Ayes: All. Motion carried by roll call vote.

**MDOT CONSTRUCTION CONTRACT – MARQUETTE FENCE COMPANY**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to contract with Marquette Fence Company for fence installation at the Presque Isle County Airport under MDOT construction contract number FM 71-2-C20, and authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.

**DISTRICT HEALTH DEPARTMENT NO. 4 – LEASE AGREEMENT**

Moved by Commissioner Lang and supported by Commissioner Darga to approve the lease agreement between Presque Isle County and District Health Department No. 4 and to authorize the chairman to sign said agreement.

Ayes: All. Motion carried by roll call vote.

**89TH DISTRICT COURT – START-UP CASH REQUEST**

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to approve the request from 89th District Court for $110.00 start-up cash, as suggested by the State auditor.

Ayes: All. Motion carried by roll call vote.

**CONTRACT FOR TAX CONSULTANT & TRAINER – TREASURER’S OFFICE**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the contract between Presque Isle County and Coleen Main for tax consultant and trainer services in the County Treasurer’s Office, and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.

**NORTHSORE CONSTRUCTION – PAYMENT ISSUES**

Moved by Commissioner Darga and supported by Commissioner Lang to withhold payment from Northshore Construction for construction services at the Nowicki Building until a release of lien has been filed.

Ayes: All. Motion carried by roll call vote.
TRANSFERS

Moved by Commissioner Darga and supported by Commissioner Lang to amend the FY 2011-2012 General Fund budget by transferring $100,000.00 from the County Tax Reserve Fund to the General Fund and to authorize transfers from Appropriations to the following funds:

- Friend of the Court    7,000.00
- Resource Recovery     2,000.00
- Building & Zoning      5,000.00
- CDC                  2,000.00
- MSU Extension Grant    7,500.00
- Child Care            25,000.00
- Data Processing      20,000.00

Ayes: All. Motion carried by roll call vote.

PRESQUE ISLE COUNTY TREASURER – RATIFICATION OF APPOINTMENT

Moved by Commissioner Lang and supported by Commissioner Schell to ratify the appointment of Patricia J. Bauer as Presque Isle County Treasurer to fill the vacancy which will expire on December 31, 2012.

Ayes: All. Motion carried by roll call vote.

OTEC COMMUNICATION SYSTEMS – TOWER RENTAL REQUEST

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to allow Otec Communication Systems to rent a portion of the county-owned radio tower at the cost of $50.00 per month for one calendar year.

Commissioner Darga withdrew his motion and Commissioner Sorgenfrei withdrew her support.

COUNTY CLERK – PETTY CASH FUND

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment to the County Clerk’s Petty Cash Fund in the amount of $173.99 to cover upcoming postage expenses.

Ayes: All. Motion carried by roll call vote.

PROBATION/PAROLE AGENT - LEASE TERMINATION

Moved by Commissioner Lang and supported by Commissioner Darga to provide 30 days notice to Helen Plath of the termination of the lease agreement with the Michigan Department of Corrections Probation Office located at 126 S. Third Street, Rogers City.

Ayes: All. Motion carried by roll call vote.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT

Commissioner Darga reported on a repeater replacement at the Moltke radio tower. A new marine officer has been hired. He also reported on the CAD map system progress.
COURTHOUSE & GROUNDS COMMITTEE REPORT

Commissioner Darga reported on a meeting with Mike Jermeay and Tom Stone. The beacon light maintenance at the airport won’t be performed by Randy Martens anymore. The new terminal building at the airport was discussed. He reported on saving an oak tree at the 40 Mile Point Lighthouse Park and that the sign for the Annex Building is in.
Commissioner Sorgenfrei reported on a work plan at the Ocqueoc Outdoor Center. She also reported that food and supplies for the planned open house at the center would be shared between Ocqueoc Township and the Board of Commissioners.

OCQUEOC OUTDOOR CENTER – BROCHURE

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to have 1,000 copies of an informational brochure printed for the Ocqueoc Outdoor Center by Dockside Printing at a cost of $493.50, money to come from the Ocqueoc Outdoor Center Fund.

Ayes: All. Motion carried by roll call vote.

OCQUEOC OUTDOOR CENTER – EXHAUST FANS

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the expenditure of up to $200.00 for the purchase of exhaust fans for the bunkhouses at the Ocqueoc Outdoor Center, money to come from the Ocqueoc Outdoor Center Fund.

Ayes: All. Motion carried by roll call vote.

OCQUEOC OUTDOOR CENTER – WATER TESTING

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize expenses to pay for the required water testing at the Ocqueoc Outdoor Center, money to come from the Ocqueoc Outdoor Center Fund.

Ayes: All. Motion carried by roll call vote.

PROSECUTOR’S REPORT

Prosecutor Rick Steiger reported on the forfeiture fund expenses and criminal trials and expressed his appreciation to the board for their support.

PUBLIC GUARDIAN – SHARING OF DUTIES

Judge McLennan made a request to hire a part-time public guardian to help with the workload of the full-time public guardian.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to hire Hillary Kerr as an irregular employee part-time public guardian to assume a portion of the work load of the current full-time public guardian for Probate Court.

Ayes: All. Motion carried by roll call vote.
PERSONNEL COMMITTEE REPORT
Commissioner Lang reported on the caretaker position at the Ocqueoc Outdoor Center and the deputy in the Register of Deeds office.

OCQUEOC OUTDOOR CENTER – CARETAKER POSITION
Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to hire Doug Boughner as caretaker for the Ocqueoc Outdoor Center as a contract employee, with the position to start immediately, and to authorize the chairman to sign said agreement.
Ayes: All. Motion carried by roll call vote.

REGISTER OF DEEDS – HIRING OF DEPUTY REGISTER
Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to hire Kathleen Karsten as deputy register in the Register of Deeds office effective June 18, 2012, with wages and fringe benefits to be determined by union contract.
Ayes: All. Motion carried by roll call vote.

DISTRICT COMMISSIONER REPORTS
Commissioner Darga reported on the dumpsters and Hart’s Welding.
Commissioner Sorgenfrei reported on a Conservation District meeting.
Chairman Altman reported on scheduling a Lake Emma Dam Project meeting.

COUNTY RESOURCE OFFICER – MEETING ATTENDANCE
Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize County Resource Officer Joe Libby to attend a Prosperity Alliance meeting and to authorize travel and necessary expenses to be paid from the CDC budget.
Ayes: All. Motion carried by roll call vote.

NOWICKI HOUSE – ASBESTOS REMOVAL
Moved by Commissioner Darga and supported by Commissioner Lang to contract with Rightway Remediation, LLC for asbestos abatement at 140 E. Huron Ave. at a cost of $2,600.00, subject to review by the prosecutor, with funding to be paid from the Courthouse Construction Fund.
Ayes: All. Motion carried by roll call vote.

OTHER GOVERNMENT OFFICIALS
Sue Rhode, County Clerk reported that the State Court Administrator’s Office will be purchasing video arraignment equipment for the 53rd Circuit Court.
CORRESPONDENCE

Copies of the following were given to board members for review:

MAC Legislative Updates
A notice from city manager Mark Slown

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adjourn until Wednesday, June 13, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 12:33 p.m.

DATE ________________________    ____________________________________

Carl L. Altman, Chairman

____________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Wednesday, June 13, 2012 at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda with printed additions and to add 1) Ocqueoc Outdoor Center Fee Waiver Request and 2) MDOT Crack Sealing – Onaway Airport.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the minutes of May 30, 2012, as printed.

Motion carried by a majority vote.

**PROJECT FRESH/MARKET FRESH COUPON BOOKLETS**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment to Presque Isle County Council on Aging in the amount of $150.00 to purchase Project Fresh/Market Fresh Coupon Booklets for area senior citizens, money to come from the Board of Commissioners budget.

Ayes: All. Motion carried by roll call vote.

**LAKE EMMA DAM PROJECT – UPDATE**

Drain Commissioner Charles Lyon read a report regarding the latest on obtaining an easement from Mr. Wilhelm for the Lake Emma dam repair project. Attorney Dan White discussed a condemnation action to procure an easement under the Inland Lake Levels Act. He will contact the DNR to expedite a dam inspection as the county is responsible for the safety of the dam.

Moved by Commissioner Lang and supported by Commissioner Darga to not proceed with a condemnation procedure of the Lake Emma Dam Repair Project at this time.

Commissioner Lang withdrew his motion and Commissioner Darga withdrew his support.

**USDA GRANT APPLICATION – PUBLIC HEARING**

7:55 p.m. Chairman Altman declared the public hearing open for the USDA grant application for the purchase of a patrol vehicle. No comment was offered by the public. Chairman Altman declared the public hearing closed.

**USDA GRANT APPLICATION – SIGNATURE AUTHORIZATION**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize a member of the Finance Committee to execute the documents necessary to apply for the USDA grant for the purchase of a new patrol vehicle.
Ayes: All. Motion carried by roll call vote.

**BUDGET TRANSFERS – BUDGET AMENDMENT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to transfer $200,000.00 from the County Reserve Tax Fund and $100,000.00 from the Courthouse Construction Fund to the General Fund to meet necessary expenditures through year end on June 30, 2012.

Ayes: All. Motion carried by roll call vote.

**VILLAGE OF MILLERSBURG – SUMMER YOUTH PROGRAM**

This matter is tabled to the next regular meeting date.

**CLAIMS AUDIT**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the Claims Audit of June 11, 2012, in the amount of $57,263.54.

Ayes: All. Motion carried by roll call vote.

**RESOLUTION IMPOSING 2012 SUMMER PROPERTY TAX LEVY PURSUANT TO PUBLIC ACT 357 OF 2004 AND NOTICE OF CERTIFICATION OF COUNTY ALLOCATED TAX LEVY**

WHEREAS, Presque Isle County is authorized under the General Property Tax Act, Public Act of 1893, as amended, to levy and collect county allocated property taxes; and

WHEREAS, the General Property Tax Act has been amended by Public Act 357 of 2004, being MCL 211.44a, to require all Michigan counties to impose a summer tax levy, with the summer tax levies for 2005 and 2006 to be in the amount of 1/3 and 2/3, respectively, of the total county allocated tax, with the full amount of county allocated tax levied and collected as a summer tax levy in 2007;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Public Act 357 of 2004, the Presque Isle County allocated tax shall be levied and collected on July 1, 2012, at the rate allocated of 5.74; and

BE IT FURTHER RESOLVED, that the Treasurer of each city, village and township in Presque Isle County is directed to account for and deliver all of the county allocated tax collections for 2012 in accordance with the provisions of Public Act 357 of 2004; and

BE IT FURTHER RESOLVED, that this resolution constitutes certification of the levy of the county allocated tax and authorized collection of the county allocated tax on July 1, 2012, at the rate allocated of 5.74 mills; and

BE IT FURTHER RESOLVED, that the County Clerk shall deliver a copy of this resolution by first class mail to the treasurer of each city, village and township in Presque Isle County, and

BE IT FURTHER RESOLVED, that the Presque Isle County Clerk cause publication of Notice of Public Hearing for the proposed FY 2012-2013 budget and the property tax millage rate proposed to be levied in accordance with Public Act 43 of 1963, as amended.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the above resolution.

Ayes: All. Motion carried by roll call vote.
**REGION 9 AREA AGENCY ON AGING – 2013 ANNUAL IMPLEMENTATION PLAN**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the proposed Region 9 Area Agency on Aging Annual Implementation Plan for Fiscal Year 2013 which provides services to the aging in Presque Isle County through the Northeast Michigan Community Services Agency.

Motion carried by a majority vote.

**UPEA INVOICE – MILLERSBURG TRAILHEAD PROJECT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment to UP Engineers & Architects for professional services rendered for the Millersburg Trailhead Project in the amount of $3,060.00, money to come from the State Grant Fund.

Ayes: All. Motion carried by roll call vote.

**DISTRICT LIBRARY BOARD – APPOINTMENT TO FILL VACANCY**

Commissioner Schell nominated Colleen Whitsitt. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Lang to close the nominations and the Clerk be instructed to cast a unanimous ballot appointing Colleen Whitsitt to fill the vacancy on the District Library Board which expires 12/31/2013.

Motion carried by a majority vote.

**ALPENA AIR SERVICE – LETTER OF SUPPORT RATIFICATION**

Moved by Commissioner Lang and supported by Commissioner Darga to ratify the letter of support sent on June 4, 2012 to Mr. Dennis DeVany indicating Presque Isle County’s support of Sky West Airlines to provide essential air service at Alpena, Michigan.

Motion carried by a majority vote.

**PA 152 – COST SHARE OF HEALTH INSURANCE**

Moved by Commissioner Schell and supported by Commissioner Darga to opt in on the hard cap option for all employees of Presque Isle County, effective July 1, 2012, to satisfy the state requirement of PA 152 of 2011.

Ayes: All. Motion carried by roll call vote.

**RETIREE HEALTH CARE INSURANCE PREMIUMS**

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to charge retirees the actual cost for health care of the PPO Option 15 plus the actuarially figured amount for the Health Reimbursement Arrangement through Cadillac Insurance, effective July 1, 2011, and to refund the overpaid amounts to retirees from the Health Insurance T & A Account for the period July 1, 2011 through June 30, 2012.

Ayes: All. Motion carried by roll call vote.
PURPLE MARTIN “SOMEPLACE WARM WEEKEND CAMP” – REQUEST

Moved by Commissioner Lang and supported by Commissioner Schell to grant the request to waive the rental fee for use of the Ocqueoc Outdoor Center from Cindy Vezinau for the “Someplace Warm Weekend Camp” to be held the weekend of August 17, 2012.

Motion carried by a majority vote.

MDOT AIRPORT PROJECT – AIRFIELD CRACK SEALING LEO E. GOETZ AIRPORT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve MDOT Contract No. 2012-0568 for the airfield crack sealing at the Leo E. Goetz Airport in Onaway between Presque Isle County and the Michigan Department of Transportation, and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.

OTEC COMMUNICATIONS – TOWER RENTAL REQUEST

Otec Communications will be contacted for more information regarding their request.

FINANCE COMMITTEE REPORT

Commissioner Schell reported on the progress of the proposed budget. The committee met with Derrick Scaccifario from Cadillac Insurance regarding his proposal for general liability insurance. He also reported on a meeting with Kelley Heimstra regarding the ag educator. A millage to support recycling was also discussed.

COUNTY RESOURCE OFFICER REPORT

Joe Libby reported on offices that have completed the move to the Annex Building. He also has secured bids for renovation of the former District Health Department Office.

RENOVATION BIDS – FORMER DDH#4 OFFICE

The following bids were received for the former DDH#4 office:

<table>
<thead>
<tr>
<th>Structural Bids:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Eldridge Builders, Inc.</td>
<td>6,050.00</td>
</tr>
<tr>
<td>Chappa Construction, Inc.</td>
<td>3,700.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Carpet Bids:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Rogers City Home Furnishings</td>
<td>2,240.00</td>
</tr>
<tr>
<td>K-D Cabinetry, Inc.</td>
<td>2,511.71</td>
</tr>
<tr>
<td>Stanson Floor Covering</td>
<td>2,479.68</td>
</tr>
</tbody>
</table>

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to accept the bid for former DDH#4 office space renovation from Chappa Construction for structural alterations in the amount of $3,700.00 and the carpeting bid from Rogers City Home Furnishings in the amount of $2,240.00, money to come from the Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.
FORMER DDH#4 OFFICE SPACE – PAINTING CONTRACT

Moved by Commissioner Schell and supported by Commissioner Darga to authorize the chairman to research and approve up to $1,100.00 for painting and touch-up in the former DDH#4 office space, money to come from the Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

It was also reported that the siding on the Nowicki house will be removed on Monday. Joe Libby will be moving into the former Probate Court office. The floor plan from Trinity Architecture was discussed.

PROSECUTORS REPORT

Assistant Prosecutor Meghan Hurley reported on an increase in MIP’s and juvenile violations.

DISTRICT COMMISSIONER REPORTS

Commissioner Sorgenfrei reported on the awards she received in the iris show for her iris plant. Chairman Altman reported on the DDH#4 Lease Agreement and the Lake Emma Dam repair project. He also reported on the fuel tanks at the airport.

AIRPORT LETTERING INSTALLATION

Moved by Commissioner Darga and supported by Commissioner Lang to authorize spending up to $320.00 to install the lettering at the airport hangar, money to come from the Airport budget.

Ayes: All. Motion carried by roll call vote.

CORRESPONDENCE

Copies of the following were given to board members for review:
MAC Legislative Updates
Press release for the Annual Spring Festival of the Arts & Crafts show in Westminster Park.
A thank you letter from Dave and Michelle Glenn.
A report on the Elk Run Landfill inspection.

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adjourn until Friday, June 29, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.
Thereupon the Board adjourned at 9:40 p.m.

DATE _________________________   __________________________________

__________________________________
Carl L. Altman
__________________________________
Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Friday, June 29, 2012 at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda with printed additions and to add 1) Treasurer’s Office – 40 Hour Work Week  2) Ocqueoc Outdoor Center – Lawn Mower Rental Rate.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve the minutes of June 13, 2012, as printed.

Motion carried by a majority vote.

COUNTY TREASURER’S REPORT

Moved by Commissioner Darga and supported by Commissioner Lang to receive and file the County Treasurer’s report and trial balance for May, 2012.

Motion carried by a majority vote.

VILLAGE OF MILLERSBURG – YOUTH SUMMER RECREATION PROGRAM

Moved by Commissioner Schell and supported by Commissioner Sorgenfrei to appropriate $1,000.00 to the Village of Millersburg to be used for the 2012 Youth Summer Recreation Program, money to come from the Local Unit Appropriations Fund.

Ayes: All. Motion carried by roll call vote.

OTEC COMMUNICATIONS SYSTEM – RENTAL REQUEST

The Clerk reported that she sent an email to Otec Communications and it was returned because their mail box was full. She then sent a notice by mail and never received any response.

FY 2012/2013 BUDGET HEARING

Chairman Altman declared the public hearing open on the FY 2012/2013 budget. There was discussion among board members regarding the proposed budget. No comment was offered from the public.

Chairman Altman declared the public hearing closed.
FY 2012/2013 GENERAL FUND BUDGET ADOPTION

Moved by Commissioner Schell and supported by Commissioner Lang to adopt the FY 2012/2013 General Fund Revenue Budget in the amount of $5,142,806.21 and the FY 2012/2013 General Fund Expenditure Budget in the amount of $5,142,806.21, based on a millage rate of 5.74 mills.

Ayes: All. Motion carried by roll call vote.

FY 2012/2013 SPECIAL REVENUE & ENTERPRISE FUNDS

Moved by Commissioner Lang and supported by Commissioner Darga to adopt the FY 2012/2013 Special Revenue and Enterprise Fund budgets in the following amounts:

<table>
<thead>
<tr>
<th>FUND NAME</th>
<th>REVENUE</th>
<th>EXPENDITURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airport Fund</td>
<td>41,000.00</td>
<td>63,485.00</td>
</tr>
<tr>
<td>Building &amp; Zoning Fund</td>
<td>82,100.00</td>
<td>95,930.23</td>
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<tr>
<td>Capital Projects Fund</td>
<td>10.00</td>
<td>0.00</td>
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<tr>
<td>Child Care Fund</td>
<td>201,650.00</td>
<td>145,000.00</td>
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<tr>
<td>Corrections Officer Training Fund</td>
<td>2,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>County Development Commission</td>
<td>51,000.00</td>
<td>66,450.00</td>
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<tr>
<td>County Park Construction Fund</td>
<td>1,000.00</td>
<td>9,050.00</td>
</tr>
<tr>
<td>Courthouse Construction Fund</td>
<td>0.00</td>
<td>22,800.00</td>
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<tr>
<td>Courthouse Preservation Fund</td>
<td>50.00</td>
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<tr>
<td>Data Processing Fund</td>
<td>51,000.00</td>
<td>51,075.00</td>
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<tr>
<td>Department of Human Services</td>
<td>6,000.00</td>
<td>7,000.00</td>
</tr>
<tr>
<td>Drug Forfeiture Fund</td>
<td>500.00</td>
<td>1,250.00</td>
</tr>
<tr>
<td>Drunk Driving Fund</td>
<td>3,100.00</td>
<td>3,000.00</td>
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<tr>
<td>Elections Fund</td>
<td>24,000.00</td>
<td>34,800.00</td>
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<tr>
<td>Emergency Services Fund</td>
<td>1,000.00</td>
<td>7,500.00</td>
</tr>
<tr>
<td>Employee Termination Fund</td>
<td>2,000.00</td>
<td>2,000.00</td>
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<tr>
<td>Friend of the Court Fund</td>
<td>158,624.00</td>
<td>194,672.40</td>
</tr>
<tr>
<td>Housing Commission</td>
<td>160,000.00</td>
<td>156,270.00</td>
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<tr>
<td>Jail Telephone Revenue Fund</td>
<td>4,000.00</td>
<td>11,600.00</td>
</tr>
<tr>
<td>K-9 Unit Fund</td>
<td>1,500.00</td>
<td>10,000.00</td>
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<tr>
<td>Law Enforcement Fund</td>
<td>5,500.00</td>
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<tr>
<td>Law Library Fund</td>
<td>10,000.00</td>
<td>12,400.00</td>
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<tr>
<td>Local Unit Appropriation Fund</td>
<td>15,000.00</td>
<td>17,000.00</td>
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<tr>
<td>MSU Extension Grant Fund</td>
<td>7,227.63</td>
<td>7,227.63</td>
</tr>
<tr>
<td>9-1-1 Fund</td>
<td>200,000.00</td>
<td>165,848.00</td>
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<tr>
<td>Ocqueoc Outdoor Center Fund</td>
<td>6,000.00</td>
<td>14,715.00</td>
</tr>
<tr>
<td>Parks &amp; Recreation Fund</td>
<td>7,300.00</td>
<td>8,075.00</td>
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<tr>
<td>Register of Deeds Tech Fund</td>
<td>30,000.00</td>
<td>21,000.00</td>
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<tr>
<td>Resource Recovery Fund</td>
<td>40,000.00</td>
<td>47,500.00</td>
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<tr>
<td>Revenue Sharing Reserve Fund</td>
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<td>298,890.00</td>
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<tr>
<td>Road Commission Fund</td>
<td>3,216,000.00</td>
<td>3,700,000.00</td>
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<tr>
<td>School Resource Officer/H.U.N.T. Fund</td>
<td>194,089.00</td>
<td>153,705.00</td>
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<tr>
<td>Senior Citizens Fund</td>
<td>367,193.00</td>
<td>366,893.00</td>
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<tr>
<td>Soldiers &amp; Sailors Relief Fund</td>
<td>0.00</td>
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<td>State Grant Fund</td>
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<tr>
<td>U.S.D.A. Grant Fund</td>
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<tr>
<td>Veterans Trust Fund</td>
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<td>2,900.00</td>
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</table>

Ayes: All. Motion carried by roll call vote.
FY 2011/2012 CURRENT BUDGET AMENDMENTS

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize amendments to the FY 2011/2012 General Fund Revenue Budget and FY 2011/2012 Special Revenue and Enterprise Funds to reflect all funds received and expended through June 30, 2012, subject to review by the Finance Committee.

Ayes: All. Motion carried by roll call vote.

FY 2011/2012 LINE ITEM CURRENT BUDGET AMENDMENTS

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to authorize the County Clerk to make line item adjustments in the FY 2011/2012 General Fund and Special Revenue and Enterprise Funds to balance all budgets through June 30, 2012, subject to review by the Finance Committee.

Ayes: All. Motion carried by roll call vote.

MSU EXTENSION ANNUAL REPORT

Kelley Heimstra, District Coordinator, presented the 2011 Annual Report of the Presque Isle County MSU Extension Office. She also reported that a new ag educator, James DeDecker, will start in August. Mary Schalk reported on the Children & Youth Institute programs and requests for children with special needs. She also reported on the progress of the community garden.

PRESQUE ISLE COUNTY INSURANCE PROPOSALS

Two proposals were received for insurance for all county property and liability.

    Cadillac Insurance Co.  70,270.00
    Lappan Agency       60,643.00

Moved by Commissioner Lang and supported by Commissioner Darga to accept the proposal from Lappan Agency in the amount of $60,643.00 for general property and liability insurance for Presque Isle County, effective July 1, 2012.

Ayes: All. Motion carried by roll call vote.

TRANSFERS – APPROPRIATIONS

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the following transfer of $16,500.00 from Contingencies to the corresponding Appropriations line items:

    Resource Recovery  4,000.00
    Building & Zoning  2,500.00
    Child Care         9,000.00
    Local Unit Approp. Fund  1,000.00

and further to transfer the following from Appropriations to the funds as named:

    Resource Recovery  4,000.00
    Building & Zoning  2,500.00
    CDC              3,000.00
    Child Care       30,000.00
    Local Unit Approp. Fund  1,000.00

Ayes: All. Motion carried by roll call vote.
MUNICIPAL EMPLOYEES RETIREMENT SYSTEM – 2012 ANNUAL MEETING

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the County Clerk, a commissioner and one representative from the employees to attend the 2012 Annual Meeting of the Municipal Employees Retirement System to be held in Grand Rapids October 3 – 5, 2012, with all necessary expenses to be paid from the Board of Commissioners budget.

Ayes: All. Motion carried by roll call vote.

COUNTY CLERK’S OFFICE – COPY MACHINE PURCHASE

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize the purchase of a Toshiba Estudio523 Series Multi Function Off-Lease Copier for $4,695.00, plus trade in of current copier, money to come from the Capital Projects Fund.

Ayes: All. Motion carried by roll call vote.

E911 TECHNICAL SURCHARGE POOL FINANCIAL STATEMENTS

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the 2010 and 2011 E911 Technical Surcharge Pool Financial Statements.

Motion carried by a majority vote.

PRESQUE ISLE COUNTY ZONING ORDINANCE - AMENDMENT

Moved by Commissioner Darga and supported by Commissioner Schell to approve the following amendment to the Presque Isle County Zoning Ordinance, and to authorize publication of amendment in the Presque Isle County Advance and the Onaway Outlook, with amendment to become effective 15 days following publication:

Amendment Changes: Zoning Text Amendment: Add to Article IX, Section 9.2 - Permitted Uses.

O. Hunting, fishing, camping, and other unorganized recreational activities.

P. Hunting cabins, subject to county building requirements. Minimum of five acres land required. Two hundred square foot minimum size of cabin.

Ayes: All. Motion carried by roll call vote.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT

Commissioner Darga reported on a meeting with law enforcement officials.

COURTHOUSE & GROUNDS COMMITTEE REPORT

Commissioner Darga reported on the demolition of the Nowicki house. He also reported on the refurbished fuel tanks for the Rogers City Airport. A sidewalk needs repair at the 40 Mile Point Lighthouse Park.
ROGERS CITY AIRPORT – FUEL TANKS INSTALLATION

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to include a line item for $15,000.00 in the FY 2012/2013 Airport Fund to pay for refurbishing the fuel tanks, excavating, and installation of a cement pad at the Rogers City Airport.

Ayes: All, except Commissioner Schell who voted nay. Motion carried by roll call vote.

ROGERS CITY AIRPORT - PAINTING OF RUNWAY

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to allow the expenditure of up to $800.00 for paint and one night's lodging for Martha McLoud who will be painting a “Rose” on the airport runway at the Rogers City Airport in memory of Margaret Radka, money to come from the Airport Fund.

Ayes: All. Motion carried by roll call vote.

40 MILE POINT LIGHTHOUSE PARK – SIDEWALK REPAIR

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the repair of a portion of the sidewalk at the 40 Mile Point Lighthouse Park, not to exceed $550.00, money to come from the County Park Fund.

Ayes: All. Motion carried by roll call vote.

11:35 a.m. Commissioner Darga was excused from the meeting.

EMPLOYEE PRESCRIPTION REIMBURSEMENT – ELIMINATION

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to eliminate prescription reimbursement to all employees, effective July 1, 2012.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

ELECTRICAL CONTRACT AGREEMENT – AIRPORT ELECTRICAL UPGRADES

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to approve the contract agreement between Presque Isle County and J. Rank Electric for electrical upgrades at the Rogers City Airport, contingent upon clarification of the actual cost to Presque Isle County.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

BLACK MOUNTAIN CUSTOMS, LLC – INVOICE APPROVAL

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to authorize payment to Black Mountain Customs, LLC in the amount of $307.00 for motorcycle repair, money to come from the Sheriff’s budget.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

MICHIGAN ASSOCIATION OF COUNTIES – 2012 ANNUAL CONFERENCE

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize any commissioner and the County Resource Officer to attend the 2012 Michigan Association of Counties
Annual Conference on September 23-25, 2012 at Shanty Creek Resort, with registration, mileage and all necessary expenses to be paid from the Board of Commissioners budget.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

**OCQUEOC RIVER WATERSHED COMMISSION – RESIGNATION**

Moved by Commissioner Schell and supported by Commissioner Lang to accept, with regret, the resignation of Virginia Pierce from the Ocqueoc River Watershed Commission, and to send her a letter recognizing her for her contributions to this committee.

Motion carried by a majority vote.

**OCQUEOC OUTDOOR CENTER – LAWN MOWER RENTAL RATE**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize payment for the use of his lawnmower to Doug Boughner, caretaker for the Ocqueoc Outdoor Center, at the rate of $13.00 per hour, with the cost of operation to be paid by the caretaker/contractor.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

**COUNTY TREASURER’S OFFICE – 40-HOUR WORK WEEK EXTENSION**

Moved by Commissioner Lang and supported by Commissioner Schell to authorize employees in the County Treasurer’s office to work 40 hours per week through December 31, 2012.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

**COURTHOUSE & GROUNDS COMMITTEE REPORT**

Commissioner Sorgenfrei reported on a meeting at the Ocqueoc Outdoor Center where repairs and upgrades were discussed. She also reported on the open house to be held on July 3, 2012 from 3:00 p.m. to 5:00 p.m. at the center. She presented a copy of a letter she sent to Christopher Knight. Commissioner Sorgenfrei concluded by reporting on a Health Board meeting and the illegal synthetic drugs ruling and also the prevalence of ticks in the area.

**PROSECUTOR’S ANNUAL CONFERENCE – AUTHORIZATION**

Moved by Commissioner Schell and supported by Commissioner Lang to authorize Prosecutor Richard Steiger to attend his annual conference on Mackinac Island with registration and necessary expenses to be paid from the Prosecutor’s budget.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

**PROSECUTOR’S REPORT**

Prosecutor Rick Steiger reported that State Tpr. Steve Bullock is retiring in August and he will be greatly missed. He reported on the synthetic drugs ruling and that no one sells these in Presque Isle County.
OTHER GOVERNMENT OFFICIALS

Joe Libby, County Resource Officer, reported on the Ocqueoc Outdoor Center open house and the demolition of the Nowicki house. He also reported that he is meeting with the architect on July 6th and that he is doing site tours for potential businesses.

NOWICKI HOUSE - LOT EXCAVATION

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to waive the bidding policy and authorize Curtis Excavation to place topsoil, mulch and grass seed on the lot where the Nowicki house previously stood, at a cost not to exceed $1,200.00, money to come from the Courthouse Construction Fund.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

DISTRICT COMMISSIONER REPORTS

Commissioner Sorgenfrei reported on a Soil Conservation meeting and the Herman Vogler Conservation Area. She also reported that she attended the North Eastern State Trail dedication and presented a railroad spike to the county from Emily Meyerson recognizing Presque Isle County’s contribution to the trail.

Chairman Altman reported on the Lake Emma dam repair project and that there will be a meeting on July 10th to inspect the temporary repairs. He also reported that Attorney Dan White said a letter of agreement between Presque Isle County and Mr. Wilhelm is sufficient to gain easement access. He received a letter from Janet Lamb regarding publishing the minutes in the local paper. The recycling situation was reported on by Chairman Altman and that a notice should be put in the local paper regarding sorting changes. New signs will be posted on the bins. A millage to help pay for recycling was also discussed.

EXECUTIVE SESSION

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to go into executive session to discuss strategy and negotiation associated with a collective bargaining agreement.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

Chairman Altman declared a short recess. The board went in to executive session after the recess and all commissioners were present except Commissioner Darga.

Chairman Altman called the open meeting back to order with all commissioners present except Commissioner Darga who was excused.

P.A. 152 IMPLEMENTATION – MORATORIUM

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to implement a 60 day moratorium on the required health insurance payroll deductions under P.A. 152 from all employees paychecks because the county is in the process of negotiating union contracts and personnel agreements.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.
CORRESPONDENCE

Copies of the following were given to board members for review:

MAC Legislative Updates  
A letter from the District Health Department No. 4  
A thank you letter for submitting a resolution to the governor’s office

PAYROLL

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to adjourn until Tuesday, July 10, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 1:00 p.m.

DATE _____________________    ___________________________________

Carl L. Altman, Chairman

___________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Tuesday, July 10, 2012, at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Chairman Altman gave the prayer and the Clerk called the roll.

Commissioners present: Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: Robert D. Schell.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve the minutes of June 29, 2012, as printed.

Motion carried by a majority vote.

COUNTY RESOURCE OFFICER – CONTRACT INCREASE

Moved by Commissioner Darga and supported by Commissioner Lang to increase the compensation paid to Joseph Libby, County Resource Officer, to forty thousand dollars ($40,000.00) annually, effective July 1, 2012 through February 13, 2013, with all other aspects of the original contract to remain as previously adopted by the Board of Commissioners, and to authorize the chairman to sign said addendum to contract.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

UPPER PENINSULA ENGINEERS & ARCHITECTS – PAYMENT OF INVOICE

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment to Upper Peninsula Engineers & Architects in the amount of $1,500.25, for professional services provided through June 2, 2012 for the Millersburg Trailhead Project, money to come from the State Grant Fund.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

COURT ADMINISTRATION ORIENTATION SEMINAR – KRISTY HARDIES

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize District Court Administrator Kristy Hardies to attend the Court Administration Orientation seminar in Lansing on August 28-30, 2012, with lodging, mileage and necessary expenses to be paid from the District Court budget.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

GLAWE SCHOOLHOUSE – FUNDING REQUEST

Moved by Commissioner Darga and supported by Commissioner Lang to authorize Joyce Foster from the Glawe Schoolhouse Advisory Committee to purchase 2,500 Glawe Schoolhouse informational brochures from Dockside Printing in the amount of $348.70 for distribution to Michigan tourism centers, money to come from the Local Unit Appropriation Fund, after transfer from Contingencies to Appropriations.
Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

TRINITY ARCHITECTURE – PAYMENT OF INVOICE

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the second installment payment to Trinity Architecture & Management, LLC, for services provided for the courthouse addition & remodeling conceptual design study in the amount of $4,200.00, money to come from the Courthouse Construction Fund.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

OFFICE OF VETERANS AFFAIRS – SECOND QUARTER REPORT

Moved by Commissioner Darga and supported by Commissioner Lang to receive and file the Veteran’s Counselor report provided by Walter Wenzel for April, May and June, 2012.

Motion carried by a majority vote.

MILLERSBURG TRAILHEAD PROJECT – FUNDS TRANSFER

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to transfer $250,000.00 from the Courthouse Construction Fund to the State Grant Fund, to be used for expenses for the Millersburg Trailhead Project.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

ROGERS CITY HOME FURNISHINGS – BASEBOARD QUOTE

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to accept the quote from Rogers City Home Furnishings for purchase and installation of new vinyl baseboard in the former District Health Department office in the amount of $600.00 - $650.00, money to come from the Courthouse Construction Fund.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

REPORT ON PAINTING QUOTE – FORMER DDH #4 OFFICE

Chairman Altman reported that the painting in the former District Health Department office is being done by Calvin Carter for $1,025.00.

CLAIMS AUDIT

Moved by Commissioner Lang and supported by Commissioner Darga to approve the Claims Audit of July 9, 2012 in the amount of $192,743.99.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

COURTHOUSE & GROUNDS COMMITTEE REPORT

Commissioner Darga reported on the excavation at the airport for the installation of the fuel tanks.
PROSECUTOR’S REPORT

Assistant Prosecutor Meghan Hurley reported that their office had a heavy court docket on Monday.

OTHER GOVERNMENT OFFICIALS

County Resource Officer Joe Libby reported on service agreements for the copiers. Williams Office Equipment will get back to him regarding the possibility of a blanket agreement cost. He will seek two competing quotes for copier maintenance.

RECYCLING DUMPSTERS – REFURBISHING BIDS

Commissioner Darga reported on the dumpster refurbishing quotes. Hart’s Welding gave a verbal quote of $2,000 per dumpster with no completion date included. Joe’s Welding gave a written quote of $2,250.00 per dumpster with one dumpster to be refurbished per month. These quotes were for seven dumpsters.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to waive the bidding policy and contract with Joe’s Welding for refurbishing seven (7) recycling dumpsters in the amount of $2,250.00 per dumpster, with one dumpster to be completed each month, money to come from the Resource Recovery Fund.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

DISTRICT COMMISSIONER REPORTS

Commissioner Sorgenfrei reported on the Michigan Townships Association meeting held last week.

Chairman Altman reported that on July 13th at 2:00 p.m., a meeting will be held with the architect from Trinity Architecture and the construction manager Chris Gerke from Northshore Construction. He also reported on the inspection of the Lake Emma Dam repairs done earlier today. It was determined by the state inspector that the repairs are currently adequate and he will be back in 2014 to do another inspection.

EXECUTIVE SESSION

Moved by Commissioner Lang and supported by Commissioner Darga to go into executive session to discuss strategy and negotiation of a collective bargaining agreement.

Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

Chairman Altman declared a short recess.

Commissioners moved into executive session.

Chairman Altman called the open meeting back to order with all commissioners present except Commissioner Schell who was excused.

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize per diem and mileage for this meeting.
Ayes: All, except Commissioner Schell who was excused. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Friday, July 27, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 8:45 p.m.

DATE __________________________   ___________________________________

Carl L. Altman, Chairman

___________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner’s Room of the Courthouse in the City of Rogers City on Friday, **July 27, 2012** at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Darga and supported by Commissioner Lang to delete “FY2013 MDOT Specialized Services Contract-Senior Citizens Transportation Contract” from the agenda and to approve the amended agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the minutes of July 10, 2012, as printed.

Motion carried by a majority vote.

**COUNTY TREASURER’S REPORT**

Moved by Commissioner Lang and supported by Commissioner Darga to receive and file the County Treasurer’s report and trial balance for June, 2012.

Motion carried by a majority vote.

**NEMAH – EMERGENCY REPAIR LIMIT INCREASE**

Moved by Commissioner Lang and supported by Commissioner Darga to grant the request from NEMAH for exception to the MSHDA Procedural Guidelines to increase the emergency repair limit from $5,000.00 to $7,500.00, effective immediately.

Ayes: All. Motion carried by roll call vote.

**NORTHEAST MICHIGAN AFFORDABLE HOUSING – LEASE AGREEMENT**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the lease agreement for office space between Presque Isle County and Northeast Michigan Affordable Housing and to authorize the chairman of the board and chairman of the Courthouse & Grounds Committee to sign said lease.

Ayes: All. Motion carried by roll call vote.

**COURTHOUSE TELEPHONE SYSTEM ANALYSIS**

Dan Konkel, telephone system analyst, reported he has completed his review of the county’s telephone lines and service and made suggestions and recommendations to help the county realize some savings in communications expenses.

Moved by Commissioner Darga and supported by Commissioner Lang to authorize Dan Konkel to proceed with changes and adjustments to the county’s telephone system lines and to designate Joe
Libby, County Resource Officer with the Chairman as alternate, as the county’s contact person(s) for telephone services and repair.

Ayes: All. Motion carried by roll call vote.

**MI ASSOCIATION OF REGISTERS OF DEEDS – SUMMER CONFERENCE**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize Cathy Idalski to attend her MI Association of Registers of Deeds summer conference in Sault Ste. Marie, on August 26-29, 2012, and to authorize the registration fee of $150.00, lodging, travel and necessary expenses to be paid from the Register of Deeds budget.

Ayes: All. Motion carried by roll call vote.

**MI ASSOCIATION OF COUNTY TREASURERS – SUMMER CONFERENCE**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize Patricia Bauer to attend the MI Association of County Treasurers summer conference at Shanty Creek Resort on August 26-29, 2012, and to authorize the registration fee of $125.00, lodging, travel and necessary expenses to be paid from the County Treasurer’s Admin Fund.

Ayes: All. Motion carried by roll call vote.

**DEPARTMENT OF HUMAN SERVICES – ANNUAL TRAINING CONFERENCE**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment of the registration fee of $185.00 each for Cynthia Szymanski and Marie LaLonde to attend the 2012 MCSSA Annual Training Conference in Lansing on August 27-29, 2012, money to come from the Department of Human Services fund.

Ayes: All. Motion carried by roll call vote.

**SHERIFF’S DEPARTMENT – KITCHEN EQUIPMENT PURCHASE**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to ratify the payment made to Restaurant Equippers Warehouse Store for kitchen equipment at the jail in the amount of $4,148.67, money to come from the Jail budget.

Ayes: All. Motion carried by roll call vote.

**FRIEND OF THE COURT APPROPRIATION – FY 2012/2013**

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to transfer $35,000.00 from Contingencies to Appropriations-Friend of the Court Fund, to make up the difference between projected revenues and expenditures in the Friend of the Court budget.

Ayes: All. Motion carried by roll call vote.

**TRANSFERS – APPROPRIATIONS TO VARIOUS FUNDS**

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to transfer the following amounts from the corresponding line item in Appropriations to the corresponding fund:
Parks & Recreation 2,000.00
Friend of the Court Fund 15,000.00
Resource Recovery Fund 10,000.00
County Development Comm. 10,000.00
Child Care Fund 20,000.00
Law Library 2,000.00

Ayes: All. Motion carried by roll call vote.

**40 MILE POINT PARK – SIDEWALK REPAIR INVOICE**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize payment of an additional $100.00 to Hunter Concrete & Excavation for sidewalk repair at the 40 Mile Point Park, with total materials and labor being $650.00, money to come from the County Park Construction Fund.

Ayes: All. Motion carried by roll call vote.

**OCQUEOC OUTDOOR CENTER - STATE CERTIFICATION FEE**

Moved by Commissioner Lang and supported by Commissioner Darga to ratify the payment of the biannual state certification inspection fee for the Ocqueoc Outdoor Center in the amount of $327.00, money to come from the Ocqueoc Outdoor Center fund.

Ayes: All. Motion carried by roll call vote.

**9-1-1 SYSTEM – CAD MODEM PURCHASE**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the purchase of a 9-1-1 system CAD Modem from Frontier Communication Solutions in the amount of $1,618.00, money to come from the 9-1-1 fund.

Ayes: All. Motion carried by roll call vote.

**ANNEX BUILDING – CHANGING STATIONS PURCHASE**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the purchase of two changing stations for the men’s and ladies restrooms in the Annex Building at a cost of $129.00 each, money to come from the Courthouse Construction fund.

Ayes: All. Motion carried by roll call vote.

**106th DISTRICT STATE REPRESENTATIVE**

Rep. Peter Pettalia addressed the board and discussed state unfunded mandates, national health care, the bridge construction issue, TB in deer herds in Michigan and sharing of health care costs by public employees.

**PUBLIC HEALTH & SAFETY COMMITTEE REPORT**

Commissioner Darga reported on the repair for the repeater tower, inmate population, roof repair on the Glawe Schoolhouse, being named as an additional insured on the Nautical Festival insurance
coverage for the air show, rain leaks on the third floor of the courthouse, invoices for refurbishing and installing the airport fuel tanks and pouring the apron for the tanks at the airport.

**AIRPORT FUEL TANKS – CONCRETE APRON**

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to authorize up to $400.00 for concrete materials to pour the apron for the fuel tanks at the Rogers City Airport, with labor donated by Darga Builders, money to come from the Airport fund.

Ayes: All. Motion carried by roll call vote.

**ROGERS CITY AIRPORT – ADAPTERS & HYDROMETERS PURCHASE**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize spending up to $750.00 for the purchase of required adapters and hydrometers for the fuel tanks installed at the Rogers City Airport, money to come from the Airport fund.

Ayes: All, except Commissioner Schell who voted nay. Motion carried by roll call vote.

**AIRPORT MANAGER’S FALL CONFERENCE**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize Mike Jermeay to attend the Airport Manager’s Fall Conference in Lansing September 10-14, 2012, with registration, per diem, travel and necessary expenses to be paid from the Airport fund.

Ayes: All. Motion carried by roll call vote.

**BUILDING OFFICIAL – LICENSE RENEWAL FEE**

Moved by Commissioner Darga and supported by Commissioner Schell to authorize payment to the State of Michigan in the amount of $150.00 for Code Official Registration renewal for Jim Zakshesky, money to come from the Building & Zoning Fund.

Ayes: All. Motion carried by roll call vote.

**PERSONNEL COMMITTEE REPORT**

Commissioner Lang reported on the completion of purging juvenile files by Jennifer Warwick and that she will be returning to working 35 hours per week.

**PROSECUTOR’S REPORT**

Assistant Prosecutor Meghan Hurley reported on the new video arraignment equipment in the courtroom and future money savings.

**OTHER GOVERNMENT OFFICIALS**

Joe Libby, County Resource Officer, reported on an agreement with Michigan Office Solutions to do a copier cost analysis in the courthouse. The Department of Corrections is moving in to the former District Health Department office space. Tad Latuszak will be here this afternoon to review plans for the courthouse conceptual design study and Joe reported on the close-out meeting with NorthShore Construction. The server connection problem with the Building & Zoning office has been fixed.
DISTRICT COMMISSIONER REPORTS

Commissioner Sorgenfrei reported on a District Health Board meeting and a Conservation District meeting. She also reported on a Straits Regional Ride meeting. Commissioner Schell reported on home health care and the WIC program.

EXECUTIVE SESSION

Moved by Commissioner Lang and supported by Commissioner Darga to go into executive session to discuss strategy and negotiation of a collective bargaining agreement.

Ayes: All. Motion carried by roll call vote.

Chairman Altman declared a short recess after which the board went into executive session.

Chairman Altman declared the open meeting back to order with all commissioners present.

CORRESPONDENCE

Copies of the following were given to board members for review:

MAC Legislative Updates

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Wednesday, August 8, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 11:55 a.m.

DATE ______________________    __________________________________

Carl L. Altman, Chairman

__________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Wednesday, August 8, 2012, at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, and Chairman Carl L. Altman.

Commissioners excused: Stephen Lang.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the agenda with printed additions and to add: Contract for Fuel Tanks Installation- Richard Bennett.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve the minutes of July 27, 2012, as printed.

Motion carried by a majority vote.

**AIRPORT FUEL TANKS – CONTRACT FOR INSTALLATION**

Richard Bennett presented the board with an explanation and expenses incurred as a result of obtaining and installing the fuel tanks at the Rogers City Airport.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to enter into a written contract with Richard Bennett for expenses incurred for obtaining, refurbishing and installing the fuel tanks at the Rogers City Airport in the amount of $15,000.00, which was the amount approved by this board on June 29, 2012, and to authorize the chairman to sign said contract, money to come from the Airport Fund.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

**NORTHEAST MICHIGAN COMMUNITY MENTAL HEALTH- INTRODUCTION OF NEW DIRECTOR**

Tony White, current NEMCMH director, introduced Ed LaFramboise who will assume the position of director of NE MI Community Mental Health upon Mr. White’s retirement. Mr. White also gave the board an update of the Mental Health Authority’s budget request, future plans and new programs.

**MILLERSBURG TRAILHEAD PROJECT – CONTRACTOR PAY REQUEST**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment to Meridian Contracting Services, LLC for construction services completed to date for the Millersburg Trailhead Project in the amount of $148,241.35, money to come from the State Grant Fund.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

**AFLAC ACCOUNT TRANSITION – FLEXIBLE BENEFITS PLAN**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the Reimbursement Services Agreement effective October 1, 2012, transitioning the carrier for the Flexible
Benefits Plan to WageWorks, Inc, and to authorize the chairman to sign said agreement, contingent upon review by the prosecutor.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

**MICHIGAN FAMILY SUPPORT COUNCIL – LAURA SCHWEIZER**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize Laura Schweizer, FOC Clerk, to attend the Michigan Family Support Council conference at Boyne Highlands on October 2-5, 2012, with registration of $75.00, travel, lodging and necessary expenses to be paid from the Friend of the Court budget.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

**RESOLUTION – RECYCLING PROGRAM SERVICES MILLAGE PROPOSAL**

WHEREAS, the County of Presque Isle wishes to continue to provide services for a recycling drop-off and transport program for citizens within Presque Isle County, and

WHEREAS, counties may provide such services as authorized by Public Act 186 of 1989; and

WHEREAS, the Presque Isle County Board of Commissioners wishes to levy up to 1/10\textsuperscript{th} mill to continue to provide a recycling drop-off and transport program for citizens within Presque Isle County; and

WHEREAS, the Presque Isle County Board of Commissioners is committed to levy no more of the authorized millage than is necessary for such purposes;

NOW, THEREFORE, BE IT RESOLVED, that the Presque Isle County Board of Commissioners approves the following millage ballot question language and directs the Clerk to submit it to be placed on the November 6, 2012 election ballot:

**RECYCLING PROGRAM SERVICES MILLAGE PROPOSAL**

Shall the County of Presque Isle levy a tax against all property in Presque Isle County of up to 1/10\textsuperscript{th} mill, (.1000 mill) or $.10 cents on each $1,000.00 of taxable valuation for a period of four (4) years, being calendar years 2012 through 2015, inclusive, for the purpose of operating, maintaining and making improvements to the recycling drop-off and transport program in Presque Isle County? If fully levied, this measure would generate approximately $64,696.49 in revenue the first year.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adopt the above resolution.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

**SPEEDCONNECT INTERNET SERVICE – ROGERS CITY AIRPORT**

Moved by Commissioner Darga and supported by Commissioner Schell to enter into a 13-month agreement for internet service at the Rogers City Airport with SpeedConnect, and to share the cost with the Presque Isle Conservation District by paying \(\frac{1}{2}\) of the 13-month cost in the amount of $300.45 from the Airport Fund.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.
CONVENTION FACILITY DEVELOPMENT FUNDS – PAYMENT AUTHORIZATION

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment of ½ of the Convention Facility Development Funds received in the amount of $10,741.50 to Northern Michigan Substance Abuse Services, money to come from Appropriations.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

CLAIMS AUDIT

Moved by Commissioner Darga and supported by Chairman Altman to approve the claims audit of August 7, 2012 in the amount of $61,155.43.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

GASOLINE BIDS – AUTHORIZATION TO ADVERTISE

Moved by Commissioner Darga and supported by Chairman Altman to authorize the Clerk to advertise for gasoline prices for all county vehicles in the Presque Isle Advance and the Onaway Outlook for the time frame of October 1, 2012 through September 30, 2013, money to come from the Board of Commissioners budget.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

DISTRICT COURT MAGISTRATE – ASSOCIATION SEMINAR

Moved by Commissioner Darga and supported by Commissioner Schell to authorize Magistrate Lori Wirgau to attend the Michigan Association of District Court Magistrates’ seminar to be held September 12-14, 2012, with registration of $175.00, travel, lodging and necessary expenses to be paid from the District Court budget.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

DRAIN COMMISSIONER SUMMER CONFERENCE – DRAINAGE ISSUES SEMINAR

Moved by Commissioner Schell and supported by Commissioner Darga to authorize Charles Lyon, Drain Commissioner, to attend a drainage issues seminar during the Drain Commissioner’s summer conference at Crystal Mountain with per diem, mileage and necessary expenses to be paid from the Drain Commissioner’s budget.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

TRINITY ARCHITECTURE – PAYMENT AUTHORIZATION

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment to Trinity Architecture & Management, LLC for the third installment request for the courthouse conceptual design study in the amount of $4,200.00, money to come from the Courthouse Construction Fund.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

UNION CONTRACTS – RATIFICATION

This matter will be placed on the next regular meeting agenda.
FINANCE COMMITTEE REPORT

Chairman Altman reported on the recycling millage, the continuation of funding H.U.N.T., a vehicle repair invoice from Jim Zakshesky and the recycling containers refurbishing.

PERSONNEL COMMITTEE REPORT

Commissioner Schell reported on the status of contract negotiations. Chairman Altman commented that the POLC union rep complimented members of our Personnel Committee by acknowledging that they were very cordial to negotiate with and had the well-being of the employees in their negotiation offers.

COURTHOUSE & GROUNDS COMMITTEE REPORT

Commissioner Darga reported on the Nautical Festival, pruning the trees on the courthouse lawn and installing the sign and the dedication of the Margaret Radka airport hangar.

PROSECUTOR’S REPORT

Assistant Prosecutor Meghan Hurley reported on the previous Monday’s court day activities.

OTHER GOVERNMENT OFFICIALS

County Resource Officer Joe Libby reported on the additional cost for the carpet baseboard moulding in the DOC office. He also reported on the progress of the telephone services and the copy machine/printer analysis and the septic system at the Ocqueoc Outdoor Center.

DISTRICT COMMISSIONER REPORTS

Commissioner Sorgenfrei reported on a NEMCSA meeting and a Great Lakes Restoration grant opportunity.

CORRESPONDENCE

Copies of the following were given to board members for review:
  A report from NEMCSA regarding the public health crisis.
  A request to the Prosecutor regarding the H.U.N.T. payments continuation for 2012.

EXECUTIVE SESSION

Moved by Commissioner Schell and supported by Commissioner Darga to go into executive session to discuss strategy and negotiation associated with a collective bargaining agreement.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

Chairman Altman declared a brief recess.

The Board went into executive session.

Chairman Altman called the open meeting back to order with all commissioners present except Commissioner Lang who was excused.
PAYROLL

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize per diem and mileage for this meeting.

Ayes: All, except Commissioner Lang who was excused. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adjourn until Wednesday, August 29, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 9:15 p.m.

DATE _________________________   ___________________________________

Carl L. Altman, Chairman

___________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner’s Room of the Courthouse in the City of Rogers City on Wednesday, **August 29, 2012**, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the minutes of August 8, 2012, as printed.

Motion carried by a majority vote.

**COUNTY TREASURER’S REPORT**

Moved by Commissioner Darga and supported by Commissioner Lang to receive and file the County Treasurer’s report and trial balance for July, 2012.

Motion carried by a majority vote.

**POLC-DEPUTIES UNION CONTRACT – RATIFICATION**

Moved by Commissioner Lang and supported by Commissioner Schell to ratify the union contract between Presque Isle County and the Police Officers Labor Council-Deputies as presented for a term of three years, and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.

**POLC-JAIL/DISPATCH UNION CONTRACT – RATIFICATION**

Moved by Commissioner Lang and supported by Commissioner Darga to ratify the union contract between Presque Isle County and the Police Officers Labor Council-Jail/Dispatch as presented for a term of three years, and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.

**UNITED STEELWORKERS UNION CONTRACT – RATIFICATION**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to ratify the union contract between Presque Isle County and the United Steelworkers-Courthouse Employees as presented for a term of three years, and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.
CHILDREN’S BEHAVIORAL HEALTH INITIATIVE – CLINT BOHLEN

Clint Bohlen presented information and data on a grant from the WK Kellogg Foundation to fund the Northeast Michigan Children’s Behavioral Health Initiative System of Care. It would support such things as school-based clinics, children’s advocacy centers and parenting and child development education.

FY 2011-2012 CHILD CARE FUND – BUDGET AMENDMENT

Moved by Commissioner Darga and supported by Commissioner Lang to amend the current Child Care Fund budget by decreasing Family Foster Care by $60,000.00 and increasing Institutional Care to $300,000.00, and to authorize the chairman to sign said amended budget summary.

Ayes: All. Motion carried by roll call vote.

GASOLINE BIDS FOR COUNTY VEHICLES

One bid was received for gasoline prices:

Basel Oil Co. $3.29 as August 24, 2012

Moved by Commissioner Darga and supported by Commissioner Lang to accept the bid for gasoline for all county vehicles effective October 1, 2012 through September 30, 2013 from Basel Oil Co. in the amount of $3.29, with adjustments to be made when the cost of gasoline increases and decreases.

Ayes: All. Motion carried by roll call vote.

COPY PAPER PURCHASE – BIDS

Two bids were received for the purchase of 125 cases of 8.5 x 11 and 15 cases of 8.5 x 14” copy paper:

HP Products 4,821.00 delivery included
Quill Corp. 5,812.50 delivery included

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to accept the bid from HP Products for 125 cases of 8.5 x 11” and 15 cases of 8.5 x 14” copy paper in the amount of $4,821.00, including delivery, money to come from the Duplicating budget.

Ayes: All. Motion carried by roll call vote.

TRANSFERS FROM APPROPRIATIONS

Moved by Commissioner Lang and supported by Commissioner Darga to transfer the following amounts from Appropriations to the corresponding funds:

Employee Termination Fund 2,000.00
Building Official & Zoning 5,000.00
Law Library Fund 2,000.00
Airport Fund 20,000.00

Ayes: All. Motion carried by roll call vote.

MGT OF AMERICA, INC. – FRIEND OF THE COURT SERVICES

Kevin Weller, Friend of the Court, presented an agreement for consulting services with MGT of America.
Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to give a termination notice to Maximus, Inc. and enter into an agreement with MGT of America for consulting services for the Friend of the Court’s Office and to authorize the Friend of the Court to sign said agreement.

Ayes: All. Motion carried by roll call vote.

**MGT OF AMERICA, INC. – COST ALLOCATION PLAN SERVICES**

Moved by Commissioner Lang and supported by Commissioner Darga to terminate the agreement for consulting services for a cost allocation plan with Maximus, Inc. and enter into an agreement with MGT of America for cost allocation plan consulting services and to authorize the chairman to sign said agreement.

Ayes: All. Motion carried by roll call vote.

**PROCLAMATION**

National Preparedness Month
September 2012

WHEREAS, “National Preparedness Month” creates an important opportunity for every resident of PRESQUE ISLE COUNTY to prepare their homes, businesses and communities for any type of emergency including natural disasters and potential terrorist attacks; and

WHEREAS, investing in the preparedness of ourselves, our families, businesses and communities can reduce fatalities and economic devastation in our communities and in our nation; and

WHEREAS, the Federal Emergency Management Agency’s Ready Campaign, Citizen Corps and other federal, state, tribal, territorial, private and volunteer agencies are working to increase public activities in preparing for emergencies and to educate individuals on how to take action; and

WHEREAS, emergency preparedness is the responsibility of every citizen of PRESQUE ISLE COUNTY and all citizens are urged to make preparedness a priority and work together as a team, to ensure that individuals, families and communities are prepared for disasters and emergencies of any type; and

WHEREAS, all citizens of PRESQUE ISLE COUNTY are encouraged to participate in citizen preparedness activities and asked to review the Ready Campaign’s website at Ready.gov and become more prepared.

THEREFORE, BE IT RESOLVED, that the PRESQUE ISLE COUNTY BOARD OF COMMISSIONERS hereby proclaims September, 2012 as National Preparedness Month, and encourages all citizens and businesses to develop their own emergency preparedness plan and work together toward creating a more prepared society.

ADOPTED by the PRESQUE ISLE COUNTY BOARD OF COMMISSIONERS
this 29th day of August, 2012.

Dated: August 29, 2012

/s/
Carl L. Altman, Chairman
Presque Isle County Board of Commissioners

Moved by Commissioner Lang and supported by Commissioner Schell to adopt the above proclamation and authorize the chairman to sign said Proclamation.

Ayes: All. Motion carried by roll call vote.
NORTHWEST MICHIGAN ASSESSORS ASSOCIATION – DUES

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment to Northwest Michigan Assessors Association for membership dues in the amount of $10.00 each for Mary Zinke and Eileen Brege, money to come from the Equalization budget.

Ayes: All. Motion carried by roll call vote.

USED OFFICE PROPERTY - OFFER TO PURCHASE

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to accept the bid from Barb Oswalt for two used office chairs for $5.00 each.

Motion carried by a majority vote.

BUILDING & ZONING OFFICE – CABINET BIDS

Two bids were received for cabinet installation for the Building & Zoning Office:

- Nowak’s Window, Door & Cabinet Co. $2,854.52
- Integrity Business Solutions $2,377.49

Moved by Commissioner Schell and supported by Commissioner Darga to accept the bid from Nowak's Window, Door & Cabinet Co. for the installation of cabinets and countertop for the Building & Zoning Office at a cost of $2,854.52, money to come from the Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

A RESOLUTION

Approving the Fiscal Years 2013-2015 Community Corrections Grant Applications of the Northeast Michigan Council of Governments

WHEREAS, the Northeast Michigan Council of Governments (NEMCOG) serves as the Northern Michigan Community Corrections Advisory Board's (NMCCAB) fiscal agent and manager, and

WHEREAS, Presque Isle County is a member of the Northern Michigan Community Corrections Advisory Board, has been served by its programs and wishes to continue participation with the Board’s programs and services in the future, and

WHEREAS, an application in the amount of $222,741 for the general program has been prepared by NEMCOG to continue the Community Corrections programs in Cheboygan, Crawford, Oscoda, Otsego and Presque Isle counties, and

WHEREAS, the Northern Michigan Community Corrections Advisory Board has approved this proposal and recommends its approval by the member counties.

NOW, THEREFORE BE IT RESOLVED, that Presque Isle County hereby approves the Northern Michigan Community Corrections Advisory Board Grant Application prepared by NEMCOG for Community Corrections funding in the annual amount of $222,741 for the general program for Fiscal Years 2013-2015.

Moved by Commissioner Lang and supported by Commissioner Darga to adopt the above resolution.

Ayes: All. Motion carried by roll call vote.
OTHER GOVERNMENT OFFICIALS

Joe Libby reported on the change in phone carriers and that NEMAH has moved in. He also reported on the cancellation of the Purple Martin weekend at the Ocqueoc Outdoor Center.

FINANCE COMMITTEE REPORT

Commissioner Schell reported on the Child Care Fund amendment.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT

Commissioner Darga reported that the jail roof leaks and the new refrigerator has been received at the jail. The Secondary Road Patrol grant is less than anticipated and the Jail inspection was completed in July.

COURTHOUSE & GROUNDS – SPRINKLER REPAIR

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to amend the grounds maintenance budget by adding $2,000 for sprinkler repair.

Commissioner Darga withdrew his motion and Commissioner Sorgenfrei withdrew her support.

Moved by Commissioner Schell and supported by Commissioner Lang to direct Frank Glentz, head custodian, to repair the lawn sprinklers on the courthouse lawn, money to come from the Courthouse & Grounds budget.

Ayes: All. Motion carried by roll call vote.

DOOR INSTALLATION – COURTHOUSE THIRD FLOOR

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment to Chappa Construction, Inc. in the amount of $300.00 for installation of a temporary door in the third-floor stairway of the courthouse, money to come from the Courthouse & Grounds budget.

Ayes: All. Motion carried by roll call vote.

COURTHOUSE & GROUNDS COMMITTEE REPORT

Commissioner Darga reported that the DOT has inspected the fuel tanks at the airport and the new beacon is installed. Marquette Fence has started installing the fencing and the county made approximately $600.00 on airport fuel sales.

Commissioner Sorgenfrei reported on an upcoming meeting of the Ocqueoc Outdoor Center Advisory Committee.

FUEL TANKS – PURCHASE & INSTALLATION AGREEMENT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to enter into a contract with Richard S. Bennett in the amount of $15,000.00 for the purchase and installation of two industrial fuel tanks at the Rogers City Airport, and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.
PROSECUTOR’S REPORT

Prosecutor Rick Steiger reported that the DARE program needs a new computer. He also reported on his conference on Mackinac Island and continuing the H.U.N.T. payment through the end of 2012.

D.A.R.E. PROGRAM – COMPUTER PURCHASE

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the purchase of a new computer for the D.A.R.E. Program in the amount of $1,257.00, money to come from the D.A.R.E. budget.

Ayes: All. Motion carried by roll call vote.

CADILLAC INSURANCE CENTER – INFORMATIONAL MEETING

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize the Personnel Committee to attend the informational meeting sponsored by Cadillac Insurance Center in Mt. Pleasant on October 19, with per diem and mileage to be paid from the Board of Commissioner’s budget.

Ayes: All. Motion carried by roll call vote.

DISTRICT COMMISSIONER REPORTS

Commissioner Sorgenfrei reported on a Conservation District meeting and a District Health Department meeting. She also handed out Presque Isle County Fair brochures.

CORRESPONDENCE

Copies of the following were given to board members for review:
A thank you letter from “The Purple Martin”

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adjourn until Wednesday, September 12, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 11:45 a.m.

Date ______________________    ________________________________

Carl L. Altman, Chairman

________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Wednesday, September 12, 2012, at 7:00 p.m.

Chairman Altman called the meeting to order and led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer. A moment of silence was recognized in remembrance of those who perished on September 11, 2001. The clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: Michael Darga.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the agenda with printed additions and to add a request to purchase a used table.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to approve the minutes of August 29, 2012, as printed.

Motion carried by a majority vote.

**CITIZENS APPEARING BEFORE THE BOARD**

City Manager Mark Slown invited board members to a presentation by Eleanor Siewert, a professional parliamentarian. He also commended the county on the effort and improvements made to the former Nowicki Building.

**RESOLUTION HONORING CHARLES A. “TONY” WHITE ON THE OCCASION OF HIS RETIREMENT**

WHEREAS, Charles A. “Tony” White began his career with Northeast Michigan Community Mental Health under the CETA program December 16, 1974 as a psychiatric aide working in the Day Treatment Program; and

WHEREAS, Mr. White was promoted to the position of Program Analyst in 1978; Assistant Administrative Director in 1980, named Acting Director in 1985 upon the departure of then Director Paul VanderSchie; promoted to Director in 1986 and has led the organization since that time; and

WHEREAS, Mr. White led the development of the Northeast Prevention Council in the late 1980s which preceded the state-mandated Human Services Coordinating Councils, and was integrally involved in the development of 22 group homes in the four counties served by Northeast; and

WHEREAS, Director White continued to encourage further movement toward independent living, shifting the emphasis from those group homes to the support of individuals in their own homes, and as a result, half of those group homes are now closed; and

WHEREAS, he promoted the development of Supported Employment in Northeast Michigan, leading to the transition from center-based work training programs to community-based employment for people with disabilities; and

WHEREAS, following the 1996 amendment of Michigan’s Mental Health Code, he led the effort to reorganize the agency as a Mental Health Authority and was instrumental in early efforts to encourage the Department of Mental Health to address the disparity in distribution of General Funds among
Michigan’s community mental health boards resulting in a significant increase in Northeast’s General Fund resources.

NOW, THEREFORE, BE IT RESOLVED, that the Presque Isle County Board of Commissioners wishes to honor Charles A. “Tony” White for his many years of dedication and leadership to Northeast Michigan and extends their wishes for continuing good health and happiness in his retirement.

IN WITNESS WHEREOF, I have hereunto set my hand this 12th day of September, in the year of our Lord, Two Thousand Twelve, and of the County of Presque Isle, State of Michigan.

/s/
Carl L. Altman, Chairman
Presque Isle County Board of Commissioners

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to adopt the above resolution.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

DEPUTY MEDICAL EXAMINER APPOINTMENT

Dr. Michael Fairbanks, Medical Examiner, requested the appointment of Ted Beck, Funeral Home Director, as a deputy medical examiner for Presque Isle County. This matter is referred to the prosecutor for review.

TRINITY ARCHITECTURE – PAYMENT OF INVOICE

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize payment of the final billing for the courthouse conceptual design to Trinity Architecture & Management in the amount of $4,200.00, money to come from the Courthouse Construction Fund.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

PROSECUTOR’S COOPERATIVE REIMBURSEMENT PROGRAM

This matter will be discussed in a future meeting.

SNOWPLOWING BIDS – ADVERTISE

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to advertise for snowplowing bids for the courthouse, jail, annex and airport hangar apron for two weeks in the Presque Isle Advance and the Onaway Outlook, money to come from the Board of Commissioners budget.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

CLAIMS AUDIT

Moved by Commissioner Lang and supported by Commissioner Schell to approve the claims audit of September 11, 2012, in the amount of $91,824.79.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.
MERIDIAN CONTRACTING – PAYMENT AUTHORIZATION

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize payment to Meridian Contracting in the amount of $212,012.00 for work completed on the Millersburg Trailhead Project, money to come from the State Grant Fund.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

OFFER TO PURCHASE USED COMPUTER

Moved by Commissioner Schell and supported by Commissioner Lang to sell a used computer to Lori Wirgau for $10.00, with purchaser to pay the cost of cleaning the hard drive.

Motion carried by a majority vote.

OFFER TO PURCHASE USED TABLE

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to sell a used table to Jim Zakshesky for $15.50.

Motion carried by a majority vote.

LAKE EMMA LEGAL FEES – INVOICE

Moved by Commissioner Schell and supported by Commissioner Sorgenfrei to authorize payment of $248.00 to White, Clarke & Mock for legal services rendered in the Lake Emma Dam Repair project, money to come from the Drain Commissioner’s budget.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

FOC COOPERATIVE REIMBURSEMENT – E-GRAMS PROGRAM

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to authorize the chairman to sign the on-line agreement with E-grams for the FOC Cooperative Reimbursement program.

Motion carried by a majority vote.

FINANCE COMMITTEE REPORT

Chairman Altman reported on purchasing 9 additional phones for the annex. Frontier will be connecting the phones and the cost should be no more than $2,000.00.

ADDITIONAL TELEPHONE PURCHASES

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to purchase 9 reconditioned telephones from Berk-Tel Communications at a cost of $789.75, with a 10% percent discount given, money to come from the Courthouse Construction Fund.

Ayes: All, except Commissioner Darga who was excused.
CHAPPA CONSTRUCTION – PAYMENT AUTHORIZATION

Moved by Commissioner Sorgenfrei and supported by Commissioner Schell to authorize payment of $350.00 to Chappa Construction for installing changing tables in the new annex restrooms, money to come from the Courthouse Construction Fund.

Ayes: All, except Commissioner Darga who was excused.

PERSONNEL COMMITTEE REPORT

Commissioner Lang reported on a POLC-Jail union contract discrepancy regarding the employee’s retirement deduction and on negotiations payments to union personnel. He also reported on the health insurance employee meeting scheduled for October 2, 2012.

UNION EMPLOYEES – ADDITIONAL COMPENSATION PAYMENTS

Moved by Commissioner Lang and supported by Commissioner Schell to authorize the payment of additional compensation to the United Steelworkers employees in the amount of 700.00, POLC-Deputies in the amount of $500.00 and non-union court personnel in the amount of $500.00, as specified in their union contracts and personnel agreement, money to come from their respective department budgets.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

COURTHOUSE & GROUNDS COMMITTEE REPORT

Commissioner Sorgenfrei reported on an Ocqueoc Outdoor Center meeting and some repairs that have been done. Sally Kaszubowski is not interested in working at the center next year so a replacement will have to be found.

PROSECUTOR’S REPORT

Assistant Prosecutor Meghan Hurley reported on trials that settled and that there is one upcoming in the near future.

OTHER GOVERNMENT OFFICIALS

Joe Libby, Resource Officer, reported on a request from Cadillac Products asking for a tax abatement. He read a letter of support from the CDC in favor of the abatement. He also reported on an electric bill for $69.03 from Presque Isle Electric for the Millersburg Trailhead project. The contractor will reimburse the county for this invoice. Michigan Office Solutions will have a report on the copy machines and printers. He reported on the internet upload and download speed and that Charter can connect the two buildings and increase the capacity of the whole system for a slight increase in monthly cost.

DISTRICT COMMISSIONER REPORTS

Commissioner Schell reported on the USDA grant for the K-9 unit. Commissioner Lang reported on the Thompson Harbor Park committee meeting and changing the ATV enforcement in the park. He reported on developing a plan for 4-wheeler operation. Commissioner Sorgenfrei reported on a NEMCSA meeting and a student decrease in their 11-county area.
Chairman Altman reported on the Lake Emma assessment district. It was the consensus of the board to leave the length of the assessment district at the 20-year level with a review of the amount to be assessed after 5 years.

**CORRESPONDENCE**

A copy of the following was given to board members for review:
   A letter from city manager Mark Slown.

**PAYROLL**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize per diem and mileage for this meeting.

Ayes: All, except Commissioner Darga who was excused. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to adjourn until Friday, September 28, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 8:20 p.m.

DATE _____________________    ___________________________________

Carl L. Altman, Chairman

___________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Friday, September 28, 2012, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Sorgenfrei and supported by Commissioner Schell to approve the minutes of September 12, 2012, as printed.

Motion carried by a majority vote.

CITIZENS APPEARING BEFORE THE BOARD

William Stypick discussed the issue of appointing Ted Beck, mortician, as deputy medical examiner. The prosecutor stated that a medical doctor has to be appointed deputy medical examiner by the chief medical examiner. The chief medical examiner can also appoint an investigator.

MEDICAL EXAMINER INVESTIGATOR – ADVERTISE

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the county clerk to advertise in the Presque Isle Advance and the Onaway Outlook for a medical examiner investigator to be appointed by Chief Medical Examiner Michael Fairbanks, M.D., money to come from the Board of Commissioners budget.

Ayes: All. Motion carried by roll call vote.

COUNTY TREASURER’S REPORT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the post-closing June, 2012, trial balance and the County Treasurer’s report and trial balance for August, 2012.

Motion carried by a majority voted.

MSU EXTENSION UPDATE & INTRODUCTION

Kelly Heimstra from MSU Extension introduced James DeDecker as the new Extension Educator. He gave a brief overview of available services and planned programs for area farmers. The Board of Commissioners welcomed him to the area and his new position in the county.

Mary Schalk gave an update on the 4-H programming and the 4-H summer recreation program. She also reported on the community garden and establishing a 4-H council again.
**FY 2012/2013 CHILD CARE FUND BUDGET ADOPTION**

Moved by Commissioner Lang and supported by Commissioner Darga to approve the FY 2012/2013 Child Care Fund budget in the amount of $438,050.28, and authorize the chairman to sign said budget summary.

Ayes: All. Motion carried by roll call vote.

**FY 2013 SPECIALIZED SERVICES OPERATING ASSISTANCE PROGRAM PROJECT AUTHORIZATION**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the Project Authorization FY 2013 Specialized Services Operating Assistance Program between Presque Isle County and the Michigan Department of Transportation, Agreement Number 2012-0153, and to authorize the chairman to sign said contract.

Ayes: All. Motion carried by roll call vote.

**MDOT SPECIALIZED SERVICES OPERATING ASSISTANCE PROGRAM THIRD-PARTY CONTRACT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to approve the Third Party Agreement for Specialized Services Operating Assistance Program between Presque Isle County and the Michigan Department of Transportation, MDOT Contract 2012-0153/P2, and to authorize the chairman to sign said agreement.

Ayes: All. Motion carried by roll call vote.

**TRANSFERS FROM APPROPRIATIONS – CURRENT BUDGET YEAR**

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to transfer the following amounts from Appropriations to the corresponding funds:

- Resource Recovery: $15,000.00
- CDC Fund: $10,000.00
- Child Care Fund: $25,000.00

Ayes: All. Motion carried by roll call vote.

**FY 2011/2012 APPROPRIATIONS TRANSFERS – RATIFICATION**

Moved by Commissioner Darga and supported by Commissioner Lang to ratify the transfer of $22,500.00 from Contingencies to the following Appropriations line items in the FY 2011/2012 budget:

- Law Library: $1,000.00
- Parks & Recreation: $500.00
- Resource Recovery: $6,000.00
- Child Care: $15,000.00

and further, to transfer these amounts from Appropriations to the corresponding funds for FY 2011/2012.

Ayes: All. Motion carried by roll call vote.
RATIFICATION OF FY 2011/2012 YEAR END
AMENDED SPECIAL REVENUE AND ENTERPRISE FUND BUDGETS

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to ratify the year-end budget amendments to the FY2011/2012 Special Revenue and Enterprise Funds as listed:

<table>
<thead>
<tr>
<th>FUND</th>
<th>AMENDED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMPLOYEE TERM. FUND</td>
<td>2,741.37</td>
</tr>
<tr>
<td>9-1-1 FUND</td>
<td>115,118.52</td>
</tr>
<tr>
<td>REG. OF DEEDS TECH FUND</td>
<td>1,046.07</td>
</tr>
<tr>
<td>BUDGET STABILIZATION FUND</td>
<td>577,199.00</td>
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<tr>
<td>DRUG FORFEITURE FUND</td>
<td>198.91</td>
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<tr>
<td>K-9 UNIT FUND</td>
<td>2,736.83</td>
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<tr>
<td>LAW LIBRARY</td>
<td>633.19</td>
</tr>
<tr>
<td>SRO/HUNT FUND</td>
<td>9,860.76</td>
</tr>
<tr>
<td>UNDERAGE DRINKING FUND</td>
<td>13,800.00</td>
</tr>
<tr>
<td>REVENUE SHARING RESERVE FUND</td>
<td>291,032.00</td>
</tr>
<tr>
<td>AIRPORT FUND</td>
<td>78,774.57</td>
</tr>
<tr>
<td>DATA PROC. FUND</td>
<td>1,046.54</td>
</tr>
</tbody>
</table>

Ayes: All. Motion carried by roll call vote.

RATIFICATION OF FY 2011/2012 YEAR-END TRANSFERS TO CONTINGENCIES

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to transfer $245,189.49 to Contingencies from the following General Fund budgets during FY 2011/2012:

<table>
<thead>
<tr>
<th>BUDGET</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPROPRIATIONS</td>
<td>2,903.86</td>
</tr>
<tr>
<td>DISTRICT COURT</td>
<td>5,080.20</td>
</tr>
<tr>
<td>PROBATE COURT</td>
<td>5,509.34</td>
</tr>
<tr>
<td>CIRCUIT CT. PROBATION DEPT.</td>
<td>636.01</td>
</tr>
<tr>
<td>EQUALIZATION</td>
<td>4,681.29</td>
</tr>
<tr>
<td>PROSECUTING ATTORNEY</td>
<td>12,264.58</td>
</tr>
<tr>
<td>COOPERATIVE REIMB.</td>
<td>3,837.06</td>
</tr>
<tr>
<td>REGISTER OF DEEDS</td>
<td>3,212.02</td>
</tr>
<tr>
<td>SURVEY &amp; REMONUMENTATION</td>
<td>.17</td>
</tr>
<tr>
<td>MSU EXTENSION</td>
<td>22,382.65</td>
</tr>
<tr>
<td>DRAIN COMMISSIONER</td>
<td>3,973.51</td>
</tr>
<tr>
<td>SHERIFF</td>
<td>557.69</td>
</tr>
<tr>
<td>MARINE</td>
<td>2,610.17</td>
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<tr>
<td>SNOWMOBILE</td>
<td>2,867.44</td>
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<tr>
<td>ROAD PATROL</td>
<td>14,955.86</td>
</tr>
<tr>
<td>D.A.R.E.</td>
<td>5,488.14</td>
</tr>
<tr>
<td>EMERGENCY SERVICES</td>
<td>2,039.64</td>
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<tr>
<td>ANIMAL CONTROL</td>
<td>1,890.60</td>
</tr>
<tr>
<td>CONTAGIOUS DISEASE</td>
<td>500.00</td>
</tr>
<tr>
<td>MEDICAL EXAMINER</td>
<td>6,987.50</td>
</tr>
<tr>
<td>VETERANS COUNSELOR</td>
<td>1,422.99</td>
</tr>
</tbody>
</table>
PLAT BOARD            100.00
BONDS & INSURANCE     20,449.06
HEALTH INSURANCE      73,525.17
COMMUNICATIONS        1,374.66
RETIREMENT            13,068.43
SOCIAL SECURITY       26,179.58
DUPLICATING           6,691.87

TOTAL                 245,189.49

Ayes: All. Motion carried by roll call vote.

RATIFICATION OF FY 2011/2012 YEAR END TRANSFERS FROM CONTINGENCIES

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to ratify the following transfers from Contingencies to the following General Fund budgets for FY 2011/2012:

<table>
<thead>
<tr>
<th>BUDGET</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOARD OF COMMISSIONERS</td>
<td>6,996.36</td>
</tr>
<tr>
<td>CIRCUIT COURT</td>
<td>11,838.43</td>
</tr>
<tr>
<td>FAMILY COURT</td>
<td>49,471.85</td>
</tr>
<tr>
<td>JURY COMMISSION</td>
<td>44.81</td>
</tr>
<tr>
<td>PUBLIC GUARDIAN</td>
<td>4.24</td>
</tr>
<tr>
<td>NEGOTIATIONS</td>
<td>99.00</td>
</tr>
<tr>
<td>COUNTY CLERK</td>
<td>3,357.22</td>
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<tr>
<td>SURVEYOR</td>
<td>.12</td>
</tr>
<tr>
<td>COUNTY TREASURER</td>
<td>4,997.31</td>
</tr>
<tr>
<td>COURTHOUSE &amp; GROUNDS</td>
<td>16,700.10</td>
</tr>
<tr>
<td>CONCEALED WEAPONS</td>
<td>3.31</td>
</tr>
<tr>
<td>JAIL</td>
<td>9,118.55</td>
</tr>
<tr>
<td>SOLDIERS &amp; SAILORS RELIEF</td>
<td>246.00</td>
</tr>
<tr>
<td>APPROPRIATIONS</td>
<td>22,500.00</td>
</tr>
</tbody>
</table>

TOTAL                            125,377.30

Ayes: All. Motion carried by roll call vote.

PUBLIC HEARING - ORV ORDINANCE AMENDMENT

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to advertise to hold a public hearing to amend the ORV Ordinance by placing restrictions on Old State Road in Thompson’s Harbor State Park, money to come from the Board of Commissioners budget.

Ayes: All, except Commissioner Schell who voted nay. Motion carried by roll call vote.

UP ENGINEERS & ARCHITECTS – AUTHORIZATION FOR PAYMENT

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment to UP Engineers & Architects for work completed through September 1, 2012, on the Millersburg Trailhead project in the amount of $1,317.50, money to come from the State Grant Fund.

Ayes: All. Motion carried by roll call vote.
OFFER TO PURCHASE – USED OFFICE CHAIR

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to accept the offer to purchase a used office chair for $5.00 from Cathy Idalski.

Motion carried by a majority vote.

COURTHOUSE & GROUNDS COMMITTEE REPORT

Commissioner Darga reported on trimming an oak tree and filling the cavity of another tree at the 40 Mile Point Lighthouse Park. He also reported on Chappa Construction installing storm windows at the 40 Mile Point Park and giving a price on chimney work.

Dennis Downie from the Nautical Festival Committee reported that the committee was under the understanding that the fuel sold at the airport for the airshow was to be sold at wholesale rather than retail. That bill has since been paid.

40 MILE POINT LIGHTHOUSE PARK – TREE PRUNING/TRIMMING

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize Michigan Arbor Care to do tree trimming for winter and pruning of a large oak tree at the 40 Mile Point Lighthouse Park at a cost of $890.00, money to come from the County Park Fund.

Ayes: All. Motion carried by roll call vote.

PERSONNEL COMMITTEE REPORT

Commissioner Lang reported on a personnel meeting with Judge Barton.

COURTHOUSE ANNEX CONSTRUCTION REPORT

Joe Libby reported that a closeout meeting has been held with Northshore Construction on the courthouse annex building. The sworn statement from the contractor has never been received and there are other suppliers who have come forward and are owed money by the contractor and not named in the statement. The contractor is declaring bankruptcy. Prosecutor Rick Steiger indicated a criminal investigation is warranted with the MSP conducting the investigation.

COURTHOUSE ANNEX CONSTRUCTION - CRIMINAL INVESTIGATION

Moved by Commissioner Darga and supported by Commissioner Lang to authorize Chairman Altman and Commissioner Darga to contact the Michigan State Police to initiate a criminal investigation into the conduct/activity of Northshore Construction brought to light during the closeout meeting for the construction of the annex.

Ayes: All. Motion carried by roll call vote.

PROSECUTOR’S REPORT

Prosecutor Rick Steiger reported on correspondence from Wayne Vermilya. He will respond to his concerns. He has also reviewed the contract with Afuel to monitor the fuel sales at the airport.
OTHER ELECTED OFFICIALS

County Clerk Sue Rhode reported that the county has received reimbursement of $14,276.43 from the State of Michigan for expenses incurred for the Presidential Primary Election.

ASCAP CONTRACT – DISCUSSION

ASCAP, Inc. has requested that the county enter into a contract for reproduction of music rights. A memo will be sent to department heads not to reproduce/regenerate music in the courthouse building and to notify the Sheriff to discontinue the music reproduction on that department's telephone line.

DISTRICT COMMISSIONER REPORTS

Commissioner Lang reported on the MAC conference and the sessions he attended. Commissioner Sorgenfrei reported on a Conservation District meeting and that they will be hiring a forester. The annual meeting is November 13 at the Senior Center. She also reported on a District Health board meeting. The Ocqueoc Outdoor Center will be closed for the season and Commissioner Schell will assist the caretaker in doing this. Chairman Altman reported on a NEMCOG meeting.

CORRESPONDENCE

Copies of the following were given to board members for review:

A letter from Wayne Vermilya discussing creating positions in county government and the recycling millage proposal on the November ballot.

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to adjourn until Wednesday, October 10, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 11:42 a.m.

DATE _________________________   __________________________________

Carl L. Altman, Chairman

__________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner’s Room of the Courthouse in the City of Rogers City on Thursday, October 18, 2012, at 7:00 p.m. to conduct a workshop to discuss the conceptual design study of the courthouse addition, remodeling and jail expansion.

Chairman Altman called the meeting to order and the Clerk called the roll.

Commissioners present: Robert D. Schell, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: Kris Sorgenfrei.

Chairman Altman announced that there would be a time for questions from board members and the audience and ample time to review the drawings presented by Trinity Architecture.

Tad Latuszak of Trinity Architecture & Management, LLC and John Richards from Apollo Engineering presented a document which outlined the minimum quality of products, material and equipment that are intended for the use in this project defined by the Design Documents prepared by Trinity Architecture. A summary of work was also part of their presentation.

The design plans call for construction of a 2nd floor addition over the current 1-story jail to house two courtrooms, the court offices and several county offices. The addition will be connected to the existing second floor annex which will allow expansion of the Prosecutor’s office. Once this addition is complete, the old wood-framed courthouse will be demolished and a new two-story main entrance addition will be constructed in its place. This will allow expansion of the existing south parking lot and provide for more secure access to the building.

This project would consist of a two-year construction phase. If the Board of Commissioners pursues this line of remodeling/expansion, it would be four months before bids could be solicited and six months before construction could begin.

Energy conservation measures were extensively discussed with the emphasis being on what is now used for heating and cooling of the present courthouse. The new boilers at the jail would be utilized to heat the courthouse also. Currently, the annual gas and electric cost averages approximately $41,488.90. The 2011 maintenance cost for the courthouse and jail totaled $21,000.00 making the total annual operation and maintenance cost of the current facilities approximately $62,488.90.

The proposed facility would have annual gas and electric cost of approximately $22,162.00 and operational cost of $16,500.00, making the total annual operational cost for the all the facilities $38,662.00. A savings of at least $23,827.00 annually would be realized and could be used towards the payment of a new facility. Over a 20-year financing period, this amounts to $476,540.00 to be used towards the construction and remodeling of the proposed facility.

The total construction cost and administration cost estimate is $3,039,063 for the courthouse and $287,325.00 for the jail expansion.

Members of the board and audience were invited to view the renditions and drawings of the facility from different views which were presented by Tad Latuszak.

Chairman Altman adjourned the workshop at 8:22 p.m.

DATE_______________________   _____________________________________

Carl L. Altman, Chairman

_____________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Wednesday, **October 10, 2012**, at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: Kris Sorgenfrei.

Moved by Commissioner Lang and supported by Chairman Altman to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the minutes of September 28, 2012, as printed.

Motion carried by a majority vote.

**CITIZENS APPEARING BEFORE THE BOARD**

Gary Rickard presented a proposal to represent the county at travel and sports shows in southeast Michigan. He included a list of upcoming events and requested financial support from the county. This matter was referred to the CDC for consideration.

Wayne Vermilya requested to address the board but is willing to wait near the end of the meeting.

**MERIDIAN CONTRACTING – PAYMENT AUTHORIZATION**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize payment to Meridian Contracting in the amount of $230,688.32 from the State Grant Fund for work completed on the Millersburg Trailhead Project.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**CONSERVATION DISTRICT – SCRAP TIRE COLLECTION**

Ralph Stedman from the Conservation District reported on the scrap tire collection held at the district office. He received a grant for $3,100.00 to cover the cost of the collection, however, the response was more than anticipated and there was a cost overrun of $1,285.25.

Moved by Commissioner Schell and supported by Commissioner Lang to authorize payment of $1,285.25 to the Conservation District to cover the additional cost of the scrap tire collection, money to come from the Board of Commissioners budget.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**CONSERVATION DISTRICT UPDATE**

Ralph Stedman discussed the recycling program in Presque Isle County. He also introduced Derek Nellis, district forester, who can be utilized by citizens in the county.
LAKE EMMA DAM REPAIR PROJECT ASSESSMENT POLICY
EFFECTIVE BEGINNING WITH THE 2012 TAX YEAR

1. The assessment formula will be based on the 2011 SEV Data until such time that it is reasonable and prudent to adjust the assessments.

2. Any undeveloped properties that are developed after 2011 will be appropriately reassessed when data is available from the County Equalization Office and placed on the ensuing years tax roll.

3. Any properties that are split, divided, or sold after 2011 will be evaluated for reassessment when data is available from the County Equalization Office and placed on the ensuing years tax roll.

4. Any assessments on property developed or split/divided after 2011 may be considered as additional income-(provided there is a net increase)- to the Lake Emma Assessment District

5. Property owners and others in the assessment district may pay their total of the first five (5) year assessment (or unpaid balance) by October 25, 2012 and by October 1st of the given year thereafter and thereby avoid any further administrative fees and or finance charges. Until the final construction of the repair project is complete, there is no payoff opportunity for the remaining 15 years of the assessment.

Approved by the Lake Emma Advisory Committee on October 8, 2012.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the Lake Emma Dam Repair Project Assessment Policy as presented.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

LAKE EMMA CONTROL STRUCTURE REPAIR PROJECT
Assessment Roll and Assessment Resolution

WHEREAS, the Court-determined level for Lake Emma, an inland lake, was established on November 14, 1949 at 800.7 feet above sea level; and

This Board determines that the repair of the Lake Emma control structure is required in order to maintain the Court-determined level of Lake Emma; and

This Board, by prior resolution, directed that the cost to repair the Lake Emma control structure be defrayed by special assessments against benefited property owners; and

This Board, by prior resolution, appointed the Lake Emma Advisory Committee the delegated authority under Part 307, Inland Lake Levels, of the Natural Resources and Environmental Protection Act, 1994 PA 451 (“NREPA”), and tasked with the preparation of the special assessment roll; and

The Lake Emma Advisory Committee has completed a computation of cost with the complete and total repair of the control structure to be one hundred and sixty thousand dollars ($160,000.00) for which a benefit assessment formula and assessment roll was prepared and made available for review and approval at a public hearing of the property owners in the Lake Emma Assessment District for said purpose; and

Since an emergency temporary repair to the control structure was completed in 2012 and the Michigan Department of Environmental Quality Dam Safety Division has determined that such repair is adequate for an undetermined number of years after which the construction project is to be completed; and
Approximately forty thousand dollars ($40,000) of the one hundred and sixty thousand dollars ($160,000) total represents the cost of said emergency temporary repairs, accrued engineering and administration costs of the Lake Emma Advisory Committee and is being loaned by the County of Presque Isle to the Lake Emma Special Assessment District; and

It is desirable and prudent that the present accrued expenses be paid to the County of Presque Isle by the Lake Emma Assessment District.

THEREFORE, BE IT RESOLVED, that the Presque Isle County Board of Commissioners adopt the following:

1. The total estimated project cost to repair the Lake Emma control structure is hereby approved at $160,000.00.
2. The assessment roll to collect the funds shall be designated the “Lake Emma Special Assessment District Roll”, (the “Roll”).
3. The “Roll”, in the amount of $160,000.00 as prepared by the Drain Commissioner and approved by the Lake Emma Advisory Committee is hereby approved by the Presque Isle County Board of Commissioners, and shall be filed with the office of the County Drain Commissioner and County Clerk, and shall be available for public examination during regular working hours on regular working days.
4. The “Roll” will be assessed over a period of 20 years beginning in 2012.
5. The “Roll” will be assessed an annual 1% administrative fee.
6. The “Roll” will be assessed during its first five years to recover accrued expenses through December 2012 including 3% interest on the unpaid balance.
7. The “Roll” may be revised for future project costs including interest on any loan as necessary and prudent thereafter and beginning in 2017.
8. The “Roll” may be revised as set forth in the attached “Lake Emma Assessment Policy” as adopted by the County Board and subject to revision.
9. The assessments made in the “Roll” are hereby ordered and directed to be spread upon the County tax rolls and collected in the same manner as County taxes. The assessments shall constitute a lien on the parcel being assessed as of the date hereof. The lien shall be of the same character and effect as a lien created for County taxes.

BE IT FURTHER RESOLVED, that this special assessment roll with the assessments listed shall be final and conclusive unless appealed in the Presque Isle County Circuit Court within 15 days after County Board approval.

Date___October 10, 2012____

/s/  /s/  
Susan M. Rhode Carl L. Altman
Clerk to the Board Chairman of the Board

Moved by Commissioner Lang and supported by Commissioner Darga to adopt the above resolution and authorize the chairman to sign said resolution.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

2012 MILLAGE DISTRIBUTION – SENIOR CITIZENS

Moved by Commissioner Darga and supported by Commissioner Lang to specify that the Presque Isle County Council on Aging will receive the full amount of the 2012 millage designated for senior citizens services from the 2012 millage funds to be levied on December 1, 2012, not to exceed the total millage
amount as stated on the 2012 Tax Rate Request Form, with distribution to be made by them to the Rogers City Area Seniors in accordance with the contract between the Presque Isle County Council on Aging and the Rogers City Area Seniors.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**2012 MILLAGE DISTRIBUTION – SCHOOL RESOURCE OFFICER/K-9 UNIT PROGRAM**

Moved by Commissioner Darga and supported by Commissioner Schell to fund the FY2012/2013 School Resource Officer Program and the FY2012/2013 K-9 Unit from the 2012 millage funds to be levied on December 1, 2012, not to exceed the total millage amount requested on the 2012 Tax Rate Request Form, with this millage to be deposited into Fund #273 and distributed to the School Resource Officer Program and the K-9 Unit Program as necessary.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**SNOWPLOWING BIDS**

One bid was received for snow plowing the courthouse and jail parking lots:

- Northeast Excavation  $45.00/hr. truck
- $50.00/hr. loader
- Airport Building  $35/plow time
- Airport Hangar  $70/plow time

Moved by Commissioner Darga and supported by Commissioner Schell to accept the bid from Northeast Excavation for snowplowing the courthouse and annex parking lots, the jail parking lot and the airport building and hangar areas for the 2012/2013 winter season.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**2013 SALARY RESOLUTION**

Moved by Commissioner Lang and supported by Commissioner Schell that beginning with the first day of January, 2013, and until changed by this Board, the salary of the County Clerk shall be $36,000.00 per year, the salary of the County Treasurer shall be $36,000.00 per year, the salary of the Prosecuting Attorney shall be $87,100.00 per year, the salary of the Register of Deeds shall be $44,600.00 per year, the salary of the Sheriff shall be $53,600.00 per year, the salary of the District Judge shall be $9,144.80 per year, the salary of the County Surveyor shall be $1,045.00 per year, the salary of the County Drain Commissioner shall be $5,200.00 per year plus per diem for out-of-county business, and the salary of the County Road Commissioners shall be $3,200.00 per year each.

Further, the salaries of the members of the County Board of Commissioners shall be $2,000.00 each plus per diem and mileage, and the salary of the Chairman of the Board shall be $2,500.00 per year plus per diem and mileage. The per diem rate shall be $80.00 for a full day, $40.00 per half day, and $20.00 per quarter day, plus mileage at the established rate for all commissioners including the chairman.

All fees and monies collected by or through elected or appointed officials, their official county offices, employees or agents for official or required county services, work, functions or duties shall be retained by the County and deposited to the credit of the General Fund; PROVIDED, that this requirement shall not apply to appropriated and approved salaries and expenses duly allowed said county officials by this Board, and as recommended by the Personnel Committee and approved by this Board.
Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**COURT RECORDER WAGES**

Moved by Commissioner Lang and supported by Commissioner Schell that beginning November 1, 2012, all county employees certified to perform court recording duties will be paid at the rate of $29.00 per hour when recording for the Probate, District and Circuit Courts in Presque Isle County.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**CLAIMS AUDIT**

Moved by Commissioner Lang and supported by Commissioner Darga to approve the Claims Audit of October 9, 2012 in the amount of $46,050.98.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**LAKE EMMA SPECIAL ASSESSMENT DISTRICT FUND – ESTABLISH**

Moved by Commissioner Darga and supported by Commissioner Lang to establish Fund #843 to be know as the Lake Emma Special Assessment District Fund.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**TITLE IV-D COOPERATIVE REIMBURSEMENT CONTRACT – PROSECUTING ATTORNEY**

Moved by Commissioner Schell and supported by Commissioner Lang to approve the Prosecuting Attorney 3-year application for the Cooperative Reimbursement Program and authorize the County Clerk to approve the application electronically.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**OFFER TO PURCHASE – USED FILING CABINET**

Moved by Commissioner Lang and supported by Commissioner Darga to accept the offer to purchase a used filing cabinet with a broken lock from Christina Delekta for $15.00.

Motion carried by a majority vote.

**VETERANS COUNSELOR – THIRD QUARTER REPORT**

Moved by Commissioner Darga and supported by Commissioner Lang to receive and file the Veterans Counselor report for the third quarter of 2012 as submitted by Walter Wenzel, Veterans Counselor.

Motion carried by a majority vote.

**PRESQUE ISLE CONSERVATION DISTRICT – APPROPRIATION REQUEST**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize payment of $6,000.00 to the Presque Isle Conservation District as part of their FY2012/2013 appropriation, money to come from the Local Unit Appropriation Fund.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.
FINANCE COMMITTEE REPORT

Chairman Altman reported on the purchase of AVG anti virus software.

AVFUEL CORPORATION – QUALITY ASSURANCE & FIRE SAFETY SEMINAR

Moved by Commissioner Lang and supported by Commissioner Darga to authorize Mike Jermeay, airport manager, to attend Avfuel Corporation’s Quality Assurance and Fire Safety Seminar in Lansing on October 23 & 24, 2012, with per diem and necessary expenses to be paid from the Airport Fund.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

PUBLIC HEALTH & SAFETY REPORT

Commissioner Darga reported that the on-hold music at the jail is removed. The storm windows at the 40 Mile Point Lighthouse Park are being installed.

MERS CONTRIBUTION – ELECTED & APPOINTED OFFICIALS

Moved by Commissioner Lang and supported by Commissioner Darga that effective November 1, 2012, all elected and appointed county officials and department heads are required to contribute 4% of their gross earnings to the Municipal Employees’ Retirement System.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

PERSONNEL COMMITTEE REPORT

Commissioner Lang requested that candidates for the County Treasurer position be informed of the requirements to provide a $1,000,000 surety bond prior to taking office on January 1, 2013.

PROSECUTOR’S REPORT

Assistant Prosecutor Meghan Hurley reported that DHS petitions have increased again.

DISTRICT COMMISSIONER REPORTS

Commissioner Schell reported on a NEMCSA meeting.
Commissioner Lang reported on senior finances.
Chairman Altman reported on a meeting with the state police regarding Northshore Construction.
Chairman Altman wants to schedule a workshop meeting to review specifications and plans regarding the courthouse and jail conceptual design study. This meeting will be scheduled for October 18, 2012 at 7:00 p.m.

CITIZENS APPEARING BEFORE THE BOARD (continued)

Wayne Vermilya addressed the matter of misunderstanding of county government administration and the hiring of a county resource officer.
PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until October 26, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 8:43 p.m.

DATE ____________________    ____________________________________

Carl L. Altman, Chairman

____________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner's Room of the Courthouse in the City of Rogers City on Friday, October 26, 2012, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve the agenda with printed additions and to delete the following: 2012 Apportionment Report.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the minutes of October 10, 2012, as printed.

Motion carried by a majority vote.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the minutes of the workshop meeting held October 18, 2012, as printed.

Motion carried by a majority vote.

**COUNTY TREASURER’S REPORT**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to receive and file the County Treasurer’s report and trial balance for September, 2012.

Motion carried by a majority vote.

**K-9 VEHICLE BIDS – USDA GRANT PROJECT**

Three bids were received for a 2013 Ford Expedition K-9 vehicle.

<table>
<thead>
<tr>
<th>Company</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Lynch, Inc.</td>
<td>27,987.00</td>
</tr>
<tr>
<td>(does not include spot lights, towing package and special wiring)</td>
<td></td>
</tr>
<tr>
<td>Defender Supply Public Safety Equipment</td>
<td>30,584.00</td>
</tr>
<tr>
<td>Signature Ford</td>
<td>29,351.00</td>
</tr>
</tbody>
</table>

Moved by Commissioner Schell and supported by Commissioner Lang to accept the bid from Signature Ford for a 2013 Ford Expedition 4 x 4 SSV K-9 vehicle in the amount of $29,351.00, money to come from the U.S.D.A. Grant Fund.

Ayes: All. Motion carried by roll call vote.

**TRANSFER OF FUNDS – U.S.D.A. GRANT FUND**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to transfer $6,000.00 from Contingencies to Appropriations-USDA Grant Fund, and further to transfer $21,000.00 from Appropriations-USDA Grant Fund to the U.S.D.A. Grant Fund.
Ayes: All. Motion carried by roll call vote.

**MSU EXTENSION VEHICLE – REPAIRS AUTHORIZED**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment of $670.17 for brake repairs and maintenance to the 2008 Ford Explorer MSU Extension vehicle to Mike Lynch, Inc., money to come from the MSU Extension budget.

Ayes: All. Motion carried by roll call vote.

**FOC CLERK/RECEPTIONIST – HOURLY WAGE INCREASE REQUEST**

Kevin Weller, Friend of the Court, appeared before the board to request a pay increase from $9.35 to $10.00 per hour for the FOC clerk/receptionist position who works 21 hours per week. This matter was referred to the Personnel Committee.

**MERS ANNUAL MEETING REPORT**

Sue Rhode, County Clerk, attended the annual meeting of the Municipal Employees’ Retirement System in Grand Rapids October 3-5 and submitted a written report to the board. The break-out sessions she attended focused on cost saving strategies for municipalities and the impact of switching retirement plans. Federal and state legislation was also discussed.

**TRANSFERS – APPROPRIATIONS**

Moved by Commissioner Lang and supported by Commissioner Darga to transfer the following amounts from Appropriations to the corresponding funds:

- Building & Zoning Fund: $10,000.00
- Department of Human Services: $6,000.00
- Airport Fund: $5,000.00

Ayes: All. Motion carried by roll call vote.

**MEDICAL EXAMINER INVESTIGATOR – APPOINTMENT**

Moved by Commissioner Sorgenfrei and supported by Commissioner Schell to support the verbal recommendation of Michael Fairbanks, M.D. and appoint Theodore Beck as Presque Isle County Medical Examiner Investigator with a term to run concurrent with the Chief Medical Examiner (expires 3/31/2016), contingent upon receipt of a written recommendation from Dr. Fairbanks.

Ayes: All. Motion carried by roll call vote.

**FRONTIER COMMUNICATIONS – INVOICE PAYMENT**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment of $2,750.00 to Frontier Communications for installation and upgrades to the telephone system between the Courthouse and the Annex, money to come from the Communications budget.

Ayes: All. Motion carried by roll call vote.

**NORTHERN WOOD DESIGN – PARTIAL PAYMENT AUTHORIZED**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the total cost of $5,460.00 for the construction and installation of a Millersburg Trailhead site sign, and to authorize
payment to Northern Wood Design in the amount of $1,500.00 as a deposit on said sign construction, money to come from the State Grant Fund.
Ayes: All. Motion carried by roll call vote.

FINANCE COMMITTEE REPORT

Chairman Altman scheduled Claims Audit for Friday, November 9 at 9:00 a.m. and announced that there will be a meeting on November 6, 2012 at 11:15 a.m. with a representative from USDA to discuss options and financing opportunities for the courthouse/jail construction project.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT

Commissioner Darga reported that jail personnel are getting training on the new CAD system. He also reported on a break-in at the airport building. The Glawe Schoolhouse has been closed for the season.

PROSECUTOR’S REPORT

Assistant Prosecutor Meghan Hurley reported that October is Domestic Violence Awareness month and a vigil was held on the courthouse lawn.

OTHER GOVERNMENT OFFICIALS

Joe Libby, County Resource Officer, reported there will be a new tenant in the Mariner’s Mall and a new retail business will be locating in the south end of the county. A new industrial venture is also being pursued.

DISTRICT COMMISSIONER REPORTS

Commissioner Schell reported on a Lunch & Learn Seminar sponsored by Cadillac Insurance in Mt. Pleasant.
Commissioner Sorgenfrei reported on a Conservation District meeting and that their annual meeting is November 14 at 5:00 p.m. She also reported on the completion of the Silver Creek Super Project.
Chairman Altman reported on a Health Board meeting and home health care.

CORRESPONDENCE

Copies of the following were given to board members for review:
A letter from Joyce Foster regarding the Glawe Schoolhouse.
A letter from Mandy Polaski, a teacher at Rogers City Elementary School, inviting board members to take part in “Educator for a Day”.

PAYROLL – 10/18/2012

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for the October 18, 2012 workshop meeting.
Ayes: All. Motion carried by roll call vote.

PAYROLL – 10/26/2012

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.
Ayes: All. Motion carried by roll call vote.
ADJOURN

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Tuesday, November 13, 2012, at 7:00 p.m., subject to the call of the chair.

Ayes:  All.  Motion carried by roll call vote.

Thereupon the Board adjourned at 11:00 a.m.

DATE _______________________    ___________________________________

Carl L. Altman, Chairman

___________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Tuesday, November 13, 2012, at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: Kris Sorgenfrei.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda with printed additions.

Motion carried by a majority vote.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the minutes of October 26, 2012, as printed.

Motion carried by a majority vote.

**FRIEND OF THE COURT PART TIME CLERK – WAGE INCREASE**

Moved by Commissioner Darga and supported by Commissioner Lang to increase the Friend of the Court part time clerk hourly wage by $.65 per hour effective July 1, 2012, and to authorize a one-time payment of $250.00 on July 1, 2013 and a one-time payment of $250.00 on July 1, 2014, money to come from the Friend of the Court budget.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**MILLERSBURG TRAILHEAD PROJECT – FINANCIAL REPORT**

Joe Libby presented a written financial report on the Millersburg Trailhead project on the funds that were expended and received and that a final occupancy permit may be issued in December.

**MICHIGAN OFFICE SOLUTIONS – PROPOSAL**

Moved by Commissioner Lang and supported by Commissioner Schell to enter into a 5-year agreement with Michigan Office Solutions for the supply and maintenance of various printing devices for the county offices, and to authorize the Chairman to sign said agreement pending review by the Prosecuting Attorney.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**RESOLUTION - 89th DISTRICT COURT MAGISTRATE APPOINTMENT**

BE IT RESOLVED, that the Presque Isle County Board of Commissioners hereby affirms appointment of the following as Magistrate for the 89th District Court:

Christina L. Delekta, Magistrate

/s/
Carl L. Altman, Chairperson
Presque Isle County Board of Commissioners
Moved by Commissioner Lang and supported by Commissioner Darga to adopt the above resolution and authorize the Chairman to sign said resolution.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**CELL PHONE AGREEMENT – KRISTY HARDIES**

Moved by Commissioner Lang and supported by Commissioner Darga to enter into a cell phone agreement with Kristy Hardies, and to authorize the Chairman to sign said agreement, pending review of the agreement by the prosecutor relating to the type of cell phone that Ms. Hardies owns.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**STRAITS REGIONAL RIDE – LETTER OF UNDERSTANDING**

Moved by Commissioner Darga and supported by Commissioner Lang to approve the Straits Regional Ride Letter of Understanding between Cheboygan County, Emmet County and Presque Isle County, and to authorize the Chairman to sign said agreement.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**2012 MILLAGE LEVY**

**SCHOOL RESOURCE OFFICER/K-9 UNIT PROGRAM**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the levy of the .3000 mill on December 1, 2012 for the School Resource Officer/K-9 Unit Program, with the amount collected not to exceed the total millage amount of $193,985.00.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**RESOLUTION TO APPROVE AN INDIGENT SOLDIERS & SAILORS RELIEF COMMISSION (VETERANS RELIEF FUND) MILLAGE**

No action was taken on this matter.

**CLAIMS AUDIT**

Moved by Commissioner Lang and supported by Commissioner Darga to approve the Claims Audit of November 9, 2012 in the amount of $79,644.43.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**CONVENTION FACILITY DEVELOPMENT FUNDS – PAYMENT AUTHORIZATION**

Moved by Commissioner Darga and supported by Chairman Altman to authorize the payment of $7,859.00 to Northern Michigan Substance Abuse Services, representing ½ of the Convention Facility Development Funds received by Presque Isle County, money to come from Appropriations.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**UNITED COUNTY OFFICER’S ASSOCIATION – NEW CLERK & TREASURER TRAINING**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize newly elected county clerk Ann Marie Main and newly elected county treasurer Bridget LaLonde to attend the UCOA New
Officer Training in Bay City, December 11 & 12, 2012, with registration, mileage, lodging and necessary expenses to be paid from the Clerk and Treasurer budgets respectively.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**CHOWEN & ASSOCIATES – WIRELESS CONNECTOR PURCHASE**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the purchase of a wireless connector bridge system from Chown & Associates at a cost of $598.80, money to come from the Courthouse Construction Fund.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**CHOWEN & ASSOCIATES – COMPUTER PURCHASE**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the purchase of a computer from Chown & Associates for the CDC office at a cost of $877.01, money to come from the CDC budget.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**PUBLIC HEALTH & SAFETY COMMITTEE REPORT**

Commissioner Darga reported on the fuel issue at the airport.

**PERSONNEL COMMITTEE REPORT**

Commissioner Lang reported that Hillary Kerr, public guardian, has left county employment and the Probate Judge will be looking for someone to fill her irregular position.

**COUNTY TREASURER’S OFFICE – VACATION CARRY-OVER REQUEST**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the employees in the County Treasurer’s office to carry over any 2012 unused vacation into 2013, to be used during the first quarter of the new year.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

**PROSECUTOR’S REPORT**

Prosecutor Rick Steiger reported that there is an ongoing investigation into the neglect and abandonment of farm animals and that the county can expect to bear the cost of boarding these animals until the matter is resolved. He also reported that Chrissy Delekta will be moving to the District Court office as magistrate.

**OTHER COUNTY OFFICIALS**

Joe Libby, County Resource Officer, reported on the Ocqueoc Outdoor Center’s wish list. He will report back to the board at a later meeting.

County Clerk Sue Rhode reported that the Board of Canvassers has finished canvassing the November 6, 2012 General Election.
DISTRICT COMMISSIONER REPORTS

Commissioner Lang reported that Allan Bruder has been appointed by the State of Michigan to the Department of Human Resources board. He also reported on a Senior Citizen’s meeting. Chairman Altman reported on a meeting with a USDA representative regarding funding for the courthouse addition/construction project. The Board is going to get a second opinion on the estimate that Trinity Architecture presented as cost figures for the courthouse addition/construction project.

COMMISSIONERS MEETING ROOM – PURCHASE OF NEW BOARD CHAIRS

Moved by Commissioner Lang and supported by Commissioner Darga to authorize the Finance Committee to get prices for new chairs for the board room.

Motion carried by a majority vote.

CORRESPONDENCE

Copies of the following were given to board members for review:
   A letter from Pontem Software regarding purchasing Windows 8 for any county computers.
   A letter from Prosecutor Richard Steiger regarding competitive negotiations.
   An email from Jim Meyer Sr. regarding the county website.

EXECUTIVE SESSION

Moved by Commissioner Lang and supported by Commissioner Darga to go into executive session in accordance with MCL 15.268(f).

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

Chairman Altman declared a recess after which the board went into executive session.

9:30 p.m. Chairman Altman called the open meeting back to order with all commissioners present except Commissioner Sorgenfrei who was excused.

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All, except Commissioner Sorgenfrei who was excused. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Friday, November 30, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 9:32 p.m.

DATE _______________________

Carl L. Altman, Chairman

__________________________________

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioners Room of the Courthouse in the City of Rogers City on Friday, **November 30, 2012** at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Chairman Altman gave the prayer and the Clerk called the roll.

Commissioners present: Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners absent: Robert Schell.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda with printed additions and the following changes: Move items 3 and 4 to the meeting of December 13 and add: Courthouse Renovation/Construction Project – Second Cost Assessment by UPEA.

Motion carried by a majority vote.

9:33 a.m. Commissioner Schell entered the meeting and took his chair.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the minutes of November 13, 2012 as printed.

Motion carried by a majority vote.

**CITIZENS APPEARING BEFORE THE BOARD**

Lee Gapczynski, owner of Lee’s Redi Mix, addressed the board regarding non-payment for his services by Northshore Construction on the Nowicki building remodeling. He was told that an investigation is being done by the Michigan State Police and if he has any questions, he should contact them directly.

**COUNTY TREASURER’S REPORT**

Moved by Commissioner Lang and supported by Commissioner Darga to receive and file the County Treasurer’s report and trial balance for October, 2012.

Motion carried by a majority vote.

**FY 2011/2012 FINANCIAL AUDIT REPORT – PHIL WOLF**

Phil Wolf from Anderson, Tackman & Co. presented the final financial audit report for FY2011/2012.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the FY 2011/2012 Financial Audit Report as presented by Phil Wolf from Anderson, Tackman & Co.

Ayes: All. Motion carried by roll call vote.

**PRESQUE ISLE COUNTY COURTHOUSE RENOVATIONS – FINANCING OPTIONS**

Paul Wyzgoski, bond counsel from Dickinson, Wright, PLLC discussed options for borrowing money for capital improvements to the courthouse and jail. He stated that a notice of intent to issue bonds is published by the clerk. County electors have a 45-day period to file a petition that would require a vote of the electors before the bonds could be issued. Other financing options were discussed and the chairman thanked Mr. Wyzgoski for his information and advice regarding this issue.
2012 PRESQUE ISLE COUNTY APPORTIONMENT REPORT

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve the 2012 Apportionment Report for Presque Isle County as presented by Sharyn Malone, Equalization Director.

Ayes: All. Motion carried by roll call vote.

COUNTY DRAIN COMMISSIONER – WINTER CONFERENCE

Moved by Commissioner Sorgenfrei and supported by Commissioner Schell to authorize the Drain Commissioner to attend his 2013 winter conference on February 13-15, 2013 in Acme, with registration of $150.00, per diem, lodging and necessary expenses to be paid from the Drain Commissioner’s budget.

Ayes: All. Motion carried by roll call vote.

APPOINTMENTS

9-1-1 COORDINATOR (1)

Commissioner Darga nominated Renee Szymanski. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Lang to close the nominations and the clerk be instructed to cast a unanimous ballot appointing Renee Szymanski as 9-1-1 Coordinator for 2013.

Motion carried by a majority vote.

EMERGENCY SERVICES COORDINATOR (1)

Commissioner Lang nominated Norman Smith. After three calls for further nominations and there being none, it was moved by Commissioner Lang and supported by Commissioner Darga to close the nominations and the clerk be instructed to cast a unanimous ballot appointing Norman Smith as Emergency Services Coordinator for 2013.

Motion carried by a majority vote.

VETERANS COUNSELOR (1)

Commissioner Sorgenfrei nominated Walter Wenzel. Chairman Altman nominated Phil Presnell. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Lang to close the nominations. Motion carried by a majority vote.

Commissioners voting for: Walter Wenzel
                         Sorgenfrei
                         Phil Presnell
                         Lang
                         Darga
                         Altman
                         Schell

Having received a majority of votes cast, Phil Presnell is appointed Presque Isle County Veterans Counselor for a two-year term expiring 12/31/2014.

Motion carried by a majority vote.
PLANNING COMMISSION (4)

Commissioner Sorgenfrei nominated Byron DeLong. Commissioner Darga nominated Mike Libby. Commissioner Lang nominated Toby Kuznicki. Commissioner Schell nominated Steve Lang and William Smillie. After three calls, for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Lang to close the nominations. Motion carried by a majority vote.

Commissioners voting for: Kuznicki DeLong Libby Lang Smillie
Schell X X X X X
Sorgenfrei X X X X X
Darga X X X X X
Altman X X X X X
Lang X X X X X

Having received a majority of votes cast, Toby Kuznicki, Mike Libby, Byron DeLong and Steve Lang are appointed to a three-year term on the Planning Commission expiring 12/31/2015.

Motion carried by a majority vote.

ZONING BOARD OF APPEALS (2)

Commissioner Sorgenfrei nominated Virgil Freel. Commissioner Schell nominated Patricia Augustine. After three calls for further nominations and there being none, it was moved by Commissioner Lang and supported by Commissioner Darga to close the nominations and the clerk be instructed to cast a unanimous ballot appointing Virgil Freel and Patricia Augustine to the Zoning Board of Appeals for a three-year term expiring 12/31/2015.

Motion carried by a majority vote.

CDC/EDC BOARD (4)

Commissioner Sorgenfrei nominated Michelle LaBar. Commissioner Darga nominated Tom Sobeck. Commissioner Lang nominated Erik Nadolsky. Commissioner Schell nominated Gary Nowak. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Lang to close the nominations and the clerk be instructed to cast a unanimous ballot appointing Michelle LaBar, Tom Sobeck, Erik Nadolsky and Gary Nowak to a two-year term on the CDC/EDC Board expiring 12/31/2014.

Motion carried by a majority vote.

OCQUEOC RIVER WATERSHED COMMISSION (3)

The clerk stated that she was not able to contact Jann Hija or John Roby to inquire if they were interested in re-appointment.

Commissioner Darga nominated Doris Parker. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Sorgenfrei to close the nominations and the clerk be instructed to cast a unanimous ballot appointing Doris Parker to the Ocqueoc River Watershed Commission for a three-year term expiring 12/31/2015.

Motion carried by a majority vote.

This left two vacancies on the Ocqueoc River Watershed Commission and the board will seek active nominees to fill these positions.
PRESQUE ISLE COUNTY ROAD COMMISSIONER (1)

Commissioner Darga nominated Tom Catalano. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Sorgenfrei to close the nominations and the clerk be instructed to cast a unanimous ballot appointing Tom Catalano as a Presque Isle County Road Commissioner for a six-year term expiring on 12/31/2018.

Motion carried by a majority vote.

PRESQUE ISLE COUNTY DISTRICT LIBRARY BOARD (1)

Commissioner Sorgenfrei nominated John Mero. After three calls for further nominations and there being none, it was moved by Commissioner Sorgenfrei and supported by Commissioner Darga to close the nominations and the clerk be instructed to cast a unanimous ballot appointing John Mero to the Presque Isle County District Library Board for a three-year term expiring 12/31/2015.

Motion carried by a majority vote.

RESOURCE RECOVERY COMMITTEE (2)

Commissioner Lang nominated Carl Altman. Commissioner Schell nominated Wayne Vermilya. After three calls for further nominations and there being none, it was moved by Commissioner Sorgenfrei and supported by Commissioner Lang to close the nominations and the clerk be instructed to cast a unanimous ballot appointing Carl Altman and Wayne Vermilya to the Resource Recovery Committee for a two-year term expiring 12/31/2014.

Motion carried by a majority vote.

UPEA – PROPOSAL FOR COURTHOUSE REMODELING/RENOVATION

Jacob Guter from UP Engineers & Architects presented a second cost estimate on the courthouse renovation/remodeling project. He explained some of the items that he felt Trinity Architecture had not included in their original estimate and presented a restructured estimate of $4,000,000.00 for this project. He estimated the jail renovation project cost at $350,000.00.

The Board wanted firm figures to work with for this project and thanked him for his time and effort put into this second opinion estimate.

HURON PINES – 2013 FINANCIAL SUPPORT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment of $300.00 to Huron Pines for financial support for 2013, money to come from the Board of Commissioners budget.

Ayes: All. Motion carried by roll call vote.

SECURITY BENEFIT – AMENDMENT FOR PENSION PROTECTION ACT

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to approve the default provisions provided by Security Benefit for the Amendment to the Pension Protection Act and to authorize the chairman to sign said amendment.

Ayes: All. Motion carried by roll call vote.
CHEBOYGAN COUNTY HUMANE SOCIETY – 2013 RETAINER FEE

Moved by Commissioner Darga and supported by Commissioner Lang to authorize payment of $14,000.00 to the Cheboygan County Humane Society for their 2013 retainer fee, money to come from the Animal Control budget.

Ayes: All. Motion carried by roll call vote.

TRANSFERS

Moved by Commissioner Darga and supported by Commissioner Lang to approve the following transfers from Appropriations to the corresponding funds:

- County Park Fund 2,000.00
- Friend of the Court Fund 10,000.00
- Local Unit Appropriation Fund 5,000.00
- CDC Fund 10,000.00
- Law Library Fund 2,000.00
- Airport Fund 5,000.00

Ayes: All. Motion carried by roll call vote.

DOORWAY REPLACEMENT – SECOND FLOOR

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to replace the doorway on the north end of the second floor of the Courthouse with a hollow core door for approximately $60.00 from Cheboygan Do-It Center, money to come from the Courthouse & Grounds budget.

Ayes: All. Motion carried by roll call vote.

BOARDROOM CHAIRS PURCHASE PROPOSAL

This matter was referred to the Courthouse & Grounds Committee for review.

AIRPORT & COURTHOUSE & GROUNDS REPORT

Commissioner Darga reported that the warranty on the tractor at the airport will be reviewed by the Courthouse & Grounds Committee. He also reported that no more fuel will be dumped at the airport. The trees have been pruned at the 40 Mile Point Lighthouse Park. Chappa Construction is done with installing the storm windows and fixing the chimney at the park.

PERSONNEL COMMITTEE REPORT

Commissioner Lang reported on the 2013 salaries and wages of the elected officials and department heads.

PROSECUTOR’S REPORT

Assistant Prosecutor Meghan Hurley reported on an increase in criminal cases and there is a trial ongoing at the moment. She will give an update of the animal neglect case at the next meeting.

OTHER GOVERNMENT OFFICIALS

County Clerk Sue Rhode reported that a Notice of Intent has been filed by a law firm representing Gerald LaLonde in a bicycle accident on the Huron Shores Trail.
DISTRICT COMMISSIONER REPORTS

Commissioner Darga is checking on getting reduced prices from Emmet County for processing recyclables for Presque Isle County. He suggested an educational brochure might enhance citizen public awareness.

Commissioner Lang reported on a Senior Citizens meeting.

Commissioner Sorgenfrei reported on a District Health Board meeting and a Conservation District meeting.

Commissioner Schell reported on the coupons for fresh vegetables for seniors and that vendors have not been reimbursed for these coupons. Kelley Heimstra from MSU Extension will check into the matter.

MILLERSBURG TRAILHEAD SIGN PROJECT – PAYMENT

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei to authorize payment of the balance due to Northern Wood Design for the sign project at the Millersburg Trailhead in the amount of $3,960.00, money to come from the State Grant Fund.

Ayes: All. Motion carried by roll call vote.

EXECUTIVE SESSION

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to go into executive session in accordance with MCL 15.268(f).

Ayes: All. Motion carried by roll call vote.

11:44 a.m. Chairman Altman declared a recess.
The Board went into executive session.

12:00 p.m. Chairman Altman declared the open meeting back to order with all commissioners present.

PAYROLL

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

ADJOURN

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Wednesday, December 12, 2012, at 7:00 p.m., subject to the call of the chair.

Motion carried by a majority vote.

Thereupon the Board adjourned at 12:01 p.m.

DATE ____________________________   ____________________________________

Carl L. Altman, Chairman

____________________________________
Susan M. Rhode, County Clerk
The Presque Isle County Board of Commissioners met in the Commissioner’s Room of the Courthouse in the City of Rogers City on Wednesday, December 12, 2012, at 7:00 p.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Kris Sorgenfrei, Michael Darga, Stephen Lang and Chairman Carl L. Altman.

Commissioners excused: None.

Moved by Commissioner Darga and supported by Commissioner Lang to approve the agenda with printed additions and to add Animal Neglect Care Expenses.

Motion carried by a majority vote.

Moved by Commissioner Lang and supported by Commissioner Darga to approve the minutes of November 30, 2012, with the following correction: Planning Commission Appointment – Commissioners Schell and Darga voted for Stephen Lang instead of William Smillie.

Motion carried by a majority vote.

CITIZENS APPEARING BEFORE THE BOARD

Patricia Augustine thanked the board for re-appointing her to the Zoning Board of Appeals for another 3-year term.

89TH DISTRICT COURT MAGISTRATE PROPOSAL

It was reported that the magistrates in 89th District Court will share weekends on call.

VETERAN’S COUNSELOR APPOINTMENT

Commissioner Darga nominated Walter Wenzel. After three calls for further nominations and there being none, it was moved by Commissioner Darga and supported by Commissioner Sorgenfrei to close the nominations and the Clerk be instructed to cast a unanimous ballot appointing Walter Wenzel as Veteran’s Counselor to a two-year term to expire 12/31/2014.

Motion carried by a majority vote.

2013 SALARY RESOLUTION

Moved by Commissioner Lang and supported by Commissioner Schell that beginning with the first day of January, 2013, and until changed by this Board, the salary of the County Clerk shall be $36,000.00 per year, the salary of the County Treasurer shall be $36,000.00 per year, the salary of the Prosecuting Attorney shall be $88,100.00 per year, the salary of the Register of Deeds shall be $45,600.00 per year, the salary of the Sheriff shall be $54,600.00 per year, the salary of the District Judge shall be $9,144.80 per year, the salary of the County Surveyor shall be $1,045.00 per year, the salary of the County Drain Commissioner shall be $5,200.00 per year plus per diem for out-of-county business, and the salary of the County Road Commissioners shall be $3,200.00 per year each.

Further, the salaries of the members of the County Board of Commissioners shall be $2,000.00 each plus per diem and mileage, and the salary of the Chairman of the Board shall be $2,500.00 per year plus per diem and mileage. The per diem rate shall be $80.00 for a full day, $40.00 per half day, and
$20.00 per quarter day, plus mileage at the established rate for all commissioners including the chairman.

All fees and monies collected by or through elected or appointed officials, their official county offices, employees or agents for official or required county services, work, functions or duties shall be retained by the County and deposited to the credit of the General Fund; PROVIDED, that this requirement shall not apply to appropriated and approved salaries and expenses duly allowed said county officials by this Board, and as recommended by the Personnel Committee and approved by this Board.

Ayes: All. Motion carried by roll call vote.

**2013 SALARIES/WAGES – APPOINTED OFFICIALS AND DEPARTMENT HEADS**

Moved by Commissioner Schell and supported by Commissioner Darga that beginning the first day of January, 2013, and until changed by this Board, the Head Custodian’s wages shall be $16.65 per hour, the Equalization Director’s wages shall be $22.25 per hour, the Building Official’s wages shall be $18.60 per hour, the Undersheriff’s salary shall be $49,500.00 per year, the 89th District Court Administrator/Asst. Magistrate’s salary shall be $36,000.00 per year, the 89th District Court Magistrate’s wages shall be $17.00 per hour, the Assistant Prosecutor’s salary shall be $48,500.00 per year, and the salary of the Public Guardian shall be $26,000.00 per year.

Further, the Building Official and the 89th District Court Administrator/Asst. Magistrate shall receive $750.00 in addition to their base wage above payable as follows: $375.00 paid to each the first payday in July, 2013 and $375.00 paid to each the first payday in December, 2013; and further, the Equalization Director shall receive $600.00 in addition to the base wage above payable as follows: $300.00 paid the first payday in July, 2013 and $300.00 paid the first payday in December, 2013; and further, the Undersheriff shall receive $800.00 in addition to the base salary above payable as follows: $400.00 paid the first payday in July, 2013 and $400.00 paid the first payday in December, 2013; and further, the Assistant Prosecutor shall receive $1,000.00 in addition to the base salary payable as follows: $500.00 paid the first payday in July, 2013 and $500.00 paid the first payday in December, 2013.

Ayes: All. Motion carried by roll call vote.

**2013 SALARIES – MISCELLANEOUS POSITIONS**

Moved by Commissioner Darga and supported by Commissioner Sorgenfrei that the 2013 salaries for the following positions be established at:

Veteran’s Counselor: $4,000.00 annually
Jury Commission Secretary: $12.00/hour
Guardian Ad Litem: $10.25/hour

Ayes: All. Motion carried by roll call vote.

**2013 LEGAL SERVICES PUBLIC DEFENDER AGREEMENT**

Discussion was held regarding advertising for public defender services. The Prosecutor advised that the Chief Judge appoints the public defenders for Circuit Court and the county has the obligation to pay the agreed upon contracted amount.

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize the chairman to sign the agreement for legal services between Presque Isle County and Michael D. Vogler and Terri L.
Tringali, contingent upon the Finance Committee meeting with Judge Pavlich to justify the reason for the increase in the contracted amount.
Ayes: All. Motion carried by roll call vote.

**ASSISTANT PUBLIC GUARDIAN – INDEPENDENT CONTRACTOR AGREEMENT**

Moved by Commissioner Sorgenfrei and supported by Commissioner Darga to approve and ratify the independent contractor agreement for Assistant Public Guardian Services between Presque Isle County and Shiloh Furgeson, as appointed by the Probate Judge.
Ayes: All. Motion carried by roll call vote.

**CLAIMS AUDIT**

Moved by Commissioner Lang and supported by Commissioner Darga to approve the claims audit of December 11, 2013, in the amount of $82,009.94.
Ayes: All. Motion carried by roll call vote.

**ADVERTISE – 2013 COMMITTEE APPOINTMENTS**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize the County Clerk to advertise for persons interested in being appointed in 2013 to various boards and commissions in the county in the Presque Isle Advance and the Onaway Outlook, money to come from the Board of Commissioners budget.

**RESCHEDULING OF YEAR-END BOARD MEETING**

Moved by Commissioner Lang and supported by Commissioner Darga to reschedule the year-end meeting of the Board of Commissioners to Friday, December 21, 2012, at 9:30 a.m.
Motion carried by a majority vote.

**ANNOUNCEMENT – CLOSING OF COURTHOUSE**

Chairman Altman announced that the Courthouse would close at 2:00 p.m. on Friday, December 28, 2012, to allow employees to attend the retirement party of County Clerk Sue Rhode.

**VACATION CARRY-OVER REQUEST – KATHY WISNIEWSKI**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize Kathy Wisniewski to carry over any unused vacation from 2012 into 2013, with this time to be used by the end of February, 2013.
Motion carried by a majority vote.

**TRANSFER**

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to transfer $19,180.00 from Contingencies to Appropriations-Data Processing, and to transfer this amount to the Data Processing Fund, and further, to approve payment of $19,180.00 to Statewide Ortho Imagery Product from the Data Processing Fund instead of the Equalization budget.
Ayes: All. Motion carried by roll call vote.
EMPLOYEE CELL PHONE REIMBURSEMENT AGREEMENT

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to approve as to form the following Employee Cell Phone Reimbursement Agreement:

COUNTY OF PRESQUE ISLE
Employee Cell Phone Reimbursement Agreement

Employee’s Name: __________________________________________

As the Presque Isle County Board of Commissioners recognizes that various county employment positions require access to cell phone service, the County will reimburse the aforementioned employee the actual costs for cell phone service, not to exceed $40.00 per month.

In return, the employee agrees to secure cell phone service through the cell phone service provider of their choice and will in no way obligate the County for such cell phone service. Furthermore, it is understood that the County will reimburse an employee for actual out of pocket expense not to exceed up to $40.00 per month. If an employee elects to select a cell phone service in which the monthly expense will fluctuate, and possibly not incur an expense in any given month, then the employee is not eligible for reimbursement during that month.

The employee is free to combine both their personal cell phone service and the necessary employment related cell phone service into one cell phone service contract.

Any reimbursement indicated above will cease immediately upon the employee’s termination from the County, or change in job position.

PRESQUE ISLE COUNTY by:

Dated: ____________

Carl L. Altman, Chairperson
Board of Commissioners

Dated: ____________

County Employee

Ayes: All. Motion carried by roll call vote.

89TH DISTRICT COURT – 40-HOUR WORK WEEK REQUEST

Moved by Commissioner Lang and supported by Commissioner Sorgenfrei to authorize 89th District Court employees Christina Delekta and Vicky Kowalewsky to work 40 hours per week until the end of February, 2013.

Ayes: All. Motion carried by roll call vote.

ANIMAL NEGLECT CARE EXPENSES – AUTHORIZATION TO PAY

Moved by Commissioner Sorgenfrei and supported by Commissioner Lang to authorize payment from the Animal Control budget to the following vendors for animal care expenses incurred in the animal neglect case investigated by the prosecuting attorney:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thompson’s Farm Supply</td>
<td>302.59</td>
</tr>
<tr>
<td>Village Mini-Mart</td>
<td>149.01</td>
</tr>
<tr>
<td>Sunrise Gardens &amp; Grains</td>
<td>391.35</td>
</tr>
<tr>
<td>Debra Schleben</td>
<td>4,010.00</td>
</tr>
<tr>
<td>Hope Brewbaker</td>
<td>2,210.00</td>
</tr>
<tr>
<td>James &amp; Cheryl Bursey</td>
<td>2,021.00</td>
</tr>
<tr>
<td>Karsten Farms</td>
<td>528.00</td>
</tr>
<tr>
<td>Cheboygan County Humane Society</td>
<td>3,710.00</td>
</tr>
<tr>
<td>Second Chance Ranch &amp; Rescue</td>
<td>2,654.22</td>
</tr>
<tr>
<td>Alpena Veterinary Clinic, P.C.</td>
<td>412.25</td>
</tr>
<tr>
<td>TOTAL</td>
<td>16,388.42</td>
</tr>
</tbody>
</table>


Ayes: All. Motion carried by roll call vote.

**PROSECUTOR’S REPORT**

Prosecutor Rick Steiger reported that their office has been very busy the past few weeks with new issues.

**PERSONNEL COMMITTEE**

Commissioner Lang reported that the 9-1-1 operators at the Jail are required to have continuing education to perform their duties.

**PUBLIC HEALTH & SAFETY COMMITTEE REPORT**

Commissioner Darga reported on jail inmates being a liability risk factor to the county. Brad Szatkowski will be returning to the Sheriff’s Department from HUNT to work. He also reported on the maintenance contract for the airport tractor.

**DISTRICT COMMISSIONER REPORTS**

Commissioner Darga will meet with Emmet County regarding Presque Isle County’s cost for processing recyclable materials.
Commissioner Sorgenfrei reported on a NEMCSA meeting.

**COURTHOUSE ANNEX REMODELING – SUBCONTRACTOR PAYMENTS**

Moved by Commissioner Lang and supported by Commissioner Darga that, upon advice from the prosecuting attorney and a meeting between the prosecutor and the Finance Committee, the County Clerk is authorized to pay subcontractors’ invoices for renovations to the Nowicki Building that have not been paid by the general contractor, money to come from the Courthouse Construction Fund.

Ayes: All. Motion carried by roll call vote.

**VACATION CARRY-OVER REQUEST – MARY NOWAK**

Moved by Commissioner Lang and supported by Commissioner Darga to authorize Mary Nowak to carry over into 2013 any unused vacation from 2012, to be used by the end of February, 2013.

Motion carried by a majority vote.

**PAYROLL**

Moved by Commissioner Darga and supported by Commissioner Lang to authorize per diem and mileage for this meeting.

Ayes: All. Motion carried by roll call vote.

**ADJOURN**

Moved by Commissioner Darga and supported by Commissioner Lang to adjourn until Friday, December 21, 2012, at 9:30 a.m., subject to the call of the chair.

Motion carried by a majority vote.
Thereupon the Board adjourned at 9:10 p.m.

DATE _______________________    ______________________________

Carl L. Altman, Chairman

Susan M. Rhode, County Clerk
The Board of Commissioners for the County of Presque Isle met in the Commissioner’s Room of the Courthouse in the City of Rogers City on Wednesday, December 26, 2012, at 9:30 a.m.

Chairman Altman called the meeting to order and Commissioner Darga led the Board in the Pledge of Allegiance. Commissioner Schell gave the prayer and the Clerk called the roll.

Commissioners present: Robert D. Schell, Michael Darga and Chairman Carl L. Altman.

Commissioners excused: Kris Sorgenfrei and Stephen Lang.

Moved by Commissioner Darga and supported by Commissioner Schell to approve the agenda with the printed additions and to add: Request to Purchase Used Office Chair-Sue Rhode.

Motion carried by a majority vote.

Moved by Commissioner Darga and supported by Commissioner Schell to approve the minutes of December 12, 2012, as printed.

Motion carried by a majority vote.

COUNTY TREASURER’S REPORT

Moved by Commissioner Darga and supported by Commissioner Schell to receive and file the County Treasurer’s report and trial balance for November, 2012.

Motion carried by a majority vote.

2013 E9-1-1 COORDINATOR CONTRACT – RENEE SZYMANSKI

Moved by Commissioner Schell and supported by Commissioner Darga to approve the 2013 E9-1-1 Coordinator Contract between Presque Isle County and Renee Szymanski, and to authorize the chairman to sign said contract.

Ayes: All, except Commissioners Sorgenfrei and Lang who were excused.

Motion carried by roll call vote.

2013 EMERGENCY SERVICES COORDINATOR CONTRACT – NORMAN J. SMITH

Moved by Commissioner Darga and supported by Chairman Altman to approve the 2013 Emergency Services Coordinator Contract between Presque Isle County and Norman J. Smith, and to authorize the chairman to sign said contract.

Ayes: All, except Commissioners Sorgenfrei and Lang who were excused.

Motion carried by roll call vote.

2013 PER DIEM AND MILEAGE RATES

Moved by Commissioner Darga and supported by Commissioner Schell that effective January 1, 2013, the mileage rate for all county personnel and appointed committee members shall be $.50 cents per mile. Maximum travel allowance for lodging shall be established at $125.00 per night,
$7.50 for breakfast, $12.50 for lunch, and $20.00 for dinner. These totals include a 15% tip, with all alcoholic beverages excluded.

The mileage rate of $.50 cents per mile shall also be paid to trial witnesses subpoenaed by the Prosecutor's Office for appearance in court and for jurors summoned for the 53rd Circuit Court, 89th District Court and Presque Isle County Probate Court.

Per diem shall be $40.00 per half day and $80.00 per full day for the following committees: Soldiers and Sailors Relief Commission, Planning Commission, Building Board of Appeals, Zoning Board of Appeals, Resource Recovery Committee, Soil Erosion Advisory Committee, County Surveyor, Drain Commissioner, County Plat Board, County Election Commission and the CDC/EDC. The Jury Commission shall receive $40.00 per meeting. The Medical Examiner shall receive $175.00 per call plus mileage at the established rate. By statute, the Board of Canvassers shall receive the same rate as paid to the Board of Commissioners.

Ayes: All, except Commissioners Sorgenfrei and Lang who were excused.

Motion carried by roll call vote.

PAYMENT OF MONTHLY BILLINGS – AUTHORIZATION

Moved by Commissioner Darga and supported by Commissioner Schell to pay the following monthly invoices upon receipt in 2013:
All communications invoices, regular monthly appropriation payments, monthly utility invoices, requests for postage and stamped envelopes, electrical service invoices, gasoline invoices, public defender appropriation, health insurance and short term disability insurance billings, monthly maintenance fee for HRA, payments to Cheboygan County for the District and Circuit Court agreements, all juror and witness fees, the Life-Link invoices, monthly website maintenance fee, cable billings, monthly garbage pickup for the Courthouse and Jail, Public Guardian contract payments, election cost reimbursements, State Electronics invoices and Otis Elevator service contract charges, with exceptions to this policy based on cash flow and review by the Finance Committee.

Ayes: All, except Commissioners Sorgenfrei and Lang who were excused.

Motion carried by roll call vote.

2013 DELINQUENT TAX CONSULTANT & TRAINING SERVICE PROVIDER CONTRACT

Moved by Commissioner Darga and supported by Chairman Altman to approve the 2013 Delinquent Tax Consultant and Training Service Provider contract between Presque Isle County and Coleen Main, and to authorize the chairman to sign said contract.

Ayes: All, except Commissioners Sorgenfrei and Lang who were excused.

Motion carried by roll call vote.

COUNTY TREASURER’S OFFICE – WORK WEEK EXTENSION

Moved by Commissioner Darga and supported by Chairman Altman to authorize the employees in the County Treasurer's Office to work 40 hours per week from January 1, 2013 through June 30, 2013.
Ayes: All, except Commissioners Sorgenfrei and Lang who were excused.

Motion carried by roll call vote.

**MILLERSBURG TRAILHEAD PROJECT – PAYMENT REQUESTS**

Moved by Commissioner Darga and supported by Commissioner Schell to authorize payment of $64,966.63 to Meridian Contracting Services, LLC, that being for Payment Request #5 in the amount of $18,094.65 and Payment Request #6 in the amount of $46,876.98, money to come from the State Grant Fund.

Ayes: All, except Commissioners Sorgenfrei and Lang who were excused.

Motion carried by roll call vote.

**TRANSFERS**

Moved by Commissioner Darga and supported by Commissioner Schell to transfer $1,000.00 to the County Park Fund and $1,000.00 to the Law Library Fund from Appropriations, and further, to transfer $50,000.00 to the Courthouse Construction Fund as requested by Patricia Bauer, County Treasurer, to pay outstanding invoices to subcontractors for the Nowicki Building renovation project.

Ayes: All, except Commissioners Sorgenfrei and Lang who were excused.

Motion carried by roll call vote.

**AUTHORIZATION TO CLOSE INACTIVE FUNDS**

Moved by Commissioner Darga and supported by Commissioner Schell to close the Children’s Trust Fund #276 and transfer the balance of $52.99 to the General Fund and to close the State Survey & Remonumentation Fund #114 and transfer the balance of $3,611.17 to the General Fund.

Ayes: All, except Commissioners Sorgenfrei and Lang who were excused.

Motion carried by roll call vote.

**PLAQUE PRESENTATION – RETIRING COUNTY CLERK SUSAN M. RHODE**

Chairman Altman announced that at this time, the Board would like to present a plaque to Susan M. Rhode for her many years of dedication and outstanding service to the people of Presque Isle County as County Clerk. Each commissioner present said a few words of congratulations and farewell and wished Sue the best of luck in her retirement.

**REQUEST TO PURCHASE USED OFFICE CHAIR – SUE RHODE**

Moved by Commissioner Darga and supported by Commissioner Schell to authorize Sue Rhode to purchase a used office chair from the County Clerk’s Office at a cost of $10.00.

Motion carried by a majority vote.
PROSECUTOR’S REPORT
Prosecutor Rick Steiger reported on a possible extradition that would cost the county approximately $3,600.00 and he reported on the animal neglect investigation case.

DISTRICT COMMISSIONER REPORTS
Chairman Altman and Commissioner Schell reported on a District Health Board meeting. Chairman Altman reported on a NEMCOG meeting.

CORRESPONDENCE
Copies of the following were given to board members for review:

- A letter from the DEQ regarding an 18-month extension to Wolverine Power Supply Cooperative for their Permit to Install a 600 megawatt coal-fired steam electric power plant in Presque Isle County.
- An email and letter from Delmer Porter of Porter’s Survey regarding the state remonumentation program.

PAYROLL
Moved by Commissioner Darga and supported by Chairman Altman to authorize per diem and mileage for this meeting.

Ayes: All, except Commissioners Sorgenfrei and Lang who were excused.

Motion carried by roll call vote.

ADJOURN
Moved by Commissioner Darga and supported by Chairman Altman to adjourn.

Motion carried by a majority vote.

Thereupon the Board adjourned at 10:38 a.m.

DATE ________________________    ________________________________

Carl L. Altman, Chairman

________________________________

Susan M. Rhode, County Clerk